

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF COMMISSIONERS OF THE  
RIVER TRAILS PARK DISTRICT,  
COOK COUNTY, ILLINOIS, HELD AT  
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT  
ON THE SECOND DAY OF NOVEMBER, 2017 AT 7:00 P.M.**

The President called the meeting to order and directed the Recording Secretary to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Lois Hauge and Gail Dieterich. Also present were Director Bret Fahnstrom, Grounds Manager Mike Hanley (For Superintendent Pope), Superintendent of Recreation Patti Mitchell, Superintendent of Finance Steve Cummins and Recording Secretary Moira Zale. Commissioner Jack Cernigila was absent.

**II. Guests Present:** Residents of RTPD observing Board Meeting, Nancy Parra and Adam Rudnicki.

**III.** The Agenda for November 2, 2017 was submitted for approval. Commissioner Hauge moved to approve said agenda. The motion was seconded by Commissioner Dieterich and approved by common consent.

**IV.** The Minutes of the Regular Meeting of October 19, 2017 were submitted for approval. Commissioner Hauge moved to approve said minutes as presented. Commissioner Dieterich seconded the motion which was approved by common consent.

**V.** Superintendent of Finance Cummins presented the Treasurer Report for September 2017. Commissioner Hauge moved to approve the Treasurer's Report as presented. Commissioner Dieterich seconded the motion which was approved by common consent.

**VI. Communications:**

**a. Golf Operations Report update**

Superintendent Mitchell presented the Golf Operations Report update. Green Fees and Cart rental revenues are down from this time last year. Golf Operation expenses are down in comparison to the past two years. Mini Golf and the Range are also looking better this year. Bar, Grill and Banquets bottom line continues to be well above from previous years. As of September 2017 revenue is up \$26,382.00 compared to previous years at this time. Leadership will be working with BCG to entertain ideas to improve the situation for the remainder of 2017 and going into 2018.

**b. Directors Report.**

October was an Event filled month. The OCR Race had over 400 participants this year and the Monster Bash over 1000 in attendance. RTPD was notified at the end of the Distinguished Agency Review on October 17<sup>th</sup> that the District passed the Accreditation process and will remain an IPRA Accredited Agency! The Distinguished Agency Board meeting will be held on November 20, 2017 when the formal announcement of the district's award will be presented. Executive Director Fahnstrom will be attending the IAPD Legal Symposium, Professional Development School and the NWRSA Board Meeting in November.

**c. Energy Performance Contract.**

Executive Director Fahnstrom' discussed details and the recent upgrades made to the parks lighting with LED bulbs and sensors to help conserve energy. He also met with an Account Executive from SmartWatt concerning the potential for an Energy Performance Contract. The commissioners would like to see more detail and quotes from other Energy Companies before moving forward with the Energy Performance Contract.

**d. Miscellaneous.**

There was a nice article in the Daily Herald on October 20<sup>th</sup> highlighting from the beginning to present day RTPD's milestones and many achievements. Also in this morning's Daily Herald newspaper was a great article on RTPD's winning the Ellis Safety Award along with a picture of lifeguard Mitch MacTavish, recipient of the Golden Guard Award given by Ellis & Associates.

**VII. Old Business.**

None

**VIII. New Business.**

- a. **Draft 2018 Board Meeting Calendar.** Executive Director Fahnstrom presented the proposed 2018 Board Meeting Dates for the River Trails Park District. After discussion, Director Fahnstrom will present the final 2017 Board Meeting Calendar at the November 16, 2017 Board Meeting.
- b. **Ordinance 17-12-07 Draft of the 2017 Tax Levy.** The Board of Commissioners discussed some of the changes in the proposed 2017 Tax Levy as presented by Superintendent of Finance Cummins. The final 2017 Tax Levy will be adopted at the Thursday, December 7, 2017 Board Meeting.
- c. **Call Truth and Taxation Hearing** will be December 7, 2017. Superintendent Cummins will place the legal ad as required.
- d. **Directors Evaluation:** Executive Director Fahnstrom asked the Commissioners to review and complete their 2017 Executive Director evaluation forms and bring to the November 16, 2017 Board Meeting for President Rechner. President Rechner will compile the information from all of the Commissioners forms. Executive Director Fahnstrom and the Board of Commissioners will discuss the Evaluation at the December 1, 2017 Board Meeting in Executive Session.

**IX. Commissioners Comments:**

- Reminder the NWRSA Celebrate Ability Gala will be held Friday, November 3<sup>rd</sup> at Chevy Chase CC.
- Save the date for the RTPD Holiday Party to be held on Friday, December 1<sup>st</sup> at Rob Roy CC.

**X. Executive Session** was not needed**XI. Action as a result of the Executive Session:** N/A**XII. Adjournment:** There being no further business to discuss, the meeting was adjourned at 9:30 p.m.

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President

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Secretary