

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF COMMISSIONERS OF THE  
RIVER TRAILS PARK DISTRICT,  
COOK COUNTY, ILLINOIS, HELD AT  
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT  
ON THE EIGHTEENTH DAY OF MAY, 2017 AT 7:00 P.M.**

The President called the meeting to order and directed the Secretary to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, James L. Murphy, Lois B. Hauge, and Gail Dieterich. Also present were Director Bret Fahnstrom, Superintendent of Finance Steve Cummins, Superintendent of Recreation Patti Mitchell, Superintendent of Parks Tom Pope and Recording Secretary Moira Zale. Commissioner Jack Cerniglia was absent.

**II. Guests Present: None**

**III.** The Agenda for May 18, 2017 was submitted for approval. Commissioner Hauge moved to approve said agenda as presented. The motion was seconded by Commissioner Murphy and approved by common consent.

**IV.** The Minutes of the Regular Meeting of May 4, 2017 were submitted for approval. Commissioner Murphy moved to approve said minutes as presented. Commissioner Hauge seconded the motion which was approved by common consent.

**V.** The Minutes of the Annual Meeting of May 4, 2017 were submitted for approval. Commissioner Dieterich moved to approve said minutes as presented. Commissioner Hauge seconded the motion which was approved by common consent.

**VI.** Superintendent Cummins presented the Invoice Listing for April 18, 2017 through May 15, 2017 in the amount of \$139,739.37 which was submitted for approval. Following discussion, Commissioner Hauge moved to approve the Invoice Listing as presented. Commissioner Dieterich seconded the motion, and upon roll being called, the Commissioners voted as follows:

AYES: Edward W. Rechner, Lois B. Hauge, James L. Murphy and Gail Dieterich

NAYS: None

ABSENT: Jack Cerniglia

**VII. Communications:**

- a. Superintendent Patti Mitchell presented the Recreation Operations Report for April 2017.** Summer programs, registrations and facility rentals are keeping the Recreation staff busy. Staff has been working on collecting Recreation materials needed for the Distinguished Agency. The lifeguard information and fill out paperwork class was held last night May 16<sup>th</sup>. There was a great turnout, the pool will be well staffed this summer. The last day of preschool will be Friday, May 17<sup>th</sup>. Thank you to IT Manager Posch for helping out with the exporting of the upcoming brochure in Christine Powles absence. There were 1413 rounds of golf played in April which exceeded the estimated 1200 rounds.
- b. Superintendent Tom Pope presented the Mid-May Operations Report for the Maintenance Department.** The maintenance staff will be short-handed due to unexpected temporary leave of 2 employees, they are up for the challenge. All staff is really pitching in wherever needed. The vehicle traffic pattern in the Weiss Center parking lot will be changing and repaved beginning next week. Superintendent Pope showed a map of the upcoming changes. Gilio Landscaping has been hired to help out with mowing a few of the parks. The cost of this mowing service will even labor costs out. It will free up some time for the current maintenance staff that would otherwise be mowing. The Zone entrance construction will begin once the permits are received.

- c. **Miscellaneous: A big thank you from the Prospect Heights Garden Club to RTPD for the donation of a Ginkgo Tree for their Arbor Day Celebration on April 28, 2017.**

**VIII. Old Business** None.

**IX. New Business**

- a. Continuations of the overall revisions of the existing Personnel Policy Manual section #4 were discussed. Director Fahnstrom will update the changes as discussed.
- b. After discussion Commissioner Murphy moved to approve the ADA Transition Plan Update as presented. Commissioner Dieterich seconded the motion, and upon roll being called, the Commissioners voted as follows:

AYES: Edward W. Rechner, Lois B. Hauge, James L. Murphy and Gail Dieterich

NAYS: None

ABSENT: Jack Cerniglia

**X. Commissioner Comments.**

- **Commissioner Dieterich** really enjoyed the Park tour on May 5<sup>th</sup>. She would like to see this be a yearly event for the Commissioners.
- **Commissioner Murphy** stopped by the new ice rink and restaurant in Mt. Prospect. It is located in the Kensington Business Center area, it is a very nice rink and restaurant.
- **Commissioner Rechner** mentioned that someone from staff may want to view the Technology Webinar hosted by NRPA tomorrow.

**XI. Executive Session.** None.

**XII. Action as a result of the Executive Session.** N/A

**XIII.** There being no further business to discuss, the meeting was adjourned at 8:13 p.m.

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President

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Secretary