

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF COMMISSIONERS OF THE  
RIVER TRAILS PARK DISTRICT,  
COOK COUNTY, ILLINOIS, HELD AT  
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT  
ON THE NINETEENTH DAY OF JULY 2018 AT 7:00 P.M.**

- I.** The President called the meeting to order at 7:00 p.m. and directed Carole Dohse, Accounting and Administrative Assistant to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Lois B. Hauge, Nancy Parra, Jack Cerniglia, and Gail Dieterich. Also present were Director Bret Fahnstrom, Superintendent of Finance Steve Cummins, Superintendent of Recreation Patti Mitchell, and Superintendent of Parks Tom Pope.
- II.** Visitors Present: None present
- III.** The Agenda for June 21, 2018 was submitted for approval. Commissioner Hauge moved to approve said agenda as presented. The motion was seconded by Commissioner Parra and approved by common consent.
- IV.** The Minutes of the Regular Meeting of June 21, 2018 were submitted for approval. Commissioner Parra moved to approve said minutes with the requested change. Commissioner Dieterich seconded the motion which was approved by common consent.
- V.** Superintendent of Finance Cummins submitted for approval the Voucher list of Bills from June 16 through July 12, 2018. Following discussion, Commissioner Dieterich moved to approve the Invoice Listing as presented. Commissioner Hauge seconded the motion, and upon roll being called, the Commissioners voted as follows:
- AYE: Ed Rechner, Lois B. Hauge, Nancy Parra, Jack Cerniglia, and Gail Dieterich  
NAY: None  
ABSENT: None
- VI.** Approval of the Treasures Report for May 2018. The report was presented by Superintendent of Finance Cummins. Cummins highlighted the Capital Fund transfer for improvements and noted the good financial position of the District for the month of May and for upcoming June. After discussion of the strong financial position of the District, Commissioner Dieterich motioned the approval of the Treasures report and it was seconded by Commissioner Cerniglia.
- VII.** Communications:
- a. Director Fahnstrom presented the Director's Report. The highlights for July/August 2018 are the upcoming pool party with the Police, the Glow in the Hole foundation event, and the new Registration Software go-live date is targeted for August 7th. The annual Labor Day Family Picnic in the park including the turtle race will be held on September 3<sup>rd</sup>. The Park District has posted on the website how to donate to the Red Cross to help people affected by the residential fire in Prospect Heights. Commissioner Parra offered her assistance with any relief needs.

- b. Superintendent Mitchell presented the Recreation Staff Report. The fall brochure will be sent to the post office on August 2<sup>nd</sup> and registration will begin on August 7th. Registering in the new software is still underway for all participants with various marketing efforts including email blasts, Facebook, RTPD website, stickers, flyers and banners. The Soaring Above materials have been updated. A “Youth Enrichment” Contractor has been added for innovative class ideas.
- c. Superintendent Pope presented the Staff Report for the Parks Department. He noted we are experiencing drought like conditions. We are in the planning phase with another Eagle Scout project to replant the berm along Euclid Ave. The Safety Committee provided beneficial “safety slip” emails and poster boards for the summer season.
- d. Superintendent Mitchell presented the May 2018 Golf Financial Report. The Pro Shop bottom line is trending close to last year. Rounds of golf were up from 2017 despite the wettest May on record. The Bar and Grill, and Banquets are profitable and Golf Operation expenses are down. Overall through May, the YTD BCG budget is behind by (\$7,256).
- e. Miscellaneous Communications.
  - i. Foundation – Glow in the Hole on August 10th.
  - ii. Two newspaper articles from the Journal were presented on the Burning Bush Park redevelopment.
  - iii. Save the Date – the District will have a table for the NWSRA Gala on Friday, November 2.

#### **VIII. Old Business**

- a. Burning Bush and Aspen Trails Parks. Director Fahnstrom talked about the Community Meeting held on June 26 at 6:30 p.m. at Burning Bush Park. Overall, the meeting was primarily positive with a good turnout of about 110 attendees. The community in general showed concern about flooding and wanted to know more about the water detention project as well as the park redevelopment. Aspen Trails Park was mentioned at the meeting as a 2<sup>nd</sup> phase project. The Commissioners discussed the Burning Bush Phase 1 updates as they were presented. Next steps include pricing, construction documents, the bid process and then finishing the Phase 2 design. OSLAD grant submittal is due the end of October.

#### **IX. New Business**

- a. August Board Meeting. The August 2<sup>nd</sup> board meeting will remain on the schedule and will be cancelled on Friday, July 27<sup>th</sup> if the meeting is not deemed to be necessary.

#### **X. Commissioner Comments**

- a. Commissioner Dieterich made note of the pool closings postings due to swim meets. She also complimented the neon yellow jerseys worn by the program coaches.

#### **XI. Executive Session**

- a. At 8:52 Commissioner Parra made a motion to adjourn the Regular Meeting of July 19th, 2018 and enter into Executive Session. The motion was seconded by Commissioner Dieterich and upon roll being called, the Commissioners voted as follows:

AYES: Ed Rechner, Lois B. Hauge, Nancy Parra, Jack Cerniglia and Gail Dieterich  
NAYS: None  
ABSENT: None

**XII.** Action as a Result of Executive Session

- a. Commissioner Cerniglia made a motion to approve and release the minutes of Closed Sessions for January through June 2018. The motion was seconded by Commissioner Dieterich and upon roll being called, the Commissioners voted as follows:

AYES: Edward W. Rechner, Lois B. Hauge, Jack Cerniglia and Gail Dieterich  
NAYS: None  
ABSENT: None

- b. Commissioner Hauge made a motion to destroy the electronic minutes of Closed Sessions June 2016 through December 2016. The motion was seconded by Commissioner Cerniglia and upon roll being called, the Commissioners voted as follows:

AYES: Edward W. Rechner, Lois B. Hauge, Jack Cerniglia and Gail Dieterich  
NAYS: None  
ABSENT: None

- XIII.** There being no further business to discuss, there was a motion to adjourn the meeting by Commissioner Parra. The motion was seconded by Commissioner Dieterich. The meeting was adjourned at 8:58 p.m.

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President

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Secretary