

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD VIA VIRTUAL BOARD MEETING
IN SAID DISTRICT ON THE THIRD DAY OF SEPTEMBER 2020 AT 7:00 P.M.**

I. The President called the meeting to order at 7:00 p.m. and directed Carole Dohse, Accounting and Administrative Assistant to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Nancy Parra, Gail Dieterich, and Jack Cerniglia. Commissioner Jennifer Rezek was absent. Also present were Director Bret Fahnstrom, Superintendent of Finance Steve Cummins, Superintendent of Parks Tom Pope, Communications & Marketing Manager Kate Erickson, and Superintendent of Recreation Patti Mitchell.

II. Visitors Present: None

III. The Agenda for September 3, 2020 was submitted for approval. Commissioner Parra moved to approve said agenda as presented. The motion was seconded by Commissioner Cerniglia and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, Gail Dieterich, and Jack Cerniglia
NAY: None
ABSENT: Jennifer Rezek

IV. Consent Agenda

- a. Approval of Minutes for the Regular Meeting of August 20, 2020
- b. Approval of Treasurer's Report for July, 2020

Commissioner Parra moved to approve Consent Agenda items as presented. Commissioner Cerniglia seconded the motion, and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, Gail Dieterich, and Jack Cerniglia
NAY: None
ABSENT: Jennifer Rezek

V. Communications

- a. Director's Report. Director Fahnstrom said that Kid Squad Connect started on August 21 and commended the Recreation team for the program going from concept to implementation in 3 weeks. Upcoming events in September include the Census movie and concert with Prospect Heights Park District and the OCR event on October 3rd.
- b. Mid-Year IT Expenditure Update. Director Fahnstrom presented to the Board IT project expenditures to date for 2020. Among the projected remaining projects for the year, most likely only one will occur which is software licensing. Overall, the IT budget is \$24k ahead of projections for the year.

- c. 2021 Board Elections. Director Fahnstrom circulated a draft document for the upcoming 2021 Board elections which outlined candidacy requirements including signatures.
- d. Marketing Quarterly Report. Communications and Marketing Manager Kate Erickson updated the Board on the RTPD website including analytics of top posts. The seasonal brochure was not printed, but offered exclusively on-line. Email campaigns, surveys, increased social media including Facebook and Instagram posts have all been vehicles to communicate with the community to get the word out as well as gauge interest in programming.
- e. IRS Notice 2020-65. Superintendent of Finance Cummins walked the Board through the IRS Notice 2020-65 allowing employers to suspend withholding and paying to the IRS eligible employees' Social Security payroll taxes. RTPD is opting out of this relief at this time.
- f. Miscellaneous. Director Fahnstrom talked about the Mt. Prospect Story Book Walk at Woodland Trails and Sycamore Trails Parks. He also presented new golf cart crosswalk signage to be installed at Rob Roy golf course.

VI. Old Business

- a. None

VII. New Business

- a. Intergovernmental Agreement with School District 26 – Kids Squad Connect. Director Fahnstrom presented the Intergovernmental Agreement (IGA) for Kid Squad Connect with School District 26. Following discussion, Commissioner Dieterich made a motion to approve the Intergovernmental Agreement between the Park District and School District 26 – Kid Squad Connect Staff Services as presented. Commissioner Cerniglia seconded the motion, and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, Gail Dieterich, and Jack Cerniglia
NAY: None
ABSENT: Jennifer Rezek

VIII. Commissioner Comments

- a. Commissioner Rechner complimented the new Burning Bush signage.
- b. Commissioner Parra commented on Kid Squad Connect and pickleball.

IX. Executive Session. None

X. Action as a Result of Executive Session. None

XI. There being no further business to discuss, a motion was made to adjourn the meeting by Commissioner Dieterich. The motion was seconded by Commissioner Parra and the meeting was adjourned at 8:24 p.m.

President

Secretary