

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD AT
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT
ON THE SIXTEENTH DAY OF NOVEMBER, 2017 AT 7:00 P.M.**

The President called the meeting to order and directed the Secretary to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Lois B. Hauge, Jack Cerniglia and Gail Dieterich. Also present were Executive Director Bret Fahnstrom, Superintendent of Recreation Patti Mitchell, and Recording Secretary Moira Zale. Grounds Manager Mike Hanley filled in for the absent Superintendent of Parks Tom Pope.

II. Visitors present: Early Childhood and Aquatics Supervisor Dave Naydenoff and Mt. Prospect Resident Nancy Parra.

III. The Agenda for November 16, 2017 was submitted for approval. Commissioner Dieterich moved to approve said agenda as presented. The motion was seconded by Commissioner Cerniglia and approved by common consent.

IV. The Minutes of the Regular Meeting of November 2, 2017 were submitted for approval. Commissioner Cerniglia moved to approve said minutes as presented. Commissioner Hauge seconded the motion which was approved by common consent.

V. Superintendent Cummins presented the Invoice Listing for October 17, 2017 through November 13, 2017 in the amount of \$133,329.59 which was submitted for approval. Following discussion, Commissioner Dieterich moved to approve the Invoice Listing as presented. Commissioner Cerniglia seconded the motion, and upon roll being called, the Commissioners voted as follows:

AYES: Edward W. Rechner, Lois B. Hauge, Jack Cerniglia and Gail Dieterich

NAYS: None

ABSENT: None

VI. Communications:

- a. **Superintendent Patti Mitchell presented the Recreation Operations Report for October 2017.** Christine Powles has been busy working on the Sponsorship Initiative program. The Zone and all facilities have been filled up with many programs and rentals. The Kid Squad and Schools Out program participant numbers are increasing. Staff met with the Mt. Prospect Police and recapped the steps of a soft lock down in the Community Center. The 2018 RTPD Theme "Explore, Dream, Discover" is shown on the cover of the 2018 winter / spring brochure that was recently mailed out.
- b. **Grounds Manager Mike Hanley presented the monthly Report for the Maintenance Department.** The pool has been treated and winterized. Electricians are finishing up the conversion of LED lighting and occupancy sensors at all of the park district locations. Annual inspections and certifications have been completed for the Fire Extinguishers, Fire Alarms, Fire Sprinklers and RPZ valves. Enhancement projects including Wildflower plantings are keeping the grounds crew busy.

- c. **2017 Holiday Party.** The 2017 Holiday Party will be held on Friday, December 1st at Rob Roy Clubhouse for the Commissioners, Full Time Staff, IMRF Employees and their guest.
- d. **Miscellaneous.** A letter summarizing the October 6th Sunrise Connection Breakfast was discussed. Letters from the Mt. Prospect Police Department and Arlington Heights Park District thanking RTPD for their donation and continued support were read.

VII. Old Business

- a. Executive Director Fahnstrom presented the 2018 Final Board Meeting Dates. Following discussion, Commissioner Hauge moved to approve the 2018 Board Meeting dates as presented. Commissioner Cerniglia seconded the motion, and upon roll being called, the Commissioners voted as follows:
 AYES: Edward W. Rechner, Lois B. Hauge, Jack Cerniglia and Gail Dieterich
 NAYS: None
 ABSENT: None
- b. **Ordinance 17-12-07 Draft of the 2017 Tax Levy.** The Board of Commissioners discussed some changes in the 2017 Tax Levy as presented by Superintendent of Finance Cummins. The final 2017 Tax Levy will be adopted at the Thursday, December 7, 2017 Board Meeting.
- c. **Resolution 17-12-07 Call Truth and Taxation Hearing** will be December 7, 2017. Superintendent Cummins will place the legal ad as required.
- d. **Directors Evaluation:** President Rechner will consolidate the scores filled out by the other Commissioners for discussion and evaluation at the Executive Session Meeting on December 7, 2017 with Executive Director Fahnstrom and the Board of Commissioners

VIII. New Business

- a. **2017 Pool Report.** Dave Naydenoff, Early Childhood & Aquatic Program Supervisor discussed the pool report. There were a total of 24,347 that attended the pool this summer. With a much cooler summer, this was a decrease of 9,337 attendees from 2016. Early Bird Pool Pass purchases increased by 68. Program revenues decreased by \$1,459. In an effort to increase the swim lessons program for 2017, staff purchased the Jeff Ellis Swimming program. The overall participant numbers increased with the new swim lesson program. In hopes to attract and retain quality staff, there was an increase in wages paid to the lifeguards and pool staff. The Board of Commissioners complimented Supervisor Naydenoff on a great season and the report!

IX. Commissioner Comments.

- **Commissioner Dieterich** asked if Adam Rudnicki a potential new Board Commissioner was still interested in filling a Commissioner position. Executive Director Fahnstrom said Adam should be here at the December 7th board meeting to observe.

X. Executive Session. Commissioner Hauge motioned to go into Executive Session, the motion was seconded by Commissioner Dieterich.

XI. Action as a result of the Executive Session: No Action was taken.

XII. Adjournment: There being no further business to discuss, the meeting was adjourned at 9.26 p.m.