

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD AT
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT
ON THE FIFTEENTH DAY OF JUNE, 2017 AT 7:00 P.M.**

The President called the meeting to order and directed the Secretary to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, James L. Murphy, Lois B. Hauge, Jack Cerniglia and Gail Dieterich Also present were Director Bret Fahnstrom, Superintendent of Finance Steve Cummins, Superintendent of Recreation Patti Mitchell, Superintendent of Parks Tom Pope and Recording Secretary Moira Zale.

II. Guests Present: None

III. The Agenda for June 15, 2017 was submitted for approval. Commissioner Murphy moved to approve said agenda as presented. The motion was seconded by Commissioner Cerniglia and approved by common consent.

IV. The Minutes of the Regular Meeting of June 1, 2017 were submitted for approval. Commissioner Murphy moved to approve said minutes as presented. Commissioner Hauge seconded the motion which was approved by common consent.

V. Superintendent Cummins presented the Invoice Listing for May 16, 2017 through June 12, 2017 in the amount of \$139,449.01 which was submitted for approval. Following discussion, Commissioner Murphy moved to approve the Invoice Listing as presented. Commissioner Cerniglia seconded the motion, and upon roll being called, the Commissioners voted as follows:

AYES: Edward W. Rechner, Lois B. Hauge, James L. Murphy, Jack Cerniglia and Gail Dieterich

NAYS: None

ABSENT: None

VI. Communications:

- a. Superintendent Patti Mitchell presented the Recreation Operations Report for April 2017.** Summer is in full swing! The pool opened Friday, June 9th. It was a beautiful day which made for a great turn-out of participants. Monday, June 12th registration for upcoming programs opens and it will be the first day of camp. As of yesterday there are 460 kids signed up for camp. Gurnee Park District attended the Zone today with 105 participants, the kids really enjoyed themselves. There are 17 Summer Camps registered so far to attend a field trip to the Zone, great exposure!
- b. Superintendent Tom Pope presented the Mid-May Operations Report for the Maintenance Department.** Besides the regular summer maintenance of the pool, grounds and facilities the Maintenance Staff has a few new projects underway. The entrance of the Zone building will be upgraded and now comply with the ADA Act. Mike Hanley has been doing a great job with the design of new and maintaining the existing landscape throughout the parks. Woodland Trails parking lot has been refreshed, repaved and reconfigured.
- c. Miscellaneous:** A very nice letter was received from SLSF (NWSRA) and the Rotary Club of Buffalo Grove thanking RTPD for their donation to the Buffalo Grove Golf Classic Event held in May. A foursome golf pass with cart to Rob Roy Golf Course was donated.

VII. Old Business None.

VIII. New Business

- a. Continuations of the overall revisions of the existing **Personnel Policy Manual section #3.4 Sick Leave** was discussed. Director Fahnstrom will update the changes as discussed. All sections are now being reviewed by counsel.
- b. **Upcoming Events.** Director Fahnstrom distributed information on the upcoming events for NRPA, IPRA and IAPD. The Commissioners will email Director Fahnstrom their response for attendance.
- c. **Governance Responsibilities.** Director Fahnstrom and the Board of Commissioners discussed the Governance Responsibility document. Following discussion, Commissioner Cerniglia moved to approve the Governance Responsibility Document as presented. Commissioner Murphy seconded the motion, and upon roll being called, the Commissioners voted as follows:

AYES: Edward W. Rechner, Lois B. Hauge, James L. Murphy, Jack Cerniglia and Gail Dieterich

NAYS: None

ABSENT: None

IX. Commissioner Comments.

- **Commissioner Dieterich** attended IAPD Boot Camp. She communicated her experience with Director Fahnstrom and the Commissioners through a summary email of the day's events.
- **Reminder the July 6, 2017 Regular Board Meeting will be cancelled due to the Fourth of July Holiday week.**

X. Executive Session. None.**XI. Action as a result of the Executive Session.** N/A**XII.** There being no further business to discuss, the meeting was adjourned at 8:16 p.m.

President

Secretary