

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD VIA VIRTUAL BOARD MEETING
IN SAID DISTRICT ON THE SECOND DAY OF APRIL 2020 AT 7:00 P.M.**

- I. The President called the virtual meeting to order at 7:04 p.m. and directed Carole Dohse, Accounting and Administrative Assistant to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Nancy Parra, Jennifer Rezek, Gail Dieterich, and Jack Cerniglia. Also present were Director Bret Fahnstrom, Superintendent of Finance Steve Cummins, Superintendent of Parks Tom Pope, Superintendent of Recreation Patti Mitchell, and Communications and Marketing Manager Kate Erickson.
- II. Visitors Present: None
- III. The Agenda for April 2, 2020 was submitted for approval. Commissioner Parra moved to approve said agenda as presented. The motion was seconded by Commissioner Dieterich and approved by common consent.
- IV. Consent Agenda
 - a. Approval of Minutes for the Regular Meeting of March 5, 2020
 - b. Approval of Voucher List of Bills for February 15 – March 20, 2020
 - c. Approval of Treasurer's Report for January 2020
 - d. Approval of Treasurer's Report for February 2020

Commissioner Dieterich moved to approve Consent Agenda items as presented. Commissioner Rezek seconded the motion, and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, Jennifer Rezek, Gail Dieterich and Jack Cerniglia
NAY: None
ABSENT: None

- V. Communications
 - a. Staff Report for the Recreation Department. Superintendent Mitchell was happy to announce that Katelynn Putkonen was hired as the Manager of Programs and Aquatics. The Recreation team has been focusing on alternate programming options such as virtual learning and fitness classes during this time. The use of social media and the RTPD website is being used to get the word out about these offerings.
 - b. Statement of Economic Interest Forms. Director Fahnstrom indicated to the Board that they have received a request to fill out the questionnaire and to provide a copy to him once completed.

- c. Board Strategic Planning May 21, 2020. Director Fahnstrom inquired of the Board about the RTPD Strategic planning meeting with an outside consultant scheduled with the Board for the May 21, 2020 meeting. It was determined that this will be discussed again at the May 7th board meeting.
- d. Director's Report/Miscellaneous. Director Fahnstrom spoke about the current state of the Park District including staffing/programming/revenue outlook/and the fund balance positions due to the Covid-19 impact. The fund balance policy in place has poised the district to be in good shape financially at this time. He also indicated that the district did not get awarded the PARC grant that was applied for.

VI. Old Business

- a. None

VII. New Business

- a. Executive Order 20-04-02. An Executive Order to identify Essential Employees. Director Fahnstrom presented to the board a listing of essential employees in order for them to have a letter in their possession. Commissioner Rezek made a motion to approve the Executive Order and the motion was seconded by Commissioner Parra. Upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, Jennifer Rezek, Gail Dieterich and Jack Cerniglia
NAY: None
ABSENT: None

VIII. Commissioner Comments

- a. Commissioner Dieterich and Commissioner Parra commented on groups congregating at the parks.

IX. Executive Session. At 8:26 p.m., a motion was made by Commissioner Parra to go into Executive Session. The motion was seconded by Commissioner Cerniglia.

X. Action as a Result of Executive Session.

- a. A motion to accept the proposed contract as presented made by Commissioner Parra. Motioned was seconded by Commissioner Dieterich.

AYE: Ed Rechner, Nancy Parra, Jennifer Rezek, Gail Dieterich and Jack Cerniglia
NAY: None
ABSENT: None

XI. There being no further business to discuss, there was a motion to adjourn the meeting by Commissioner Rezek. The motion was seconded by Commissioner Cerniglia. The meeting was adjourned at 8:40 p.m.

President

Secretary