

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD AT
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT
ON THE TWENTY FIRST DAY OF MARCH 2019 AT 7:00 P.M.**

- I. The President called the meeting to order at 7:01 p.m. and directed Carole Dohse, Accounting and Administrative Assistant to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Lois B. Hauge, and Jack Cerniglia. Commissioner Nancy Parra was absent and Commissioner Gail Dieterich arrived at 7:09 p.m. Also present were Director Bret Fahnstrom, Superintendent of Finance Steve Cummins, Superintendent of Parks Tom Pope, and Superintendent of Recreation Patti Mitchell.
- II. Visitors Present: Vance Violante Manager of Facilities & Athletics
- III. The Agenda for March 21, 2019 was submitted for approval. Commissioner Hauge moved to approve said agenda as presented. The motion was seconded by Commissioner Cerniglia and approved by common consent.
- IV. The Minutes of the Regular Meeting of February 21, 2019 were submitted for approval. Commissioner Hauge moved to approve said minutes as presented. Commissioner Cerniglia seconded the motion which was approved by common consent.
- V. Superintendent of Finance Cummins submitted for approval the Voucher list of Bills from February 16, 2019 through March 15, 2019. Following discussion, Commissioner Hauge moved to approve the Invoice Listing as presented. Commissioner Cerniglia seconded the motion, and upon roll being called, the Commissioners voted as follows:

 AYE: Ed Rechner, Lois B. Hauge, Jack Cerniglia
 NAY: None
 ABSENT: Nancy Parra and Gail Deiterich
- VI. Communications
 - a. 2018 Annual Maintenance Report. Superintendent Pope presented trends of park and custodial labor hours in charts and graphs for 2018. He stated that increasing contractual labor has allowed the staff to be more efficient with their time.
 - b. 2018 Annual Facility Use Report. Manager of Facilities & Athletics Vance Violante provided an updated to the board on 2018 Facility rentals, the Fitness Club, the Zone and Field Permits. Overall rentals were strong at the Weiss Center, Burning Bush and the Zone. Rental profits were down only 7% from the prior year. He noted that the Fitness Club acquired many new pieces of equipment. Field Permits were down primarily due to weather issues. The Zone hosted programs, birthday parties, field trips, Parkour and arrow tag which all contributed to a strong year.
 - c. 2018 ADA Transition Report. Superintendent Pope noted that over \$62,000 was expended in ADA funds for making improvements to pathways, brick pavers, sidewalks and parking lots. 2019 will entail interior signage along with further concrete and path work.

- d. 2018 Year in Review. Director Fahnstrom presented the Park District Year in Review. Highlights included Board actions, Staffing updates, Professional, Community and Organizational involvement, Programming achievements, Capital Projects completed, Park and Facility Improvements, Technology upgrades, Awards and 2018 Revenues. Looking forward, Fahnstrom walked through 2019 goals for the Staff, Parks and Facilities, Programming and Marketing. Overall a strong year that was acknowledged by the board.
- e. Minimum Wage Increases and Impact. Director Fahnstrom presented the recently passed legislation by the State of Illinois raising the minimum wage each year to \$15 in 2025. The annual impact of the increased expenses will be evaluated.
- f. Miscellaneous Communications. Save the Date - Economic Outlook Breakfast Wednesday, April 17th at 7:30 a.m.

VII. Old Business

- a. Burning Bush Trails Park / IGA Status. Director Fahnstrom discussed the Inter-Governmental Agreement with the Village of Mt. Prospect stating that it is not yet finalized as changes are still being incorporated. He discussed the recent “Committee of the Whole” meeting and will keep the board apprised of the IGA progress.

VIII. New Business

- a. Employee Wellness Program Policy. Director Fahnstrom walked the board through the proposed Wellness Program Policy Update which is a more simplified version of the existing policy. Following discussion, Commissioner Dieterich moved to approve the policy as recommended with the one discussed addition. Commissioner Cerniglia seconded the motion, and upon roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Lois B. Hauge, Jack Cerniglia, and Gail Dieterich
 NAY: None
 ABSENT: Nancy Parry

- b. Military Leave Policy. Director Fahnstrom talked about the Military Leave legislation that was recently updated which means our policy needs to be amended. Following discussion, Commissioner Cerniglia moved to approve the policy as recommended. Commissioner Dieterich seconded the motion, and upon roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Lois B. Hauge, Jack Cerniglia, and Gail Dieterich
 NAY: None
 ABSENT: Nancy Parra

IX. Commissioner Comments

- a. Commission Rechner spoke about the Legislative Breakfast in Buffalo Grove attended by himself, Commissioner Parra and Commissioner Dieterich.

X. Executive Session. None

XI. Action as a Result of Executive Session None

XII. There being no further business to discuss, there was a motion to adjourn the meeting by Commissioner Dieterich. The motion was seconded by Commissioner Cerniglia. The meeting was adjourned at 9:08 p.m.

President

Secretary