

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD AT
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT
ON THE NINETEENTH DAY OF OCTOBER, 2017 AT 7:00 P.M.**

The President called the meeting to order and directed the Recording Secretary to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Gail Dieterich, Lois B. Hauge and Jack Cerniglia. Also present were Executive Director Bret Fahnstrom, Superintendent of Recreation Patti Mitchell, Superintendent of Parks Tom Pope, Superintendent of Finance Steve Cummins and Recording Secretary Moira Zale.

II. Visitors present. Recreation Supervisor Brandon Magnini and his Employee of the Season Eileen Frage.

III. The Agenda for October 19, 2017 was submitted for approval. Commissioner Hauge moved to approve said agenda as presented. The motion was seconded by Commissioner Dieterich and approved by common consent.

IV. The Minutes of the Regular Meeting of October 5, 2017 were submitted for approval. Commissioner Dieterich moved to approve said minutes as presented. Commissioner Hauge seconded the motion which was approved by common consent.

V. Superintendent Cummins presented the Invoice Listing for September 19, 2017 through October 19, 2017 in the amount of \$85,568.51 which was submitted for approval. Following discussion, Commissioner Cerniglia moved to approve the Invoice Listing as presented. Commissioner Dieterich seconded the motion, and upon roll being called, the Commissioners voted as follows:

AYES: Edward W. Rechner, Lois B. Hauge, Gail Dieterich and Jack Cerniglia
NAYS: None
ABSENT: None

VI. Employee of the Season. Recreation Supervisor Brandon Magnini nominated Eileen Frage for RTPD Employee of the Season recognition. Eileen has been with the Park District for the past 2 summers as the Summer Day Camp Coordinator. She has been responsible for the coordination of field trips, transportation for those trips and making sure campers experience that WOW factor while executing weekly theme days. Eileen was also instrumental preparing staff for orientation and trainings; and handled parent questions and complaints with a professional demeanor. Congratulations, we are looking forward to many more successful years ahead with Eileen involved in the Summer Camp Program.

VII. Communications:

- a. Superintendent Patti Mitchell presented the Recreation Operations Report for September 2017.** The Fall Newsletter will be mailed out the week of October 23rd. Staff has been busy working on the 2018 winter / spring brochure, this is largest brochure with three sessions and summer camps featured in this issue. The pool / concessions finished up a great season with the free Labor Day family picnic with approximately 1,000 people in attendance. Fall youth and adult sports are all underway. Preschool classes will be taking a field trip to the Didier Farms and learning about Fire Safety from the Mt. Prospect Fire Safety Officer. The first ArrowTag party and classes are underway at the Zone. The golf course had 3,287 rounds played and hosted 18 banquets.

- b. Superintendent Tom Pope presented the monthly Report for the Maintenance Department.** Through the ComEd grant program, RTPD has been able to take advantage of the MEEA and STEP energy saving programs. The park district has received \$3000 of high quality motion sensor switches and miscellaneous LED devices free of charge. The switches and miscellaneous LED devices will be installed by the end of October. Staff did a great job handling its most labor intensive event for the year, OCR! It was another very successful event with 400+ participants. Now setting up for the Monster Bash Event which will be held October 20, 2017. Congratulations to Grounds Manager Mike Hanley and his wife Greta on the birth of their baby boy William Hanley!
- c. Miscellaneous.** Executive Director Fahnstrom discussed the recent letter received from State Representative David Harris who will not be seeking re-election for our district. There was a nice write up about The Zone on the Chicago Parent website. A thank you letter was enclosed from the Winfield Park District to RTPD for its donation of a foursome golf and cart pass that was awarded at their October event.

VIII. Old Business

- a. None.**

IV. New Business

- a. IAPD 2017 Credentials Certificate.** Commissioner Dieterich and Executive Director Fahnstrom will be the RTPD representatives at the IAPD/IPRA Soaring to New Heights Conference in January 2018.
- b. Board Policy Manual Item # 9.11 revision.** Executive Director Fahnstrom presented a suggested revision to Item#9.11 of the Board Policy Manual. Following discussion, Commissioner Dieterich moved to approve the revision of Item #9.11 as presented. Commissioner Hauge seconded the motion, and upon roll being called, the Commissioners voted as follows:
- AYE: Edward W. Rechner, Lois B. Hauge, Jack Cerniglia and Gail Dieterich
 NAY: None
 ABSENT: None
- c. Ordinance #17-10-19 Disposal of Property.** Commissioner Cerniglia moved to approve Ordinance 17-10-19 authorizing the disposal of un-needed personal property of the River Trails Park District as presented. Commissioner Hauge seconded the motion, and upon roll being called, the Commissioners voted as follows:
- AYES: Edward W. Rechner, Lois B. Hauge, Jack Cerniglia and Gail Dieterich
 NAYS: None
 ABSENT: None
- d. Discussion RTPD Referendum.** Executive Director Fahnstrom discussed the possibility of a future RTPD referendum.

X. Commissioner Comments.

- Commissioner Rechner and Executive Director Fahnstrom attended the Sun Rise Connection meeting at Mount Prospect Library on October 6. The Ice Rink in Kensington Business Center is being sold.
- Commissioner Cerniglia asked about the beam going across the creek; Superintendent Pope said it was for the OCR race.
- Commissioner Dieterich asked about the potential candidates for the Board of Commissioners vacancy.

XI. Executive Session. None

XII. Action as a result of the Executive Session: N/A

XIII. Adjournment: There being no further business to discuss, the meeting was adjourned at 8:45 p.m.

President

Secretary