

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF COMMISSIONERS OF THE  
RIVER TRAILS PARK DISTRICT,  
COOK COUNTY, ILLINOIS, HELD AT  
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT  
ON THE THIRD DAY OF MAY 2018 AT 7:01 P.M.**

- I.** The President called the meeting to order and directed the Secretary Pro tempore to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Lois B. Hauge, Jack Cerniglia and Nancy Parra. Also present were Director Bret Fahnstrom, Superintendent of Finance Steve Cummins, Patti Mitchell, Superintendent of Recreation, Carole Dohse, Accounting and Administrative Assistant and Tom Pope, Superintendent of Parks. Commissioner Dieterich was absent.
- II.** Visitors Present: Erik Gil, Mike Burke, Chris Burke from Chris Burke Engineers. Sean Dorsey and Jeff Wulbecker from the Village of Mt. Prospect. Katie Halverson, the new Aquatics, Early Childhood and Dance Recreation Supervisor was introduced to the Board by Patti Mitchell.
- III.** The Agenda for May 3, 2018 was submitted for approval. Commissioner Parra moved to approve said agenda as presented. The motion was seconded by Commissioner Hauge and approved by common consent.
- IV.** Village of Mount Prospect – Burning Bush and Aspen Trails Parks. Chris Burke Engineers presented a Study on the Levee 37 Drainage and Precipitation Analysis. Sean Dorsey and Jeff Wulbecker were present to answer questions concerning the project and the impact on both Aspen Trails and Burning Bush Parks. The executive summary presented modeled the last 5 years of precipitation and provided data gathered during these rainfall events. Overall, the analysis showed there would be benefits of improved playability at both parks by implementing the proposed retention ponds including underdrains. Burning Bush should see a marketable increase in playable day while Aspen Trails may see a slight increase. Aspen Trails could see 10-12 days of water detention annually.
- V.** The Minutes of the Regular Meeting of April 19, 2018. Minutes were submitted for approval. Commissioner Cerniglia moved to approve said minutes as presented. Commissioner Hauge seconded the motion which was approved by common consent.
- VI.** Approval of the Treasures Report for March 2018. The report was presented by Superintendent of Finance Cummins. After discussion of the current Fund Balances and the present financial position of the District, Commissioner Hauge motioned the approval of the Treasures report and it was seconded by Commissioner Parra.

**VII. Communications:**

- a. Director Fahnstrom presented the Director's Report. Highlights from April 2018 included new hires Katie Halverson and Ryan Geisler. The May schedule includes: new hires Carole Dohse and Kyle Geller starting their respective positions. The emphasis in May is on training and pool preparations happening throughout the month. Commissioner Rechner asked about the Springfield Legislative Conference. Director Fahnstrom gave a quick overview of the Legislative Reception and conference.
- b. Superintendent Mitchell presented the Golf Operations Report to the board. BCG actual YTD is favorable (+\$21,561) over projected through March 2018 which is good news in spite of the inclement weather.

**VIII. Old Business:**

- a. Burning Bush and Aspen Trails Parks. Director Fahnstrom spoke about the next steps regarding moving forward with the water detention proposals which would be to communicate the plans to the community. Fahnstrom noted the visit to the Downers Grove Park District, Washington Park water detention space was very impressive. Fahnstrom presented to the board a detailed list of park improvement elements for both Aspen Trail and Burning Bush parks. All are in favor with moving forward and Director Fahnstrom noted he will attend all public hearings to represent the park district.

**IX. New Business:**

- a. **Ordinance 18-05-03A** Disposal of Personal Property. Commissioner Hauge moved to adopt said Ordinance as presented, which motion was seconded by Commissioner Parra. Upon roll being called, the Commissioners voted as follows:

    AYE: Edward W. Rechner, Lois B. Hauge, Jack Cerniglia and Nancy Parra

    NAY: None

    ABSENT: Gail Dieterich

- b. 2018 Quarter #1 Organizational Goal Update. Director Fahnstrom stated that although progress has been slow due to staff turnover and the Recreation Registration process, there will now be renewed effort towards 2018 goal accomplishments as key hiring and staffing are now in place. Joel Tournquist has made good progress with the Foundation and redeveloping their goals and objectives. There has been work on developing an annual staff training plan.

- c. Fund Balance Policy Adjustment. Superintendent Cummins discussed the budgeted plan and the need to alter it a bit based on the 2017 FYE Fund Balances to stay in line with our financial policies. Commissioner Cerniglia moved to adopt the transfer of \$200,000 to the Capital Fund from the Recreation Fund as resources to be assigned to future capital expenditures. This motion was seconded by Commissioner Hauge. Upon roll being called, the Commissioners voted as follows:

AYE: Edward W. Rechner, Lois B. Hauge, Jack Cerniglia and Nancy Parra  
NAY: None  
ABSENT: Gail Dieterich

**X. Commissioner Comments**

- a. Commissioner Hauge complimented the new summer brochure and noted that there was a fee missing on a kid squad program. Patti Mitchell will follow up.
- b. Commissioner Parra offered her assistance with office help during the upcoming busy season.

**XI. Executive Session** None

**XII. Action as a Result of Executive Session** None

**XIII.** There being no further business to discuss, the meeting was adjourned at 9:10 p.m.

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President

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Secretary