

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD AT
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT
ON THE TWENTY-FIRST DAY OF JULY, 2016 AT 7:00 P.M.**

The President called the meeting to order and directed the Secretary to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Lois B. Hauge, Jack Cerniglia and Gail Dieterich. Also present were Director Bret Fahnstrom, Superintendent of Parks Tom Pope, Superintendent of Recreation Patti Mitchell, Superintendent of Finance Steve Cummins and Recording Secretary Moira Zale. Commissioner James L. Murphy was absent.

II. Guests Present: None.

III. Welcome to the new Superintendent of Finance. Steve has been in school district Administration for the past 25+ years. With Steve's experience in Human Resources and Finance we are expecting to see great things for River Trails Park District.

IV. The Agenda for July 21, 2016 was submitted for approval. Commissioner Cerniglia moved to approve said agenda. The motion was seconded by Commissioner Hauge and approved by common consent.

V. The Minutes of the Regular Meeting of June 16, 2016 were submitted for approval. Commissioner Rechner moved to approve said minutes as amended: ***Under V. change the sentence to read, Treasurer Bret Fahnstrom submitted for approval the invoice listing from May 20, 2016 thru June 13, 2016 in the amount of \$131,447.89.*** Commissioner Cerniglia seconded the motion which was approved by common consent.

VII. Treasurer Bret Fahnstrom submitted for approval the invoice listing from June 14, 2016 thru July 18, 2016 in the amount of \$158,357.44. Following discussion, Commissioner Cerniglia moved to approve the Invoice Listing as presented. Commissioner Dieterich seconded the motion, and upon roll being called, the Commissioners voted as follows:

AYE: Edward W. Rechner, Lois B. Hauge, Jack Cerniglia and Gail Dieterich
NAY: None
ABSENT: James L. Murphy

VIII. Communications.

- a. Manager of Athletics and Facility Rentals presented the 2016 Second Quarter Facilities and Fitness Report.** The number of rentals combined at the three facilities increased slightly while revenue and expenses went up proportionately. The glass room in the Zone building continues to gain popularity and more weekend rentals. Parkour classes at the Zone are doing very well. In spring there were 83 kids registered for the spring session and the current summer session has 180 registered! The summer camps have been brought the campers to the Zone as a field trip, thus giving us even more exposure to the new Parkour programs. Athletic Field rentals are about the same as this time last year. With many new fitness clubs opening in the area offering a low monthly fee and new equipment, Robin is working on different marketing programs and discounts to promote our fitness club.
- b. Superintendent of Recreation Patti Mitchell presented the Golf Operations Report for May 2016.** There were 10,072 rounds played from January - June 2016. The Pro-shop and Golf Maintenance have been doing a good job this year keeping revenue up and the expenses down.

c. Miscellaneous Communications

- i. **Taste of the Town.** Wheeling / Prospect Heights Chamber of Commerce will be holding the Taste of the Town on Wednesday, September 14th. Please let Director Fahnstrom know if you are interested in attending.
- ii. **IAPD Legislative Updates:** Governor Rauner has begun signing legislation that was approved by the General Assembly during the Spring Session. Legislative Bills #HB4630 Open Meetings and FOIA along with bill #HB 4379 Local Government Transparency Travel Expense Control Act were discussed. The Debt Disclosure Report is being worked on and will be submitted in August.

IX. Old Business

- a. **Will be presented at the August 17th Board Meeting.**

X. New Business:

- a. **Quarterly Goal Update.** On August 8th the new website will be launched. Superintendent Cummins and Sharon Rose will be working on the Fiscal policy manual.
- b. **Billy Casper Gold Update.** The 3 year contract with BCG will be coming up for renewal and discussed at a future meeting. Director Fahnstrom will have the past contract available for discussion at the August 4th Board Meeting.

XI. Commissioners Comments:

- The commissioners noted tax assessments have been received and due August 1, 2016
- Director Fahnstrom discussed a Picnic and Golf Outing upcoming for the Commissioners.

XII. Executive Session. At 8:36 Commissioner Hauge made a motion to adjourn the Regular Meeting of July 21, 2016 and enter into Executive Session. The motion was seconded by Commissioner Cerniglia and upon roll being called, the Commissioners voted as follows:

AYES: Edward W. Rechner, Lois B. Hauge, Jack Cerniglia and Gail Dieterich
 NAYS: None
 ABSENT: James L. Murphy

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XIII. Action as a result of the Executive Session

XIV. Adjournment: There being no further business to discuss, the meeting was adjourned at 8:46 p.m.

President

Secretary