

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF COMMISSIONERS OF THE  
RIVER TRAILS PARK DISTRICT,  
COOK COUNTY, ILLINOIS, HELD AT  
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT  
ON THE EIGHTEENTH DAY OF OCTOBER 2018 AT 7:00 P.M.**

- I.** The President called the meeting to order at 7:00 p.m. and directed Carole Dohse, Accounting and Administrative Assistant to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Lois B. Hauge, Nancy Parra, Jack Cerniglia, and Gail Dieterich. Also present were Director Bret Fahnstrom, Superintendent of Finance Steve Cummins, and Superintendent of Parks Tom Pope. Superintendent of Recreation Patti Mitchell arrived at 7:04 p.m.
- II.** Visitors Present: Katie Halverson, Recreation Supervisor
- III.** The Agenda for October 18, 2018 was submitted for approval. Commissioner Hauge moved to approve said agenda as presented. The motion was seconded by Commissioner Parra and approved by common consent.
- IV.** The Minutes of the Public Meeting of October 4, 2018 were submitted for approval. Commissioner Hauge moved to approve said minutes as presented. Commissioner Dieterich seconded the motion which was approved by common consent.
- V.** The Minutes of the Regular Meeting of October 4, 2018 were submitted for approval. Commissioner Dieterich moved to approve said minutes with the requested change. Commissioner Hauge seconded the motion which was approved by common consent.
- VI.** Superintendent of Finance Cummins submitted for approval the Voucher list of Bills from September 15 through October 12, 2018. Following discussion, Commissioner Hauge moved to approve the Invoice Listing as presented. Commissioner Cerniglia seconded the motion, and upon roll being called, the Commissioners voted as follows:
- AYE:          Ed Rechner, Lois B. Hauge, Nancy Parra, Jack Cerniglia, and Gail Dieterich  
    NAY:         None  
    ABSENT:     None
- VII.** Communications
- a. Staff Report for the Recreation Department. Superintendent Mitchell presented the Recreation Operations Report for September 2018. The Winter/Spring brochure has been sent out to the graphic designer. Fall II classes will be beginning soon. The OCR event went very well despite the weather. The Monster Bash is the next big upcoming event on October 19 – over 25 high school volunteers from Hersey High School will be helping out along with Commissioner Parra. Commissioner Dieterich noted the “fascinating facts” of the Woodland Trails Park are very nice.
- b. Staff Report for the Maintenance Department. Superintendent Pope discussed the numerous and beneficial hours devoted to the OCR event. Commissioner Rechner observed the helpfulness of the volunteers during the race along with the positivity and cheering of the crowd. Commissioner Dieterich stated the course was very well done.

- c. The Zone Bi-Annual Report. Superintendent Mitchell presented Quarter 1 and 2 results stating that net programming revenue was up by \$14,770 over 2017. Programs offered increased from 122 to 187 as well as the number of participants increasing from 981 to 1,119 (14% growth). Birthday parties are up from 8 to 43 mostly due to arrow tag parties. Overall, Programming and Usage net revenue combined are up \$19,000 for the first half of 2018 compared to 2017.
- d. The Pool Annual Report. Katie Halverson, Recreation Supervisor presented the 2018 report indicating that attendance numbers were down primarily due to poor weather throughout much of June and July. Overall Pool Operations reported (\$12,294) as compared to 2017 (\$30,061) which is 40% less than 2017. Contributing factors were increased daily revenues and lower salary costs. For 2019, the recreation department will be evaluating and discussing the continuation of the early opening date, reducing modified hours in August, not raising prices for passes or daily admission fees and exploring options for the swim lesson program structure. The team was awarded the Platinum International Aquatic Safety Award which recognizes RTPD as one of the finest and safest aquatic facilities in the world.
- e. Miscellaneous Communications.
  - i. OCR pictures in The Journal.
  - ii. Greenfields Outdoor Fitness Congratulations certificate to Director Bret Fahnstrom for completing the Greenfields Fitness Challenge at NRPA 2018.

**VIII. Old Business**

- a. Burning Bush and Aspen Trails Parks. Director Fahnstrom met with Sean Dorsey from the Village of Mt. Prospect to move forward with the Inter-Governmental Agreement for Burning Bush and Aspen Trail parks.

**IX. New Business**

- a. Electronic Sign Bid. Superintendent Pope outlined the electronic sign bid results. Nine companies were interested with six bids being submitted for review. Omega Signs was determined to be the staff recommendation based on their reputation, pricing, local park district experience, and arranging to have a working digital sign demonstration. Anticipated installation will be in November and a landscaping plan was circulated. Following discussion, Commissioner Cerniglia moved to accept the recommendation as presented and the motion was seconded by Commissioner Hauge. Upon roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Lois B. Hauge, Nancy Parra, Jack Cerniglia, and Gail Dieterich  
 NAY: None  
 ABSENT: None

- b. IAPD Credentials Certificate. Director Bret Fahnstrom was designated as the delegate for the Annual Business meeting of the Illinois Association of Park Districts to be held on January 26, 2018. Commissioner Parra is delegated as the First Alternate.

