

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD VIA VIRTUAL BOARD MEETING
AND AT 505 E. CAMP MCDONALD ROAD IN SAID DISTRICT
ON THE SEVENTEENTH DAY OF JUNE 2021 AT 7:00 P.M.**

- I. The President called the meeting to order at 7:00 p.m. and directed Carole Dohse, Accounting and Administrative Assistant to call the roll. Upon roll being called, the following Commissioners answered present: Edward W. Rechner, Nancy Parra, and Jennifer Rezek. Commissioner Robert Hoban III joined at 7:58 p.m. and Commissioner Nancy Parra was absent. Also present were Director Bret Fahnstrom, Superintendent of Finance Steve Cummins, and Superintendent of Parks Tom Pope.
- II. Visitors Present: Laura Babula, Sikich
- III. The Agenda for June 17, 2021 was submitted for approval. Commissioner Rechner moved to approve said agenda as amended. The motion was seconded by Commissioner Lussem and upon the roll being called, the Commissioners voted as follows:
- AYE: Ed Rechner, Leah Lussem, and Jennifer Rezek
NAY: None
ABSENT: Nancy Parra and Robert Hoban III
- IV. 2020 Financial Audit. Superintendent Cummins presented to the Board the 2020 Comprehensive Annual Financial Report. Laura Babula, Sikich stated that the Independent Auditor's Opinion expressed on the financial statements was the best one that can be achieved which is unqualified or no material misstatements noted. Laura walked the Board through the Management's Discussion and Analysis, Statement of Net Position, Statement of Activities, Balance Sheet, Fund Balance Positions, and Statement of Revenues, Expenditures, and Changes in Fund Balances as of December 31, 2020. Overall a solid year with no weaknesses. Superintendent Cummins will submit to the Government Finance Officers Association (GFOA) once finalized.
- V. Consent Agenda
- a. Approval of Minutes for the Regular Meeting of May 20, 2021
 - b. Approval of Minutes for the Special Meeting of May 25, 2021
 - c. Approval of Voucher List of Bills for May 13 – June 10, 2021
 - d. Approval of Treasurer's Report for April 2021

Commissioner Lussem moved to approve Consent Agenda items as presented. The motion was seconded by Commissioner Rechner and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Leah Lussem, and Jennifer Rezek
NAY: None
ABSENT: Nancy Parra and Robert Hoban III

VI. Communications

- a. Staff Report – Parks. Superintendent Pope talked about the staffing needs in the Parks Department. He spoke about the pipes going into the Aspen Trails Park areas that are dugout. The Burning Bush Park baseball/soccer fencing will be coming down soon. Director Fahnstrom praised the Parks Department for their efforts getting the pool ready and especially installing the new frogs in the play area on the pool's opening day.
- b. Miscellaneous Communications.
 - i. July 1 meeting. Director Fahnstrom recommended cancelling the July 1st meeting due to the lack of agenda items. The Board is in agreement.

VII. Old Business

- a. Ordinance 21-06-17. Disposal of Unused Equipment – RR Golf Carts. Director Fahnstrom stated the Ordinance is to dispose of the existing fleet of golf carts after receipt of the replacement carts. Following discussion, Commissioner Rechner made a motion to adopt the Ordinance as presented. Commissioner Lussem seconded the motion and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Leah Lussem, and Jennifer Rezek
NAY: None
ABSENT: Nancy Parra and Robert Hoban III

VIII. New Business

- a. 2020 Annual Treasurer's Report. Superintendent Cummins spoke about the Treasurer's Report for 2020. The report will be submitted to the State of Illinois for compliance with II statute. The availability of the audit report was posted in the newspaper and the report will be sent to Cook County.
- b. ADA Transition Plan Recommendation. Director Fahnstrom presented the results of 2 Requests for Proposals (RFP's) to retain a consultant for the American Disabilities Act Plan for the Park District. Following discussion, it is recommended to award the ADA transition Plan Project to ACTService not to exceed \$14,000. Commissioner Lussem made a motion to approve the recommendation as presented, and Commissioner Rechner seconded the motion. Upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, Jennifer Rezek, and Robert Hoban III
NAY: None
ABSENT: Nancy Parra

- c. Sycamore Trails Tennis Courts Bid Recommendation. Superintendent Pope presented the results of 2 Requests for Proposals (RFP's) for a crack and repair system and new color coating for the Sycamore Trails Park Tennis Courts. Following discussion, Commissioner Rechner made a motion to accept Sport Surface Pros bid of \$34,000 as presented and not to exceed \$55,000 as amended for the proposed work at Sycamore Trails Park Tennis Courts. Commissioner Lussem seconded the motion and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, Jennifer Rezek, and Robert Hoban III
NAY: None
ABSENT: Nancy Parra

- d. Woodland and Sycamore Trails Parks Asphalt Bid Recommendation. Superintendent Pope presented the results of 4 Requests for Proposals (RFP's) for replacing 30,645 square feet of asphalt paths at Woodland Trails Park and Sycamore Trails Park. Following discussion, Commissioner Hoban III made a motion to accept Schroeder Asphalt Serviced bid of \$85,610 as presented for the proposed work at Woodland and Sycamore Trails Parks. Commissioner Lussem seconded the motion and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, Jennifer Rezek, and Robert Hoban III
NAY: None
ABSENT: Nancy Parra

- IX.** Commissioner Comments.
a. Commissioner Rechner commented on the Tamarak Park tennis courts.
b. Commissioner Hoban III said his daughter was very happy the pool is open!
- X.** Executive Session: None
- XI.** Action as a Result of the Executive Session None
- XII.** Adjournment. There being no further business to discuss, the meeting was adjourned at 8:39 p.m.

President

Secretary