

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD AT
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT
ON THE FIFTH DAY OF JANUARY, 2017 AT 7:00 P.M.**

The President called the meeting to order and directed the Secretary to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Lois B. Hauge, Jack Cerniglia and Gail Dieterich. Also present were Director Bret Fahnstrom, Superintendent of Parks Tom Pope, Superintendent of Recreation Patti Mitchell, Superintendent of Finance Steve Cummins and Recording Secretary Moira Zale. Commissioner James L. Murphy was absent.

II. Guests Present: None.

III. The Agenda for January 5, 2017 was submitted for approval. Commissioner Hauge moved to approve said agenda as presented. The motion was seconded by Commissioner Cerniglia and approved by common consent.

IV. The Minutes of the Regular Meeting of December 15, 2016 were submitted for approval. Commissioner Hauge moved to approve said minutes as presented. Commissioner Cerniglia seconded the motion which was approved by common consent.

V. Superintendent of Finance Cummins presented the Treasurer's Reports for December 2016. Commissioner Hauge moved to approve the Treasurer's Report as presented. Commissioner Dieterich seconded the motion which was approved by common consent.

VI. Communications:

- a. Directors Report.** Director Fahnstrom discussed December and January dates. December was a very busy month for the Recreation Department. Staff has been busy helping out with the (4) days of the Polar Express event, Breakfast with Santa and Stocking Deliveries. The IPRA / IAPD State Conference will be held January 19 – 21 in Chicago. Staff is choosing the seminars they will be attending. Director Fahnstrom was selected to be on a Grand Jury during January and the first week of February. When the Jury has a break, Director Fahnstrom will try to communicate by email, text and stop in the office whenever possible.
- b. Golf Operations Report.** Superintendent Patti Mitchell presented the November Golf Financial Report. It was an overall bad year for Golf in general. Many other facilities have reported a loss for the year as well. There were quite a few banquets booked in December. Golf Lessons from Chicagoland Golf Academy will be reflected in the December Financials. The final 2016 Financial Report will be presented at a February 2017 board meeting.
- c. Quarter #4 Organizational Goal Update.** Director Fahnstrom discussed the completed goals for October - December 2016. Staff has done a great job!
- d. Miscellaneous Communications.** Commissioners, please let Director Fahnstrom know if anyone would be interested in attending the upcoming breakfast hosted by Glenview State Bank on January 18th regarding the Economic Outlook. The Congratulations letter from PDRMA for completion of the 2016 Loss Control, achieving a Level "A" Accreditation and a \$1500 check was presented. A copy of the 2017 IAPD Calendar of Events was viewed.

VIII. Old Business:

- a. **Comprehensive Master Plan Update.** Following discussion, Commissioner Cerniglia moved to adopt as presented the 2017 -2021 River Trails Park District Comprehensive Master Plan. Commissioner Hauge seconded the motion, and upon roll being called, the Commissioners voted as follows:

AYE: Lois B. Hauge, Edward W. Rechner, Jack Cerniglia and Gail Dieterich

NAY: None

ABSENT: James Murphy

- b. **DRAFT- 2017 Budget and Appropriation.** Director Fahnstrom presented a Draft of the upcoming Budget and Appropriation for approval at the February 2, 2017 Board Meeting.

IX. New Business.

- a. **Ordinance #17-01-05 requesting the Disposal of Property.**

Following discussion, Commissioner Hauge moved to approve Ordinance # 17-01-05 as presented.

Commissioner Dieterich seconded the motion, and upon roll being called, the Commissioners voted as follows:

AYE: Lois B. Hauge, Edward W. Rechner, Jack Cerniglia and Gail Dieterich

NAY: None

ABSENT: James Murphy

- b. **Market Benchmarking & Compensations Structure Development Project.** Discussion of the results of the recent Salary Survey submitted from Management Association was discussed. Further information was requested from the Commissioners before approving the Salary Survey.
- c. **Draft Salary Administration Policy and Procedure.** After discussion, the Commissioners had further questions and would like to review the results of the Salary Survey before approving the Salary Policy and Procedure.
- d. A copy of the newspaper advertisement **Call for a Public Hearing for the 2017 Budget and Appropriations** will be placed in the Daily Herald Legal section next week paper. The Public Hearing will take place at the February 2, 2017 Board Meeting.

IX. Commissioners Comments. President Rechner discussed the invitation to attend the Sunrise Connection for Elected Officials on January 26th at the Mt. Prospect Library beginning at 7:00 a.m.

X. Executive Session. At 8:50 Commissioner Hauge made a motion to enter into Executive Session. The motion was seconded by Commissioner Dieterich and upon roll being called, the Commissioners voted as follows:

AYES: Edward W. Rechner, Lois B. Hauge, Jack Cerniglia and Gail Dieterich

NAYS: None

ABSENT: James Murphy

The board exited Executive Session at 9:45 p.m

XII. Action as a result of the Executive Session: Approval of Director Fahnstrom's contract.

XIII. Adjournment: There being no further business to discuss, the meeting was adjourned at 9:46 p.m.