

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF COMMISSIONERS OF THE  
RIVER TRAILS PARK DISTRICT,  
COOK COUNTY, ILLINOIS, HELD AT  
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT  
ON THE THIRD DAY OF OCTOBER 2019 AT 7:00 P.M.**

- I. The President called the meeting to order at 7:01 p.m. and directed Carole Dohse, Accounting and Administrative Assistant to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Gail Dieterich, Nancy Parra, and Jack Cerniglia. Also present were Director Bret Fahnstrom, Superintendent of Finance Steve Cummins, Superintendent of Parks Tom Pope, and Superintendent of Recreation Patti Mitchell.
- II. Visitors Present: Jennifer Rezek to observe the Board Meeting.
- III. The Agenda for October 3, 2019 was submitted for approval. Commissioner Parra moved to approve said agenda as presented. The motion was seconded by Commissioner Dieterich and approved by common consent.
- IV. Consent Agenda
  - a. The Minutes of the Regular Meeting of September 5, 2019
  - b. Approval of Voucher List of Bills for August 10-September 26,2019

Commissioner Cerniglia moved to approve Consent Agenda items as presented. Commissioner Dieterich seconded the motion, and upon roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, Jack Cerniglia, and Gail Dieterich  
NAY: None  
ABSENT: None

- V. Communications
  - a. Approval of the Treasurer's Report for August 2019. Superintendent Cummins presented the report to the Board and highlighted revenue and expense trends. The Capital Improvements Fund reflects the Zone Construction Project activity to date and an Interfund Transfers column was added to show these transactions.
  - b. Director's Report. Director Fahnstrom talked about September highlights including the Labor Day Picnic, the IDNR site visit at Aspen Trails Park, and the NRPA Conference in Baltimore that he attended with Commissioners Parra and Dieterich. Upcoming in October is the OCR event on October 5th, the Aspen Trails storm water Meeting on October 9<sup>th</sup>, and the Monster's Bash at the end of the month. There was discussion on topics for the Safety Committee.
  - c. Staff Report for the Recreation Department. It is event season – Glow in the Hole, Labor Day Picnic, OCR and Monster's Bash is keeping the recreation department busy. Superintendent Mitchell was happy to report that all open Supervisor and Manager positions have been filled. An additional youth soccer team was added for the 5<sup>th</sup> and 6<sup>th</sup> grade division.

- d. 2019 Annual Pool Report. Superintendent Mitchell went through the report indicating that overall, attendance was down due to a cold June and not overly warm weather during modified hours in August. Pool special events were very successful with high attendance for both Christmas in July and the Pool Party with the Police. Swim lesson participant numbers were down over the prior year. The Recreation Department prefers to keep the early opening date in June and the modified hours in August for the 2020 season. The swim lesson program and pool appreciation night will be tweaked for next year. The pool staff earned an Exceeds rating on all three Jeff Ellis & Associates audits. A Gold or Platinum International Aquatic Safety Award in October is anticipated recognizing the RTPD aquatic center as a model of risk management and aquatic safety.
- e. Foundation Biannual Update. Director Fahnstrom indicated that 2019 has been a good year for the Foundation. Highlights include the Send a Kid to Camp campaign, Glow in the Hole event, and the upcoming OCR. Overall, revenues are about equal, expenses and sponsorships are down and as compared to last year.
- f. Miscellaneous Communications. A thank you note received from Lois Hauge was circulated and the “Celebrate Ability Gala” event on November 8<sup>th</sup> at Chevy Chase will be attended by Director Fahnstrom and the Board members.
- g. Rob Roy Kitchen Update. Director Fahnstrom provided an update that DLA Architects assessed and presented the necessary upgrades needed for the remodel project.
- h. Burning Bush Trails Park Update. Director Fahnstrom noted the West Side Park work is due to start in early October.

**VI.** Old Business                      None

**VII.** New Business

- a. Burning Bush Trails Park construction change orders. Staff recommends that the Board approve the Executive Director to have the authority to approve change orders aligned with the Burning Bush Trails Park Project as outlined. Following discussion, Commissioner Parra moved to accept the recommendation as modified and the motion was seconded by Commissioner Cerniglia, and upon the roll being called the Board voted as follows:

AYE:                      Ed Rechner, Nancy Parra, Jack Cerniglia, and Gail Dieterich  
 NAY:                      None  
 ABSENT:                None

**VIII.** Commissioner Comments

- a. Commissioner Cerniglia complimented the new bike paths at Sycamore Park and mentioned the wider turn lanes were great.

**IX.** Executive Session.    At 8:27, a motion was made by Commissioner Dieterich to go into Executive session and was seconded by Commissioner Cerniglia.

**X.** Action as a Result of Executive Session.

- a. Commissioner Dieterich motioned to appoint Board Candidate Jennifer Rezek to fill the vacant board position. The motion was seconded by Commissioner Cerniglia

AYE: Ed Rechner, Nancy Parra, Jack Cerniglia, and Gail Dieterich

NAY: None

ABSENT: None

- XI.** There being no further business to discuss, there was a motion to adjourn the meeting by Commissioner Cerniglia. The motion was seconded by Commissioner Dieterich. The meeting was adjourned at 9:09 p.m.

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President

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Secretary