

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD AT
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT
ON THE SIXTH DAY OF APRIL AT 7:00 P.M.**

The President called the meeting to order and directed the Secretary to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, James L. Murphy, Lois B. Hauge, Jack Cerniglia and Gail Dieterich. Also present were Director Bret Fahnstrom, Superintendent of Parks Tom Pope, Superintendent of Recreation Patti Mitchell, Superintendent of Finance Steve Cummins and Recording Secretary Moira Zale.

II. Guests Present: None

III. The Agenda for April 6, 2017 was submitted for approval. Commissioner Murphy moved to approve said agenda as presented. The motion was seconded by Commissioner Cerniglia and approved by common consent.

IV. The Minutes of the Regular Meeting of March 16, 2017 were submitted for approval. Commissioner Cerniglia moved to approve said minutes as presented. Commissioner Murphy seconded the motion which was approved by common consent.

V. Superintendent of Finance Cummins presented the Treasurer Report for February 2017. Commissioner Murphy moved to approve the Treasurer's Report as presented. Commissioner Cerniglia seconded the motion which was approved by common consent.

VI. Communications:

- a. Directors Report.** Director Fahnstrom discussed March and April happenings. The 1st week of March was busy with the 2017 pool passes going on sale and Roy Roy's Friday night Fish Fry opened for business with the highest number of attendees since keeping track! Meetings regarding changes in the Policy and Procedure have taken place along with the Committee researching the purchase of new Recreation Registration Software.
- b. Golf Operations Report.** Superintendent Patti Mitchell presented the February 2017 Golf Financial Report. Due to the warm weather we have had, the Pro-Shop saw a record number of rounds played, 788 rounds of Golf were played in February! Compared to last year, revenue is up and expenses are down.
- c. Statement of Economic Interest Filings.** Director Fahnstrom reminded all present to please file their statement electronically, if not completed yet, and submit a copy to him.
- d. Open Meetings Act (OMA) and Freedom of Information Act (FOIA)** trainings will need to be updated for those committee members appointed at the Annual Meeting.
- e. 2017 Spring Tour (May)** Director Fahnstrom will send an email with a possibility of Friday dates in May for the 2017 Park Tour.
- f. Quarter #1 Organizational Goal Update.** Director Fahnstrom discussed the status of completed on-going goals for January - March 2017.

VII. Old Business: None

VIII. New Business.

- a. Continuation of the overall revisions of the existing **Personnel Policy Manual section #3.2 Vacation Leave** were discussed. Director Fahnstrom will update the changes as discussed.
- b. Continuation of the overall revisions of the existing **Personnel Policy Manual section #7 Safety in the Workplace** were discussed. Director Fahnstrom will update the changes as discussed.

IX. Commissioners Comments. Commissioner Dieterich discussed a possible Cake Decorating class that she had an interest in attending. Is there a possibility of offering the class through RTPD? Superintendent Mitchell will look into it.

X. Executive Session. None**XII. Action as a result of the Executive Session: N/A.**

XIII. Adjournment: There being no further business to discuss, the meeting was adjourned at 8:18 p.m.

President

Secretary