

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD AT
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT
ON THE TWENTIETH DAY OF SEPTEMBER 2018 AT 7:00 P.M.**

- I. The President called the meeting to order at 7:00 p.m. and directed Patti Mitchell, Superintendent of Recreation to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Lois B. Hauge, Nancy Parra, and Gail Dieterich. Also present were Director Bret Fahnstrom, Superintendent of Finance Steve Cummins, and Superintendent of Parks Tom Pope.
- II. Visitors Present: Chad Berardi and Dave Phillips from Speer Financial, Inc.
- III. Winter Spring Employee of the Season. Chad Berardi accepted the Employee of the Season award from the board and thanked everyone stating that he loves to work for the RTPD.
- IV. The Agenda for September 20, 2018 was submitted for approval with the suggested change to move agenda item X. up to V. Commissioner Parra moved to approve said agenda with the requested change. The motion was seconded by Commissioner Hauge and approved by common consent.

Commissioner Cerniglia arrived at 7:18 p.m.

- V. **Ordinance 18-09-20A** authorizing the issuance of General Obligation Park Bonds (Alternate Revenue Source), in an aggregate principal amount not to exceed \$5,500,000, to refund certain outstanding bonds of the District and provide for the payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and existing land and facilities of the District and for the payment of the expenses incident thereto. A notice regarding the bond refunding will be put in the Daily Herald on September 25th for a 30 day period followed by a public hearing on October 4th. If there are no objections, refunding will move forward on November 1st. Commissioner Cerniglia moved to adopt the ordinance. Commissioner Dieterich seconded the motion, and upon roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Lois B. Hauge, Nancy Parra, Jack Cerniglia, and Gail Dieterich
NAY: None
ABSENT: None
- VI. The Minutes of the Regular Meeting of August 16, 2018 were submitted for approval. Commissioner Parra moved to approve said minutes as presented. Commissioner Dieterich seconded the motion which was approved by common consent.
- VII. Superintendent of Finance Cummins submitted for approval the Voucher list of Bills from August 10 through September 14, 2018. Following discussion, Commissioner Hauge moved to approve the Invoice Listing as presented. Commissioner Dieterich seconded the motion, and upon roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Lois B. Hauge, Nancy Parra, Jack Cerniglia, and Gail Dieterich
NAY: None
ABSENT: None

VIII. Approval of the Treasures Report for July 2018. The report was presented by Superintendent of Finance Cummins. Cummins highlighted that tax revenue money came in one month earlier this year vs. prior year. He noted that expenses reflect a continuation of ADA work performed. After discussion of the report, Commissioner Cerniglia motioned the approval of the Treasures report and it was seconded by Commissioner Parra.

IX. Communications

- a. Director Fahnstrom presented the Director's Report. Fahnstrom, along with Commissioners Parra and Dieterich will be attending the NRPA Conference in Indianapolis September 24th -27th. The NWSRA Gala will be held on November 2. Fahnstrom collected the Upcoming Events attendance sheets from the board members to ascertain who can attend the Gala as well as interest in the upcoming IAPD/IPRA State Conference in January 2019.
- b. Superintendent Mitchell presented the Recreation Staff Report. Mitchell highlighted the July programming bottom line to budget is \$527,164/\$533,665. The Zone July bottom line to budget is \$84,634/\$84,678. Program registrations came through on-line at 93%. Upcoming events include OCR, Monster Bash and the Randhurst Streetfest. Commissioner Parra volunteered to work at the Monster Bash.
- c. Superintendent Pope presented the Staff Report for the Parks Department. Steve Bychowski, a 17 year employee of the Rob Roy Golf Course, passed away on August 26th – he will be greatly missed. A tree will be planted in his honor. Throughout September, the Woodlands trail and park will be highlighted with fun facts and trivia for patrons to fill out a postcard and collect a keychain.
- d. Superintendent Cummins presented the July 2018 Golf Financial Report. July rounds of golf were at 88% of budget. Both the Pro Shop revenues and expenses were down. Food and soft drink sales are exceeding budget and Golf labor and Operational expenses are down. Overall through July, the YTD BCG budget is behind by (\$46,550).
- e. Trimester #2 Goal Update. Director Fahnstrom indicated that more goals have been completed this year than originally anticipated.
- f. Miscellaneous Communications.
 - i. The Mount Prospect Library is celebrating its 75th Anniversary this year.
 - ii. The Mount Prospect Public Library Board will host a Fall Sunrise Connection Breakfast for area elected officials and Executive Leaders on October 26, 2018.

X. Old Business

- a. Burning Bush and Aspen Trails Parks. Director Fahnstrom talked about the Community Meeting held on August 28th at Burning Bush Park. The Village of Mt. Prospect is working on a draft sheet to be incorporated into the Intergovernmental Agreement to define which parties are responsible for their part of the project. OSLAD grant has pre-approval and awaiting further approvals.

XI. New Business

- a. Non-Exempt Compensation Policy. Following discussion, Commissioner Dieterich moved to approve the recommended Non-Exempt Compensatory policy for maximum hours as recommended. Commissioner Hauge seconded the motion, and upon roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Lois B. Hauge, Nancy Parra, Jack Cerniglia, and Gail Dieterich
NAY: None
ABSENT: None

b. Insurance Plan Opt-Out Provision Policy. After discussion, it is recommended to adopt the policy updates regarding the timing of cash opt-out benefit payments. Commissioner Cerniglia moved to approve the policy provision changes as presented and Commissioner Hauge seconded the motion. Upon roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Lois B. Hauge, Nancy Parra, Jack Cerniglia, and Gail Dieterich
NAY: None
ABSENT: None

c. Fraud Policy. Director Fahnstrom recommends that the board adopt the Fraud Policy as submitted to fill any potential gaps in the current policy. Commissioner Parra moved to approve the Fraud policy as presented and Commissioner Dieterich seconded the motion. Upon roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Lois B. Hauge, Nancy Parra, Jack Cerniglia, and Gail Dieterich
NAY: None
ABSENT: None

d. **Ordinance 18-09-20B** Disposal of Property Concessions Tables. Commissioner Cerniglia moved to adopt said Ordinance as presented and Commissioner Parra seconded the motion. Upon roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Lois B. Hauge, Nancy Parra, Jack Cerniglia, and Gail Dieterich
NAY: None
ABSENT: None

e. 2019 Board Elections. The Consolidated elections will be held April 2019. Commissioner Cerniglia to run for a full 6 year term (2019-2015) and Commissioner Parra to run to fill the remainder of the term (2019-2023).

f. Upcoming Events. The NWSRA Gala will be held November 2, 2018 and the IAPD/IPRA State Conference will be January 25-26, 2019.

XII. Commissioner Comments

a. Commissioner Dieterich inquired about Grace Church and Brookdale and Director Fahnstrom informed her of the current status of both contracts.

XIII. Executive Session None

XIV. Action as a Result of Executive Session None

XV. There being no further business to discuss, there was a motion to adjourn the meeting by Commissioner Hauge. The motion was seconded by Commissioner Dieterich. The meeting was adjourned at 9:03 p.m.

President

Secretary