

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD VIA VIRTUAL BOARD MEETING
AND AT 505 E. CAMP MCDONALD ROAD IN SAID DISTRICT
ON THE TWENTIETH DAY OF MAY 2021 AT 7:00 P.M.**

I. The President called the meeting to order at 7:01 p.m. and directed Carole Dohse, Accounting and Administrative Assistant to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Nancy Parra, and Jennifer Rezek. Commissioner Robert Hoban III and Commissioner Leah Lussem were absent. Also present were Director Bret Fahnstrom, Superintendent of Parks Tom Pope, and Superintendent of Recreation Patti Mitchell.

II. Visitors Present: Rathna Koka Resident

Rathna Koka joined the meeting to express the need for a dog park within the Park District. Director Fahnstrom noted that a dog park is a consideration for the Park District and it would be helpful for Rathna to gather district patron signatures in support of a dog park and submit.

III. The Agenda for May 20, 2021 was submitted for approval. Commissioner Parra moved to approve said agenda as presented. The motion was seconded by Commissioner Rechner and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, and Jennifer Rezek

NAY: None

ABSENT: Leah Lussem and Robert Hoban III

IV. Consent Agenda

- a. Approval of Minutes for the Regular Meeting of May 6, 2021
- b. Approval of Minutes for the Annual Meeting of May 6, 2021
- c. Approval of Voucher List of Bills for April 13 – May 12, 2021

Commissioner Rechner moved to approve Consent Agenda items as presented. The motion was seconded by Commissioner Parra and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, and Jennifer Rezek

NAY: None

ABSENT: Leah Lussem and Robert Hoban III

V. Communications

- a. Staff Report – Recreation. Superintendent Mitchell was happy to report that summer program registrations were doing very well including summer camp and pool passes. Staffing has been a challenge in the current environment. Gym rentals and Birthday Parties are also doing very well along with Archery and Yoga for kids. Recent events included the Dance Recital, Earth Day, and a Family Scavenger Hunt.
- b. Communications and Marketing Report Q#1. Superintendent Mitchell presented the report which highlighted website views are up 68% from the previous quarter. There were 57% new visitors to the site; top pages include the Seasonal Brochure and Parkour/The Zone. Social Media presence has seen growth with Facebook, Instagram and the addition of TikTok. Email communication has included 24 e-blasts and newsletter campaigns.

- c. Miscellaneous Communications.
 - i. Director Fahnstrom spoke about a letter received from the County State Attorney's office regarding tax appeals. The letter has been forwarded for legal review and responses.

VI. Old Business

- a. Purchase of Rob Roy Golf Carts. Director Fahnstrom updated the Board on the purchase of golf carts at the Rob Roy Golf Course addressing payment terms and delivery of the fleet. Following discussion, Commissioner Parra made a motion to approve the purchase of the golf cart fleet as presented. Commissioner Rechner seconded the motion and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, and Jennifer Rezek
NAY: None
ABSENT: Leah Lussem and Robert Hoban III

VII. New Business

- a. Updated Policy Governing Commissioner Attendance at Educational Sessions. Director Fahnstrom walked the Board through the policy manual changes. Following discussion, Commissioner Rechner made a motion to adopt the updated Commissioner Attendance at Educational Sessions Policy with suggested changes. Commissioner Parra seconded the motion, and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, and Jennifer Rezek
NAY: None
ABSENT: Leah Lussem and Robert Hoban III

- b. Resolution 21-05-20 Revised Board Policy Manual. Director Fahnstrom presented the resolution to cover all changes in the Board Policy Manual. Following discussion, Commissioner Parra made a motion to adopt the Resolution 21-05-20 Approving the Amended and Restated Board Policy Manual as presented. Commissioner Rechner seconded the motion, and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, and Jennifer Rezek
NAY: None
ABSENT: Leah Lussem and Robert Hoban III

- c. Ordinance 21-05-20 Disposal of Unused Equipment – RR Golf Carts. Director Fahnstrom stated the Ordinance is to dispose of the existing fleet of golf carts upon receipt of the replacement carts. Language will be added to Ordinance 21-05-20 and presented at the next Board meeting.

- d. Call Special Meeting Park Tour May 25, 2021, 4 p.m. Director Fahnstrom circulated the Notice of Special Meeting for a tour of the parks. Commissioner Rechner made a motion to approve the Special Meeting. Commissioner Parra seconded the motion, and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, and Jennifer Rezek
NAY: None
ABSENT: Leah Lussem and Robert Hoban III

VIII. Commissioner Comments.

- a. Commissioner Rechner inquired about the mounds by the sled hill.
- b. Commissioner Parra had observations regarding Willow Trails park and the ball diamond.

IX. Executive Session: None

X. Action as a Result of the Executive Session None

XI. Adjournment. There being no further business to discuss, Commissioner Rechner made a motion to adjourn the meeting at 8:16 p.m. The motion was seconded by Commissioner Parra and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, and Jennifer Rezek

NAY: None

ABSENT: Leah Lussem and Robert Hoban III

President

Secretary