

**MINUTES OF THE SPECIAL MEETING OF  
THE BOARD OF COMMISSIONERS OF THE  
RIVER TRAILS PARK DISTRICT,  
COOK COUNTY, ILLINOIS, HELD AT  
505 E. CAMP MC DONALD ROAD IN SAID DISTRICT  
ON THE FIFTEENTH DAY OF MARCH 2018 AT 7:04 P.M.**

- I.** The President called the meeting to order and directed the Secretary Pro tempore to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Lois B. Hauge, Jack Cerniglia, Nancy Parra and Gail Dieterich. Also present were Director Bret Fahnstrom, Superintendent of Finance Steve Cummins, Patti Mitchell, Superintendent of Recreation and Superintendent of Parks Tom Pope.
- II.** Visitors Present: Bill Cogan, Billy Casper Golf & Rich Zubek, Billy Casper Golf
- III.** The Agenda for March 15, 2018 was submitted for approval. Commissioner Parra moved to approve said agenda as presented. The motion was seconded by Commissioner Hauge and approved by common consent.
- IV.** Rich Zubek, Billy Casper Golf presented to the Board of Commissioners the 2017 Report on the Rob Roy Golf Course facility. The presentation covered the status of the 2017 golf season including highlights and a snapshot project of 2018. Congrats to Yessica Alonso for being the 2017 Salesperson of the Year. Also, Bill spoke to the questions about the possible remodel of the kitchen and banquet rooms. The anticipated ROI would be 3-5 years at best and the new market would have a slow build. The present seating capacity is 160 in and the goal would be to get to 250 for a better price point.
- V.** The Minutes of the Regular Meeting of March 1, 2018 were submitted for approval. Commissioner Dieterich moved to approve said minutes with the requested change. Commissioner Parra seconded the motion which was approved by common consent.
- VI.** Superintendent of Finance Cummins submitted for approval the invoice listing from February 10 thru March 9, 2018 in the amount of \$112,336.77. Following discussion, Commissioner Hauge moved to approve the Invoice Listing as presented. Commissioner Cerniglia seconded the motion, and upon roll being called, the Commissioners voted as follows:  
  
AYE: Edward W. Rechner, Lois B. Hauge, Jack Cerniglia, Nancy Parra and Gail Dieterich  
NAY: None  
ABSENT: None
- VII.** Superintendent Cummins presented the Treasurer's Report for January 2018. Cummins gave a voice of appreciation to Donna Tortorella for all the effort she has done in the transition from Moira to the new person. Following discussion, Commissioner Parra moved to approve the Treasurer's Report as presented. Commissioner Hauge seconded the motion which was approved by common consent.

**VIII. Communications:**

- a. Superintendent Mitchell presented the Recreation Operations Report. She highlighted the brochure process current underway. Also, she spoke about the new potential program opportunity with the Ice Academy contractor out of the Mount Prospect Ice Arena. Lastly, she informed the board that the two open positions in the Recreation Department have finally been filled. Debbie Yakimisky has been hired as the Recreation Supervisor of Youth Programs and Katie Halverson just accepted the position of Recreation Supervisor of camps/Early Childhood.
- b. Superintendent Pope presented the Staff Report for the Parks Department.
- c. Director Fahnstrom presented 2017 Annual Accomplishments / A Year in Review. All aspects of a wonderful 2017 were presented to the board.

**IX. Old Business**

- a. Burning Bush and Aspen Trails Parks. Discussion concerning the previous presentation by the Village of Mount Prospect in desire of using both parks as detention spaces. Fahnstrom will continue to collect data, search for parks in similar situation and communicate with the village.

**X. New Business**

- a. Superintendent Pope presented the recommendation for the Burning Bush Landscape Architect hiring. Following discussion, Commissioner Cerniglia moved to approve and hire GreenbergFarrow as the architect for the design and development of Burning Bush,, not to exceed \$50,000. Commissioner Hauge seconded the motion which was approved by roll call being called, the Commissioners voted as follows:

AYE: Edward W. Rechner, Lois B. Hauge, Jack Cerniglia, Nancy Parra and  
Gail Dieterich

NAY: None

ABSENT: None

- b. Director Fahnstrom presented the Travel Expense Policy 4-13 update
  - i. After discussion, Commissioner Dieterich moved to approve the amended Travel Policy. Commissioner Cerniglia seconded the motion which was approved by common consent.
- c. Director Fahnstrom presented the concept of discontinuing the Outdoor Ice Rink service starting in the winter of 2018-2019. All board members were in consent of the recommendation.

**XI. Commissioner Comments**

- a. None

**XII. Executive Session** None

**XIII. Action as a Result of Executive Session** None

**XIV. There being no further business to discuss, the meeting was adjourned at 9:57 p.m.**

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President

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Secretary