

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD AT
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT
ON THE TWENTIETH DAY OF OCTOBER, 2016 AT 7:00 P.M.**

The President called the meeting to order and directed the Secretary to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Jack Cerniglia and Gail Dieterich. Also present were Director Bret Fahnstrom, Superintendent of Parks Tom Pope, Superintendent of Recreation Patti Mitchell, and Superintendent of Finance Steve Cummins. Commissioners James L. Murphy and Lois B. Hauge were absent.

II. Guests Present: Staff, Dave Naydenoff, Early Childhood & Aquatic Program Supervisor.

III. The Agenda for October 20, 2016 was submitted for approval. Commissioner Dieterich moved to approve said agenda. The motion was seconded by Commissioner Cerniglia and approved by common consent.

IV. The Minutes of the Regular Meeting of September 15, 2016 were submitted for approval. Commissioner Cerniglia moved to approve said minutes as presented. Commissioner Dieterich seconded the motion which was approved by common consent.

V. Treasurer Bret Fahnstrom submitted for approval the invoice listing from September 13, 2016 thru October 17, 2016 in the amount of \$171,275.06. Following discussion, Commissioner Cerniglia moved to approve the Invoice Listing as presented. Commissioner Dieterich seconded the motion, and upon roll being called, the Commissioners voted as follows:

 AYE: Edward W. Rechner, Jack Cerniglia and Gail Dieterich

 NAY: None

 ABSENT: James L. Murphy and Lois B. Hauge

VI. Treasurer Bret Fahnstrom presented the Treasurer's Reports for August 2016. After discussion, Commissioner Dieterich moved to approve the Treasurer's Report as presented. Commissioner Cerniglia seconded the motion which was approved by common consent.

VII. Communications.

- a. **Superintendent Mitchell presented the Recreation Operations Report for September 2016.** The fall newsletter was mailed out last week. The main focus of the newsletter was information regarding the Zone and the Holiday Camps. RTPD participated in the Mt. Prospect Centennial Celebration Fire Hydrant art project. Stop by and view our hydrant located in front of the Smokey Bones restaurant at Randhurst Village. The recreation staff is in full swing working on budgets and upcoming special events.
- b. **Superintendent Pope presented the Maintenance Operations Report.** He thanked the Board and RTPD for the opportunity to attend the NRPA Conference this year. The conference had great sessions and information. The GIS software was started today with information for 3 of the parks. Maintenance staff has also been busy with special events set-up and take down. Fall clean-up and winter preparation of the fields, parks and golf course has begun.
- c. **2016 Standard and Poors (S&P) Bond Rating change.** Superintendent Cummins discussed the S&P completed re-assessment credit profile for RTPD. Due to various factors including economic growth within the community and RTPD's strengthened fund balance the park district rate has been increased from A to A+.
- d. **Golf Operations update.** Superintendent Mitchell presented the August 2016 Golf Financial Report. Rounds of golf for 2016 are down compared to last year however if you still look at the previous years for the month of August 2016, it was still a good month.
- e. **2017 Election Procedures.** Director Fahnstrom discussed the information packet regarding the upcoming April 4, 2017 Consolidated Election for Park District Commissioner. President Rechner recommended setting up a meet and greet the candidates day for the public to attend at the Weiss Center. Director Fahnstrom will follow up with an email to see what dates will work for all potential candidates.

- f. **Superintendent Mitchell presented the Recreation Operations Report for the 2016- 3rd Quarter Facilities & Fitness Report.** The number of facility rentals combined at the 3 facilities has increased by 28 rentals while revenue and expenses increased proportionately. Vance and Robin are working on offering a promotion to help increase the annual fitness club memberships.
- g. **Directors Report.** Director Fahnstrom also discussed the many fall and winter upcoming special events. In November some of the staff will be attending the Legal Symposium and Professional Development School amongst other park district internal and external meetings.
- h. **Miscellaneous Communications.** Pictures and articles of Labor Day, Randhurst Street Fest, the Fire Hydrant display, Monster Bash and the OCR events were posted in some of the local newspapers, Oaklee's Family guide and the Village web-sites. A nice thank you card acknowledging the flowers that were sent to the Capra family was shown to the Commissioners.

VIII. Old Business. None

IX. New Business.

- a. **2016 Pool Report and 2017 Recommendations.** Dave Naydenoff, Early Childhood & Aquatic Program Supervisor discussed the pool report. There were a total of 33,684 that attended the pool this summer. This is an increase of 375 from 2015. Program revenue decreased by \$4,459 with the biggest deficit in the swimming lessons program. In an effort to increase the swim lessons program for 2017, staff will be looking into purchasing the Jeff Ellis Swimming program. In hopes to attract and retain quality staff, there will be an increase in wages paid to the lifeguards and pool staff. The Board of Commissioners complimented Supervisor Naydenoff on a great season and the report!
- b. **Golf Course Irrigation Purchase.**
Director Fahnstrom presented 2 bids for the replacement of Rob Roy Golf Course Irrigation System. After reviewing the bids, Commissioner Cerniglia moved to adopt the bid from Reinder's for \$23,615.00 as presented. Commissioner Dieterich seconded the motion, and upon roll being called, the Commissioners voted as follows:

AYE: Edward W. Rechner, Jack Cerniglia and Gail Dieterich

NAY: None

ABSENT: James L. Murphy and Lois B. Hauge

- c. **IAPD 2017 Credentials Certificate.** Commissioner Rechner and Director Fahnstrom will be the RTPD representatives at the IAPD/IPRA Soaring to New Heights Conference in January 2017.

X. Commissioners Comments:

- Commissioner Dieterich participated in the Mt. Prospect Chamber Centennial Fire Hydrant display as well, stop by and see Snoopy on her street. Commissioner Dieterich noticed a display of brochures and flyers at the Mt. Prospect Village Hall for other park districts and asked if RTPD leaves information on display? Superintendent Mitchell said yes, we will have Christine make sure it is restocked.

XI. Executive Session was not needed

XII. Action as a result of the Executive Session: N/A

XIII. Adjournment: There being no further business to discuss, the meeting was adjourned at 8:57 p.m.

President

Secretary