

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD AT
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT
ON THE TWENTY FIRST DAY OF JUNE 2018 AT 7:00 P.M.**

- I.** The President called the meeting to order at 7:00 p.m. and directed Carole Dohse, Accounting and Administrative Assistant to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Lois B. Hauge, Nancy Parra, and Gail Dieterich. Also present were Director Bret Fahnstrom, Superintendent of Finance Steve Cummins, Superintendent of Recreation Patti Mitchell, and Superintendent of Parks Tom Pope. Commissioner Jack Cerniglia was absent.
- II.** Visitors Present: None present
- III.** The Agenda for June 21, 2018 was submitted for approval. Commissioner Dieterich moved to approve said agenda as presented. The motion was seconded by Commissioner Parra and approved by common consent.
- IV.** The Minutes of the Regular Meeting of May 17, 2018 were submitted for approval. Commissioner Dieterich moved to approve said minutes with the requested change. Commissioner Hauge seconded the motion which was approved by common consent.
- V.** The Minutes of the Special Meeting of May 22, 2018 were submitted for approval. Commissioner Hauge moved to approve said minutes. Commissioner Parra seconded the motion which was approved by common consent.
- VI.** Superintendent of Finance Cummins submitted for approval the invoice listing from May 10 through June 15, 2018. Following discussion, Commissioner Parra moved to approve the Invoice Listing as presented. Commissioner Hauge seconded the motion, and upon roll being called, the Commissioners voted as follows:

 AYE: Ed Rechner, Lois B. Hauge, Nancy Parra, and Gail Dieterich
 NAY: None
 ABSENT: Jack Cerniglia
- VII.** Approval of the Treasures Report for April 2018. The report was presented by Superintendent of Finance Cummins. After discussion of the current Fund Balances being on trend and the present financial position of the District being strong, Commissioner Parra motioned the approval of the Treasures report and it was seconded by Commissioner Hauge.
- VIII.** Communications:
 - a. Director Fahnstrom presented the Director's Report. The Highlight from May 2018 is that we are now fully staffed. The June/July month's schedules include free arrow tag, the Burning Bush Park Community meeting, the pool party with the Police and the glow in the Hole foundation event.

- b. Superintendent Mitchell presented the Recreation Staff Report. She highlighted that they are fully staffed across the board. The fall brochure has been exported into the Community Pass Recreation Software and is targeted to be sent for printing in mid-July for the August registration. Camp registration is up over the prior year. An “Exceeds” rating was received on the June Audit of lifeguards by Ellis.
- c. Superintendent Pope presented the Staff Report for the Parks Department. He highlighted tree and shrub plantings as well as an Eagle Scout project to plant oak tree seedling bags. It was noted that our pool is one of the best around and that patrons come from near and far to enjoy, especially due to the lap lanes.
- d. Superintendent Mitchell presented the April 2018 Golf Financial Report. The Pro Shop bottom line and rounds of golf were down due to the cold, snowy April. The Bar and Grill, and Banquets are showing an increased profit compared to last year. Golf Operation expenses are controlled and trending comparable to the last few years.
- e. Director Fahnstrom attended the annual PDRMA meeting and presented highlights including our Loss Control Review score was 96.94%, and that over the past two years we were awarded \$3,000 in cash incentives. We had 39 staff members participate in PDRMA education training programs over the past two years. We are highly involved in the organization. Excerpts from the 2017 Annual Report were provided.
- f. Miscellaneous Communications.
 - i. Thank you letters to the Park District were presented from two organizations.
 - ii. There was a reminder that there will be no board meeting on July 5.
 - iii. Director Fahnstrom reminded the commissioners about the NRPA conference in Indianapolis this coming September. Commissioners Parra and Dieterich expressed interest in attending.

IX. Old Business

- a. Burning Bush and Aspen Trails Parks. Director Fahnstrom discussed the upcoming Community Meeting scheduled for June 26 at 6:30 p.m. at Burning Bush Park. Meeting communications were presented including the meeting flyer, map, and letter from the Mt. Prospect Public Works Department. Additional communications were made via Facebook, websites, and newspapers. Concept renderings for Burning Bush Park, a “destination” park, were presented and discussed which would include play areas for two age groups, passive recreation, sports courts and walkways. The Community Meeting agenda proposed will allow for separate discussions to occur on the park redevelopment as well as the detention space to help facilitate all discussions. Commissioner Dieterich requested that Aspen Trail Park be mentioned at the meeting.

X. New Business

- a. Ordinance 18-06-21 An ordinance adopting prevailing wage rates. Superintendent of Finance Cummins presented the prevailing wage ordinance. Cummins discussed the basics of the ordinance as being law mandated by the state of Illinois. This ordinance is adopted each June and establishes annual wages for trades and minimum wages for public projects. Commissioner Dieterich motioned to accept Ordinance 18-09-21. Commissioner Parra seconded the motion which was approved by roll call being called, the Commissioners voted as follows:

AYE: Edward W. Rechner, Lois B. Hauge, Nancy Parra and Gail Dieterich
 NAY: None
 ABSENT: Jack Cerniglia

XI. Commissioner Comments

- a. Commissioner Parra commented that it would be good to include flyers on the upcoming Community Meeting on Burning Bush Park going home with the campers as well as an additional email to a wider audience including the Mt. Prospect Public Works letter.
- b. Commissioner Hauge discussed the board and resident attendance at the upcoming Community Meeting on Burning Bush Park. Director Fahnstrom will respond to the board concerning their attendance.

XII. Executive Session None

XIII. Action as a Result of Executive Session None

XIV. There being no further business to discuss, there was a motion to adjourn the meeting by Commissioner Parra. The motion was seconded by Commissioner Hauge. The meeting was adjourned at 8:43 p.m.

President

Secretary