

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF COMMISSIONERS OF THE  
RIVER TRAILS PARK DISTRICT,  
COOK COUNTY, ILLINOIS, HELD AT  
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT  
ON THE FIFTEENTH DAY OF AUGUST 2019 AT 7:00 P.M.**

- I.** The President called the meeting to order at 7:00 p.m. and directed Carole Dohse, Accounting and Administrative Assistant to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Gail Dieterich, Jack Cerniglia, and Nancy Parra. Also present were Director Bret Fahnstrom, Superintendent of Finance Steve Cummins, Superintendent of Parks Tom Pope, and Superintendent of Recreation Patti Mitchell.
- II.** Visitors Present: Justin Slade RTPD Supervisor of Athletics
- III.** The Agenda for August 15, 2019 was submitted for approval. Commissioner Parra moved to approve said agenda as modified. The motion was seconded by Commissioner Dieterich and approved by common consent.
- IV.** Consent Agenda
  - a. The Minutes of the Regular Meeting of July 18, 2019
  - b. Approval of Voucher list of Bills from July 13, 2019 through August 9, 2019
  - c. Approval of Treasurer's Report for June 2019

Commissioner Dieterich moved to approve Consent Agenda items as presented. Commissioner Cerniglia seconded the motion, and upon roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, Jack Cerniglia, and Gail Dieterich  
NAY: None  
ABSENT: None

- V.** Communications
  - a. Staff Report for the Maintenance Department. Superintendent Pope was happy to report that the Evergreen Trails Park Shelter is complete including new concrete tables. The Zone construction is moving along as planned.
  - b. Youth / Adults Sports Report. Supervisor Slade reported on the 2018 vs 2017 Youth & Adult Athletic participation numbers. Overall numbers are down, but efforts will be put towards maintaining/increasing the current levels and looking for new league opportunities.
  - c. Mid-Year IT Expenditure Update. Director Fahnstrom said that total expenditures to date and anticipated projects for the remainder of the year are in line with the 2019 budgeted amounts. Registration software is time consuming as the product use is growing.
  - d. Golf Operations Report (Q#2). Superintendent Mitchell discussed that golf operations are about the same from previous years. Through June, 2019 YTD is \$19,488 better than budget.
  - e. Auditor's Communications. Superintendent Cummins walked the board through the audit add-on report from Sikich which listed annual adjusting entries, and proposed internal control improvements. He noted the reliance on the firm for their expert professional services.

- f. Burning Bush Updates. Director Fahnstrom stated bids and plans are available to contractors on the website; pre-bid meeting is scheduled for August 16<sup>th</sup>. Bid approval is targeted for the September 5<sup>th</sup> board meeting. West side of the park is scheduled to be closed after September 9<sup>th</sup> and reopening in June 2020. East side project has an estimated reopening in Spring 2021.
- g. Aspen Trails Park Updates. Director Fahnstrom spoke about the 2<sup>nd</sup> community meeting held on August 6<sup>th</sup> and that the park plan adjustments made were well received. OSLAD grant was submitted and expected notification back is February-March 2020.
- h. The Zone Construction Updates. Superintendent Pope informed the board that the project is progressing very well with numerous trades working at the site.
- i. NWSRA Celebrate Ability Gala. Director Fahnstrom circulated a “Save the Date” for the event on November 8, 2019 at Chevy Chase in Wheeling.
- j. IPRA / IAPD upcoming events. Director Fahnstrom collected interest sheets from the board members for attending the upcoming NWSRA Gala and IAPD/IPRA State Conference events.
- k. Miscellaneous.
  - i. Director Fahnstrom relayed that a past board member Bill DeWaal has passed.
  - ii. Commissioner Lois Hauge will attend the September 5<sup>th</sup> board meeting.
  - iii. Accounts payable checks will require new signers.

**VI. Old Business**                      None

**VII. New Business**

- a. Resolution 19-08-15 NWSRA Member District Assessment Resolution. After discussion, Commissioner Parra made a motion to accept the 2020 Assessment Resolution in the amount of \$104,737.95. Commissioner Cerniglia seconded the motion and upon the roll being called the board voted as follows:

AYE:                      Ed Rechner, Nancy Parra, Jack Cerniglia, and Gail Dieterich  
 NAY:                      None  
 ABSENT:                None

- b. Resolution 19-08-15A Intergovernmental Agreement for use of facilities during a Community Emergency. Following discussion, Commissioner Cerniglia made a motion to approve the Intergovernmental Agreement as supplied. Commissioner Dieterich seconded the motion and upon the roll being called the board voted as follows:

AYE:                      Ed Rechner, Nancy Parra, Jack Cerniglia, and Gail Dieterich  
 NAY:                      None  
 ABSENT:                None

**VIII. Commissioner Comments**

- a. Commission Rechner wished Director Fahnstrom a Happy 5-year anniversary with the park district. He also made mention of a nice email received regarding the pool and stated how much all the hard work is appreciated.
- b. Commissioner Parra brought up active shooter training.
- c. Commissioner Dieterich inquired about butterfly gardens and milkweed plants.
- d. Commissioner Cerniglia acknowledged a pool employee that went above and beyond.

**IX.** Executive Session. At 8:22, a motion was made by Commissioner Parra to go into Executive session and was seconded by Commissioner Cerniglia.

**X.** Action as a Result of Executive Session  
a. None

**XI.** There being no further business to discuss, there was a motion to adjourn the meeting by Commissioner Cerniglia. The motion was seconded by Commissioner Parra. The meeting was adjourned at 9:02 p.m.

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President

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Secretary