

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD AT
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT
ON THE SIXTH DAY OF DECEMBER 2018 AT 7:04 P.M.**

- I.** The President called the meeting to order at 7:04 p.m. and directed Carole Dohse, Accounting and Administrative Assistant to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Lois B. Hauge, Nancy Parra, Gail Dieterich, and Jack Cerniglia. Also present were Director Bret Fahnstrom, Superintendent of Finance Steve Cummins, and Grounds Manager Mike Hanley.
- II.** Visitors Present: David Dohse Maine West High School
- III.** The Agenda for December 6, 2018 was submitted for approval. Commissioner Hauge moved to approve said agenda as presented. The motion was seconded by Commissioner Dieterich and approved by common consent.
- IV.** The Minutes of the Regular Meeting of November 15, 2018 were submitted for approval. Commissioner Parra moved to approve said minutes as presented. Commissioner Hauge seconded the motion which was approved by common consent.
- V.** Approval of the Treasures Report for October 2018. The report was presented by Superintendent of Finance Cummins. Cummins noted 2018 has been a strong year; this includes profit projections to year end. He spoke about fund investment strategies. Following discussion of the report, Commissioner Dieterich motioned the approval of the Treasures report and it was seconded by Commissioner Hauge and upon roll being called, the Commissioners voted as follows:
- AYE: Ed Rechner, Lois B. Hauge, Nancy Parra, Jack Cerniglia and Gail Dieterich
NAY: None
ABSENT: None
- VI.** Communications
- a. Director's Report. Director Fahnstrom highlighted November events including the fun evening at the NWSRA Gala and the beneficial Professional Development School attended by Director Fahnstrom, Brad Wessel and Katie Halverson. Upcoming December events included Breakfast with Santa and the Polar Express.
 - b. Golf Operations. Director Fahnstrom stated that rounds of golf for the month of October were down primarily due to weather conditions. Pro shop revenue and expenses were down. The number of banquets for 2018 are up over 2017. Overall through October, the YTD BCG budget is behind by (\$75,566).
 - c. Miscellaneous Communications. Letters of appreciation to the River Trails Park District were presented from the Arlington Heights Park Foundation and the Special Leisure Services Foundation.

VII. Old Business

- a. Burning Bush Trails Park Status. Director Fahnstrom noted a fall 2019 timeline to start the park renovations. The OSLAD grant presentation in January 2019 would be for 3 minutes.

VIII. New Business

- a. Capital Replacement Plan. Director Fahnstrom walked the Board through the need for a comprehensive Capital Replacement Plan of every element of the Park District in order to better plan for future capital replacement needs and projects. Once an initial document is developed, the data will be used ongoing for planning and funding needs both current and long term. After receiving proposals for the project, it is recommended to hire the lowest proposal from DLA Architects and Architectural Consulting Group, LTD to complete the 2019 River Trails Park District Capital Replacement Plan for the cost of \$45,500. Following discussion, Commissioner Cerniglia motioned to accept the recommendation as presented and it was seconded by Commissioner Parra. Upon roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Lois B. Hauge, Nancy Parra, Jack Cerniglia and Gail Dieterich
NAY: None
ABSENT: None

- b. Ordinance 18-12-06 Tax Levy for 2018. Superintendent Cummins went through the proposed 2018 Levy Ordinance that will be collected in fiscal year 2019. He pointed out the only change from the previous presentation was the recasting of the principal and interest bond payments subsequent to the refunding. Commissioner Dieterich motioned to adopt the ordinance as presented and it was seconded by Commissioner Hauge. Upon roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Lois B. Hauge, Nancy Parra, Jack Cerniglia and Gail Dieterich
NAY: None
ABSENT: None

- c. Resolution 18-12-06A Instructions to Cook County reducing Tax Levy. Superintendent Cummins highlighted the 2018 Tax Levy, and noted that the amount, if any be applied to the Recreation Fund which aligns to the district's fund balance policy. Commissioner Parra motioned to adopt the resolution as presented and it was seconded by Commissioner Cerniglia. Upon roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Lois B. Hauge, Nancy Parra, Jack Cerniglia and Gail Dieterich
NAY: None
ABSENT: None

- d. Resolution 18-12-06B Intergovernmental Agreement with Village of Mt. Prospect. Director Fahnstrom exhibited the document. After discussion, several modifications will be incorporated into the document and the updated version will be re-presented.

- IX.** Commissioner Comments
- a. Commissioner Parra will not be at the December 20th board meeting.
 - b. Commissioner Dieterich inquired about fitness center discounts due to a customer concern.
- X.** Executive Session. A motion to move into executive session was made by Commissioner Dieterich and was seconded by Commissioner Cerniglia.
- XI.** Action as a Result of Executive Session
- a. Commissioner Dieterich motioned to approve the staff recommendation as submitted in Closed Session. Commissioner Cerniglia seconded the motion
- AYE: Ed Rechner, Lois B. Hauge, Nancy Parra, Jack Cerniglia and Gail Dieterich
NAY: None
ABSENT: None
- XII.** There being no further business to discuss, there was a motion to adjourn the meeting by Commissioner Hauge. The motion was seconded by Commissioner Parra. The meeting was adjourned at 9:33 p.m.

President

Secretary