

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD AT
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT
ON THE SEVENTH DAY OF SEPTEMBER, 2017 AT 7:00 P.M.**

The President called the meeting to order and directed the Secretary to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Jack Cerniglia, Gail Dieterich and Lois B. Hauge. Also present were Director Bret Fahnstrom, Superintendent of Recreation Patti Mitchell, Superintendent of Parks Tom Pope, and Superintendent of Finance Steve Cummins and Recording Secretary Moira Zale. Commissioners James L. Murphy was absent.

II. Visitors present: Rich Zubek, Rob Roy General Manager

Comments – Part of the Golf Operations update.

III. The Agenda for September 7, 2017 was submitted for approval. Commissioner Dieterich moved to approve said agenda as presented. The motion was seconded by Commissioner Hauge and approved by common consent.

IV. The Minutes of the Regular Meeting of August 17, 2017 were submitted for approval. Commissioner Hauge moved to approve said minutes as presented. Commissioner Cerniglia seconded the motion

Aye – Rechner, Hauge and Cerniglia

Nay – None

Abstain - Dieterich

V. Superintendent of Finance Cummins presented the Treasurer Report for July 2017. Commissioner Hauge moved to approve the Treasurer's Report as presented. Commissioner Cerniglia seconded the motion which was approved by common consent.

VI. Communications:

a. Golf Operations Report update

General Manager Rich Zubek presented the Golf Operations Report update. The outlook is not strong but with perfect conditions, the course could possibly break even. A likely scenario is to be about where RRGCC is now at a loss of \$30-\$35k. A poor fall and the likely result would be in the area of a loss of \$50-\$60k. Leadership will be working with BCG to entertain ideas to improve the situation for the remainder of 2017 and going into 2018.

b. Organizational Goal Trimester #2 update

Executive Director Fahnstrom presented the Organizational Goal Trimester #2 update. Fahnstrom reviewed the highlight of the changes since the last report. Accomplishments to date are the Personnel Manual completion, ACA Camp accreditation investigation, and cash handling procedures were updated. Other items of note were the Registration Software project has started, the Distinguished Agency project should be finishing up in November and starting the energy assessment of the facilities.

c. Comprehensive Master Plan Quarter #2 update

Executive Director Fahnstrom presented the Comprehensive Master Plan Quarter #2 update. Fahnstrom reviewed the CMP goals and appropriate status', of course the DA has taken up a lot of time and resources so the plan is to hit the goals hard in 2018.

2776 Director's Report

Executive Director Fahnstrom presented the Director's Report. Highlights were the Registration Software interviews in August and the Distinguished Agency review coming up in October. Fahnstrom will be at NRPA in New Orleans Sept 25-28 and the Youth 2K OCR is scheduled for Saturday, October 7th.

2777 Wheeling / Prospect Heights Chamber Taste of the Town

Executive Director Fahnstrom presented the flyer to the group. If you are interested in going, please contact Moira by Friday, September 15th. The district will cover your entry but not a guest.

2778 Foundation Bi-Annual Report

Executive Director Fahnstrom presented the Foundation Bi-Annual Report. Most financials will be coming in the August report but overall, the Foundation is doing well for 2017.

2779 Miscellaneous

Executive Director Fahnstrom presented the miscellaneous items. SLSF.me Celebrate Ability Gala is November 3rd. The Sunrise Connection Breakfast is Friday, October 6th, you can register yourself. The Indian Trails Public Library and St. Peter Lutheran Church sent a thank you letters for donations.

VII. Old Business

None

VIII. New Business**a. Upcoming Events**

Executive Director Fahnstrom presented the upcoming events note. He asked that Board members give him their responses in the near future especially since the IAPD/IPRA conference will need to be budgeted for in the fall.

IX. Commissioner Comments.

- **Commissioner Dieterich** Enjoyed being part of the coin toss at the Labor Day event, thank you!!
- **Commissioner Hauge** TK needs new bananas, Turtle race needs to be permanent.
- **Commissioner Cerniglia** Thank you for the Andy's

X. Executive Session. None**XI. Action as a result of the Executive Session: N/A**

XII. Adjournment: There being no further business to discuss, the meeting was adjourned at 8:58 p.m.

 President

 Secretary