

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD AT
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT
ON THE THIRD DAY OF AUGUST AT 7:00 P.M.**

The President called the meeting to order and directed the Secretary to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, James L. Murphy, Lois B. Hauge and Gail Dieterich. Also present were Director Bret Fahnstrom, Superintendent of Parks Tom Pope, Superintendent of Recreation Patti Mitchell, Superintendent of Finance Steve Cummins and Recording Secretary Moira Zale. Commissioner Jack Cerniglia was absent.

II. Guests Present: None

III. The Agenda for August 3, 2017 was submitted for approval. Commissioner Murphy moved to approve said agenda as amended. Remove item c. under VI. Communications. The item will be added to the August 17, 2017 Board Meeting. The motion was seconded by Commissioner Hauge and approved by common consent.

IV. The Minutes of the Regular Meeting of July 20, 2017 were submitted for approval. Commissioner Hauge moved to approve said minutes as presented. Commissioner Murphy seconded the motion which was approved by common consent. Commissioner Dieterich abstained.

V. Superintendent of Finance Cummins presented the Treasurer Report for June 2017. Commissioner Dieterich moved to approve the Treasurer's Report as presented. Commissioner Murphy seconded the motion which was approved by common consent.

VI. Communications:

- a. Directors Report.** The pool hosted its first "Aqua Egg Hunt" event. There were over 700 participants in attendance. Director Fahnstrom met with Superintendent Nancy Wagner of School District 26 and is looking forward to a great relationship between the Park District and Schools. The last run through with our mentor for the Distinguished Agency will be on September 6th. IPRA will have the final meeting and decision of our Distinguished Agency application in mid-October. Things are coming together.
- b. Golf Operations Report.** Superintendent Patti Mitchell presented the June 2017 Golf Financial Report. Overall Golf YTD is \$7612 below what was budgeted by June 2017. BCG feels the July golf numbers will be stronger in July. Bar, Grill and Banquets bottom line is doing well from all previous years.
- c.** A calendar with the August - September end of the season pool hours was discussed. A very nice letter from Wheeling Township was presented. RTPD's Camp Adventure volunteered at the Township food pantry, their time and generosity was greatly appreciated.

VII. Old Business: None

VIII. New Business.

- a. RESOLUTION NO. 17-08-03 Approving the Amended and Restated Personnel Policy Manual.** Commissioner Murphy moved to adopt said Resolution as presented, which motion was seconded by Commissioner Hauge. Upon roll being called, the Commissioners voted as follows:

AYE: Edward W. Rechner, James L. Murphy, Lois B. Hauge, and Gail Dieterich

NAY: None

ABSENT: Jack Cerniglia

- b. **Approval of the NWSRA 2018 Assessment Resolution.** Following discussion, Commissioner Dieterich moved to approve the 2018 NWSRA Annual Assessment as presented. Commissioner Hauge seconded the motion, and upon roll being called, the Commissioners voted as follows:

AYE: Edward W. Rechner, James L. Murphy, Lois B. Hauge, and Gail Dieterich

NAY: None

ABSENT: Jack Cerniglia

- c. **Approval of Section 1.20 Employment of Certified, Licensed or Professionally Trained Staff.** Following discussion, Commissioner Murphy moved to approve **Section 1.20** of the Employment Policies and Procedures as presented. Commissioner Hauge seconded the motion, and upon roll being called, the Commissioners voted as follows:

AYE: Edward W. Rechner, James L. Murphy, Lois B. Hauge, and Gail Dieterich

NAY: None

ABSENT: Jack Cerniglia

IX. Commissioners Comments:

- **Commissioner Dieterich** attended the RTPD Pool Party with the Mt. Prospect Police event. It was a very nice event. Commissioner Dieterich asked if the park district has a lightening sensor. Superintendent Pope discussed RTPD's procedures and training of staff when lightening is possible.
- **Director Fahnstrom** has reserved a table for the NWSRA Special Leisure Event to be held in November. More detailed information will follow.

X. Executive Session. None

XI. Action as a result of the Executive Session: N/A.

XII. Adjournment: There being no further business to discuss, the meeting was adjourned at 8:05 p.m.

President

Secretary