

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD AT
401 E. CAMP MC DONALD ROAD IN SAID DISTRICT
ON THE SEVENTH DAY OF NOVEMBER 2019 AT 7:00 P.M.**

- I.** The President called the meeting to order at 7:01 p.m. and directed Patti Mitchell, Superintendent of Recreation to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Gail Dieterich, Nancy Parra, and Jennifer Rezek. Commissioner Jack Cerniglia was absent. Also present were Director Bret Fahnstrom, Superintendent of Finance Steve Cummins, and Superintendent of Parks Tom Pope.
- II.** Visitors Present: None
- III.** The Agenda for November 7, 2019 was submitted for approval. Commissioner Parra moved to approve said agenda as presented. The motion was seconded by Commissioner Dieterich and approved by common consent.
- IV.** Consent Agenda
- a. The Minutes of the Regular Meeting of October 17, 2019
 - b. The Minutes of the Special Meeting of October 29, 2019

Commissioner Rezek moved to approve Consent Agenda items as presented. Commissioner Parra seconded the motion, and upon roll being called, the Commissioners voted as follows:

AYE:	Ed Rechner, Nancy Parra, and Jennifer Rezek
NAY:	None
ABSTAINED:	Gail Dieterich
ABSENT:	Jack Cerniglia

- V.** Communications
- a. Approval of the Treasurer's Report for September 2019. Superintendent Cummins highlighted the YTD Capital Expense breakout section that was added to the report to show by project where the capital expenditure dollars have been spent. Commissioner Rezek motioned for the approval of the Treasurer's report and it was seconded by Commissioner Dieterich and upon roll being called, the Commissioners voted as follows:

AYE:	Ed Rechner, Gail Dieterich, Nancy Parra, and Jennifer Rezek
NAY:	None
ABSENT:	Jack Cerniglia

- b. Director's Report. Director Fahnstrom talked about the successful OCR event and Monster Bash which had approximately 1,000 participants. The OSLAD Presentation was on November 5th in Springfield with a 3-minute presentation which received positive comments on the proposed playground from the committee. The NWSRA Gala will be attended on November 8th. Upcoming in November is Professional Development School for Director Fahnstrom.

- c. 2019 Annual Camp Report. Superintendent Mitchell stated that there were 177 more participants this year and revenues were up \$1,408 and expenses were down \$6,821 over 2018. Camp Mini was a huge success along with Counselors in Training (CIT) where campers learn to become future camp counselors. Camp Pee Wee was located at Grace Church which worked out very well as the Weiss Center gets full on inside camp days. Camp Euclid was a new offering after summer school in collaboration with School District 26 and was at full capacity and loved by the campers.
- d. Aspen Trails Park Update. Director Fahnstrom has reached out to School District 21 Board to set up a meeting with the Village of Mt. Prospect regarding transition spaces between the properties. OSLAD presentation was held on November 5th and if approved, the contracts would be signed in March 2020 which starts the 2-year clock on the project.
- e. Burning Bush Trails Park Update. Director Fahnstrom indicated the west side of the park has been closed since October 11th. Playground structures, apparatus, and tennis courts have all been removed. There was an additional foot of asphalt under a large portion of the tennis court which had to be removed before the new court could be installed. The east side project has been approved by the Village of Mt. Prospect Board; pre-construction meeting to be held soon.
- f. Rob Roy Kitchen Update. Director Fahnstrom provided an update that November 11th will be the day for “Out to bid” for the project and the “Bid opening” will be on November 26th. Construction is targeted to begin the first week in January. This project will truly enhance the banquet services offerings.

VI. Old Business None

VII. New Business

- a. DRAFT Board Calendar. Director Fahnstrom circulated the 2020 Draft Board meeting calendar. Commissioner Rechner questioned the July 2nd meeting date. As per existing procedures, 2020 meetings will be cancelled on an “as needed” basis.
- b. Burning Bush Trails Park construction change orders. Following discussion, Commissioner Parra made a motion to accept Change Order #3 Clause Brothers, Inc. \$49,292.95 increase Asphalt tennis courts and the motion was seconded by Commissioner Rezek and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, Jennifer Rezek, and Gail Dieterich
 NAY: None
 ABSENT: Jack Cerniglia

- c. Truth in Taxation Resolution 19-11-07. Superintendent of Finance Cummins outlined the 2019 real estate tax levy for the park district. The public hearing for the proposed 2019 levy will be held on December 5, 2019 at 7:00 p.m. at 401 E. Camp McDonald Road, Prospect Heights. Following discussion, Commissioner Rezek moved to adopt the resolution as presented and the motion was seconded by Commissioner Dieterich. Upon roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, Jennifer Rezek, and Gail Dieterich
 NAY: None
 ABSENT: Jack Cerniglia

- VIII.** Commissioner Comments. The Director's upcoming annual review was discussed.
- IX.** Executive Session None
- X.** Action as a Result of Executive Session None
- XI.** There being no further business to discuss, there was a motion to adjourn the meeting by Commissioner Parra. The motion was seconded by Commissioner Rezek. The meeting was adjourned at 8:24 p.m.

President

Secretary