

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD VIA VIRTUAL BOARD MEETING
IN SAID DISTRICT ON THE EIGHTEENTH DAY OF JUNE 2020 AT 7:00 P.M.**

I. The President called the virtual meeting via Zoom to order at 7:02 p.m. and directed Carole Dohse, Accounting and Administrative Assistant to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Nancy Parra, Gail Dieterich, Jennifer Rezek, and Jack Cerniglia. Also present were Director Bret Fahnstrom, Superintendent of Finance Steve Cummins, and Superintendent of Parks Tom Pope.

II. Visitors Present: Laura Babula, Sikich LLP - virtually

III. The Agenda for June 18, 2020 was submitted for approval. Commissioner Parra moved to approve said agenda as amended. The motion was seconded by Commissioner Rezek and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, Gail Dieterich, Jennifer Rezek, Jack Cerniglia

NAY: None

ABSENT: None

IV. 2019 Financial Audit. Laura Babula from Sikich LLP presented to the Board the preliminary draft of the 2019 Audit including the Audit Report, Board Communication, MD&A, and Letter of Transmittal. She highlighted strong fund balances in the Financial Statements which received a clean audit opinion. Internal Control findings and recommendations were discussed. 2019 was a good year for the District; a Comprehensive Annual Financial Report is being presented for the first time which provides additional information. Commissioner Rezek moved to approve the 2019 Audit as presented. The motion was seconded by Commissioner Parra and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, Gail Dieterich, Jennifer Rezek, Jack Cerniglia

NAY: None

ABSENT: None

V. Consent Agenda

a. Approval of Minutes for the Regular Meeting of June 4, 2020

b. Approval of Voucher List of Bills for May 12-June 9, 2020

Commissioner Cerniglia moved to approve Consent Agenda items as presented. Commissioner Dieterich seconded the motion, and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, Gail Dieterich, Jennifer Rezek, Jack Cerniglia

NAY: None

ABSENT: None

VI. Communications

- a. Staff Report – Parks and Facilities. Superintendent Pope talked about the new normalcy and current outstanding projects. Burning Bush Park construction is coming along nicely and on schedule. The big playground equipment is slated to be delivered in July.
- b. IAPD Legislative Updates. Director Fahnstrom went over with the Board the new laws effective immediately regarding the Open Meetings Act, Statement of Economic Interest and other Bills signed into law.
- c. Strategic Plan Survey Update. Director Fahnstrom summarized the responses received to date from Board members and staff. Survey responses will be consolidated and reviewed in July.
- d. Future Meetings (In-person / Virtual) Discussion. Director Fahnstrom provided a recommendation to the Board to meet at Rob Roy for future in person Board meetings where there is more space available.
- e. July 2 meeting Discussion. Director Fahnstrom noted that if there is no need for the July 2 Board meeting that it will be cancelled the week before (by June 26th.)
- f. Miscellaneous.
 - i. Phase 4 state of Illinois reopening is targeted for June 26th. At that time the fitness center can reopen as well as some sporting activities to resume.
 - ii. Summer Camp Session 1 – Staff did an exceptional job, positive parent comments received. Session 2 will be offered to younger groups.
 - iii. Mini Golf opened on Monday, June 15th and is experiencing good participation.
 - iv. Preparing for the Zone to open in early July under Phase 4. The space is ready and prepared for Parkour.
 - v. Dog Park potential area is not ideal at the Maryville / Joseph Academy property, scoping other concepts/areas.
 - vi. Burning Bush Park is coming along great.
 - vii. Skate Park is open. New signage is up in the parks.

VII. Old Business

- a. 2020 Pool Season. Director Fahnstrom talked about the pool season being closed and noted that the community has been supportive.

VIII. New Business

- a. 2019 Annual Treasurer's Report. Superintendent Cummins spoke about the Treasurer's Report for 2019. The report will be submitted to the State of Illinois for compliance with II statute. The availability of the audit report was posted in the newspaper and the report will be sent to Cook County.
- b. Letter of Support Village of Mount Prospect Grant Submittal. Director Fahnstrom shared a letter of support for the Village of Mount Prospect's pursuit of a Rebuild Illinois Public Infrastructure Grant to fund the Aspen Trails Park Drainage improvements project.

- c. Safety Standards for the Workplace to Minimize the Spread of COVID-19 Policy. Director Fahnstrom presented a policy to set work standards for bringing team members back to work at the facilities and reintroduction to the work environment. Following discussion, Commissioner Dieterich moved to approve the Safety Standards for the Workplace as presented. The motion was seconded by Commissioner Cerniglia and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, Gail Dieterich, Jennifer Rezek, Jack Cerniglia
NAY: None
ABSENT: None

IX. Commissioner Comments

- a. Commissioner Cerniglia wished for everyone to stay safe.
- b. Commissioner Parra commented on candid park pictures.
- c. Commissioner Rechner praised the district for being open to new opportunities.

X. Executive Session. None

XI. Action as a Result of Executive Session. None

- XII.** There being no further business to discuss, there was a motion to adjourn the meeting by Commissioner Parra. The motion was seconded by Commissioner Rezek. The meeting was adjourned at 9:11 p.m.

President

Secretary