

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF COMMISSIONERS OF THE  
RIVER TRAILS PARK DISTRICT,  
COOK COUNTY, ILLINOIS, HELD AT  
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT  
ON THE SEVENTEENTH DAY OF AUGUST, 2017 AT 7:00 P.M.**

The President called the meeting to order and directed the Secretary to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, James L. Murphy and Lois B. Hauge. Also present were Director Bret Fahnstrom, Superintendent of Recreation Patti Mitchell, Superintendent of Parks Tom Pope and Recording Secretary Moira Zale. Commissioners Jack Cerniglia, Gail Dieterich and Superintendent of Finance Steve Cummins were absent.

**II. Visitors present:** Manager of Athletics and Facilities, Vance Violante. Mt. Prospect Residents representing the Grace Lutheran Church Cory Olsen and Curt Carlson.

**Visitors Comments:** Cory Olsen and Curt Carlson of Grace Lutheran Church in Mt. Prospect discussed the need for replacement and paving of their existing parking lot. The estimated cost of the parking lot replacement will be \$125,000.00. RTPD uses the parking lot on occasion. Olsen and Carlson stated the church is short funds to complete the parking lot project and would like the Board of Commissioners to consider donating funds to help Grace Lutheran Church with the parking lot project. Director Fahnstrom and the Commissioners will discuss the donation and get back to Mr. Olsen and Mr. Carlson.

**III.** The Agenda for August 17, 2017 was submitted for approval. Commissioner Murphy moved to approve said agenda as presented. The motion was seconded by Commissioner Hauge and approved by common consent.

**IV.** The Minutes of the Regular Meeting of August 3, 2017 were submitted for approval. Commissioner Hauge moved to approve said minutes as presented. Commissioner Murphy seconded the motion which was approved by common consent.

**V.** Director Fahnstrom presented the Invoice Listing for July 18, 2017 through August 14, 2017 in the amount of \$177,278.12 which was submitted for approval. Following discussion, Commissioner Hauge moved to approve the Invoice Listing as presented. Commissioner Murphy seconded the motion, and upon roll being called, the Commissioners voted as follows:

AYES: Edward W. Rechner, Lois B. Hauge and James L. Murphy.

NAYS: None

ABSENT: Jack Cerniglia and Gail Dieterich

**VI. Communications:**

**a. Superintendent Patti Mitchell presented the Recreation Operations Report for July 2017.**

Staff has been very busy keeping up with the summer programs, pool and camps. Congratulations to the entire pool staff for achieving another "Exceeds Ellis Audit". Because the pool was awarded 3 Ellis Exceeds Audits they have been awarded the "Platinum Award" for summer 2017. This award is only achieved by 3% of Ellis audited pools throughout the U.S. Staff has done a great job and was treated to lunch from RTPD. Sponsorships for the upcoming OCR Race are beginning to come in. Thank you to Joel Tournquist for working hard on pursuing the OCR sponsorships! Fall class registration is underway.

- b. **Superintendent Tom Pope presented the monthly Report for the Maintenance Department.** Staff is creating some new stations for the OCR Race. The ADA concrete work at the Zone entrance is finished. Grounds Manager, Mike Hanley will be working on the beautification and landscaping of the Zone entrance. The design and planting at the Weiss Center south side of the front entrance has been completed with a dry river bed and native perennials. It looks amazing! The grounds crew continues to work hard at the schools and parks completing the scheduled maintenance, pruning and mowing. Tradesman Nicioli and Kearns installed a well needed new ice maker at the Concession Stand. Superintendent Pope is talking with the MWRD regarding the stabilization project of the creek. There have been some issues with the rocks washing away. The Village of Mt. Prospect is helping with the correspondence to MWRD and seeing the stabilization gets completed with correct materials.
- c. **Manager of Facilities and Athletics Vance Violante presented the Second Quarter Facilities and Fitness Report for 2017.** Overall the number of rentals and revenue for facilities are up significantly. Most of the increase is due to the usage of turf field rentals at the Zone. Fitness club revenue was down 2% and the repair expenses are up. Most of the repair costs was equipment, two treadmills. Fitness Club Membership pricing will be discounted in September and October to spike interest in the club. A new field rental will be starting in late August at Willow Trails.
- d. **Crisis Management Plan.** Director Fahnstrom discussed the Crisis Management Plan and Process. The Board of Commissioners returned the sign off sheet to Director Fahnstrom.
- e. **2017 Mid-Year IT Update.** Director Fahnstrom reviewed the Mid-Year IT Department Update. Everything is right in line with the plan and budget for 2017. IT Manager, Michael Posch has been doing a great job!

## VII. Old Business

None

## VIII. New Business

- a. **Resolution 17-08-17 Approving Amended and Restated Board Policy Manual.** Director Fahnstrom presented Resolution 17-08-17 Amended and Restated Board Policy Manual for review and approval as submitted. Following discussion, Commissioner Murphy moved to approve the Amended and Restated Board Policy Manual as presented. Commissioner Hauge seconded the motion, and upon roll being called, the Commissioners voted as follows:
  - AYES: Edward W. Rechner, Lois B. Hauge and James L. Murphy
  - NAYS: None
  - ABSENT: Jack Cerniglia and Gail Dieterich
- b. **Approval of amended 2017 Partnership Resident Agreement.** Director Fahnstrom presented the amended 2017 Partnership Resident Agreement for review and approval as submitted. Following discussion, Commissioner Murphy moved to approve the amended Partnership Resident Agreement as presented. Commissioner Hauge seconded the motion, and upon roll being called, the Commissioners voted as follows:
  - AYES: Edward W. Rechner, Lois B. Hauge and James L. Murphy
  - NAYS: None
  - ABSENT: Jack Cerniglia and Gail Dieterich

- c. **Approval of the 2017 Inter-Governmental Agreement with School District #26.** Director Fahnstrom presented the 2017 Inter-Governmental Agreement with School District #26 for review and approval as submitted. Following discussion, Commissioner Murphy moved to approve the 2017 Inter-Governmental Agreement with School District #26 as presented. Commissioner Hauge seconded the motion, and upon roll being called, the Commissioners voted as follows:

AYES: Edward W. Rechner, Lois B. Hauge and James L. Murphy  
NAYS: None  
ABSENT: Jack Cerniglia and Gail Dieterich

**IX. Commissioner Comments.**

- **Commissioner Rechner** passed out a document from NRPA regarding Base Salaries for 5 Park and Recreation Positions.
- **The NWSRA Gala** will be on November 3, 2017, please let Director Fahnstrom know if you will be able to attend.
- **The Mt. Prospect Public Library** will be hosting a Sunrise Connection Breakfast for elected officials and executive leaders on October 6, 2017.

**X. Executive Session. None**

**XI. Action as a result of the Executive Session: N/A**

**XII. Adjournment:** There being no further business to discuss, the meeting was adjourned at 8:58 p.m.

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President

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Secretary