

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD AT
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT
ON THE SIXTEENTH DAY OF MAY 2019 AT 7:00 P.M.**

- I.** The President called the meeting to order at 7:00 p.m. and directed Carole Dohse, Accounting and Administrative Assistant to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Jack Cerniglia, Gail Dieterich, and Nancy Parra. Commissioner Lois Hauge was absent. Also present were Director Bret Fahnstrom, Superintendent of Finance Steve Cummins, Superintendent of Parks Tom Pope, and Superintendent of Recreation Patti Mitchell.

- II.** Visitors Present: Tim Tigerman, Pam Pobat, and John Lyons Rob Roy Country Club Village. Tim and Pam are on the Rob Roy Board and are liaisons for the park district. Tim spoke about connecting with the park district on certain maintenance issues. John, a resident of Rob Roy brought up about his concerns with a safety issue concerning errant golf balls and how it relates to his property.

- III.** The Agenda for May 16, 2019 was submitted for approval. Commissioner Cerniglia moved to approve said agenda as presented. The motion was seconded by Commissioner Parra and approved by common consent.

- IV.** The Minutes of the Regular Meeting of May 2, 2019 were submitted for approval. Commissioner Parra moved to approve said minutes as amended. Commissioner Dieterich seconded the motion which was approved by common consent.

- V.** The Minutes of the special Annual Meeting of May 2, 2019 were submitted for approval. Commissioner Dieterich moved to approve said minutes as amended. Commissioner Cerniglia seconded the motion which was approved by common consent.

- VI.** Superintendent of Finance Cummins submitted for approval the Voucher list of Bills from April 13, 2019 through May 10, 2019. Following discussion, Commissioner Parra moved to approve the Invoice Listing as presented. Commissioner Dieterich seconded the motion, and upon roll being called, the Commissioners voted as follows:

 AYE: Ed Rechner, Nancy Parra Jack Cernigla, and Gail Dieterich
 NAY: None
 ABSENT: Lois B. Hauge

- VII.** Communications
 - a.** Staff Report for the Recreation Department. Superintendent Mitchell announced that there are two full time recreation team positions available and posted. She noted training of the pool staff is beginning, the upcoming preschool graduation and end of year programs. Next up is starting to work on the fall program book.

- b. Staff Report for the Maintenance Department. Superintendent Pope stated construction of the Evergreen Trails shelter will begin the week of May 20th with a completion target date in June. Mowing work at the schools has been contracted out. He updated the board on pool repairs and ADA capital projects.
- c. Facility and Fitness Report- Quarter #1. Superintendent Mitchell presented the room rental report which is in line with the prior year. Facility rental revenue is up for the current year through 1st quarter. The Fitness club memberships and revenues are up and are doing very well.
- d. PDRMA Annual Report. Director Fahnstrom pointed out 2018 highlights of the park district including the Loss Control Review score of 96.94% and receiving the highest honor of achievement. Participation rate was high at 88.24% and PDRMA has spent resources to focus on rate stabilization.
- e. Miscellaneous Communications.
 - i. Prospect Heights Local Government Summit Reminder. Director Fahnstrom ascertained interest from the board members in attending the event on June 18 with Prospect Heights agencies.
 - ii. Spring Park Tour Reminder, May 21, 4 p.m. @ Weiss. The Board members will tour the parks and the Zone.

VIII. Old Business

- a. Burning Bush Intergovernmental Agreement with Village of Mt. Prospect. Director Fahnstrom updated the board on the status of the agreement which is not yet finalized.

IX. New Business

- a. Robbins Schwartz conflict waiver for Wheeling Park District IGA. Following discussion of the conflict waiver, Commissioner Cerniglia made a motion to accept the waiver as presented. Commissioner Dieterich seconded the motion and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra Jack Cerniglia, and Gail Dieterich
 NAY: None
 ABSENT: Lois B. Hauge

- b. The Zone Bid Recommendation. Superintendent Pope outlined The Zone general remodeling bid results. Seven bids were submitted and reviewed by DLA Architects and based on the lowest bidder, they recommend ATP Enterprises Group, Inc. (Midwest Services) for the project. Following discussion, Commissioner Parra moved to accept the total contract amount (which includes the Base Bid and Alternative No. 1 and No. 2B) be awarded to ATP Enterprise Group Inc. for the total amount of \$846,000.00 as recommended. The motion was seconded by Commissioner Dieterich and upon roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra Jack Cerniglia, and Gail Dieterich
 NAY: None
 ABSENT: Lois B. Hauge

X. Commissioner Comments

- a. Commission Dieterich asked about bat houses. Commissioner Parra commented on the timing and content of the digital sign. Commissioner Rechner noted the move of the Park View Montessori school.

XI. Executive Session. None

XII. Action as a Result of Executive Session None

XIII. There being no further business to discuss, there was a motion to adjourn the meeting by Commissioner Dieterich. The motion was seconded by Commissioner Cerniglia. The meeting was adjourned at 8:53 p.m.

President

Secretary