

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD VIA VIRTUAL BOARD MEETING
AND AT 505 E. CAMP MCDONALD ROAD IN SAID DISTRICT
ON THE SIXTH DAY OF JANUARY 2022 AT 7:00 P.M.**

- I. The President called the meeting to order at 7:09 p.m. and directed Carole Dohse, Accounting and Administrative Assistant to call the roll. Upon the roll being called, the following Commissioners answered present: Jennifer Rezek, Edward W. Rechner, Nancy Parra (via virtual), Leah Lussem, and Robert Hoban III. Also present were Director Bret Fahnstrom, Superintendent of Finance Steve Cummins, Superintendent of Parks Mike Hanley, and Superintendent of Recreation Patti Mitchell.
- II. Visitors Present: None
- III. The Agenda for January 6, 2022 was submitted for approval. Commissioner Lussem moved to approve said agenda as presented. The motion was seconded by Commissioner Parra and approved by common consent.
- IV. Approval of Minutes for the Regular Meeting of December 16, 2021. Commissioner Lussem moved to approve the December 16, 2021 Minutes as presented. The motion was seconded by Commissioner Parra and approved by common consent. Commissioner Hobart III abstained.
- V. Approval of Treasurer's Report for November 2021. Following discussion, Commissioner Rechner moved to approve the November 2021 Treasurer's Report as presented. The motion was seconded by Commissioner Lussem and approved by common consent.
- VI. Communications
 - a. Director's Report. Director Fahnstrom noted 3 new hires for the Park District all starting in January - Recreation Supervisor Dan DesJardins, Parks Manager Jeremy Hakala, and Rob Roy General Manager Louis Eckenbrecht. He noted the Tamarack Trails Master Plan will start on January 12th and the IPRA/IAPD State Conference will be held January 27-29.
 - b. IAPD Annual Report. Director Fahnstrom circulated the Annual Report noting that it contains good information about the Association and highlights the significant impact on Park Districts.
 - c. Rob Roy Update. Director Fahnstrom updated the Board on the status of Rob Roy Golf Course management. Louis Eckenbrecht has been hired as the General Manager – welcome Louis! Louis was in charge of the course in 2021 and has knowledge of overall Rob Roy operations. The process of hiring a Golf Superintendent is underway and the goal is to have someone in place by mid-February. Golf Grounds will be under the Park District's department led by Mike Hanley. Community messaging is forthcoming to ensure the residents know of the management by the Park District. Food and Beverage is currently being evaluated. The new fleet of 36 golf carts should be delivered in January and will be stored by the Village of Mt. Prospect until spring. A new shelter will be built for the fleet.
 - d. Miscellaneous Communications. Director Fahnstrom said the Park District received a thank you card from the memorial of Henry Goebbert.

VII. Old Business

- a. Draft Budget P.2 Fund 20. Director Fahnstrom walked the Board through the draft budget highlighting larger changes. Recreation Programming is anticipated to continue to rebound with growth in Kid Quad and Camps. The minimum wage increase will have a big impact of the part time staff expense including the pool. Golf is added in 2022 under the management of the Park District. Overall, the Recreation Fund is showing a Net Fund surplus.

VIII. New Business

- a. 2022 ADA Assessment and Transition Plan. Director Fahnstrom presented the updated ADA Accessibility and Transition Plan for the District. Bigger Ticket items are at Woodlands Trails Park, Willow Trails Park, Sycamore Trails Park and the Range Building. Following discussion, Commissioner Parra made a motion to accept the 2022 Americans with Disabilities Act (ADA) Accessibility and Transition Plan as submitted. The motion was seconded by Commissioner Hoban III and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Leah Lussem, Nancy Parra, Jennifer Rezek, Robert Hoban III
NAY: None
ABSENT: None

- b. The Zone Roof Replacement Bids. Superintendent Hanley stated the Zone roof is in need of replacement. A bid notice was sent out in December with 7 roof companies responding. Commissioner Hoban III made a motion to approve the award of the Zone Roof Project to Adler Roofing for \$179,700.00. The motion was seconded by Commissioner Lussem and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Leah Lussem, Nancy Parra, Jennifer Rezek, Robert Hoban III
NAY: None
ABSENT: None

- c. Cook County Vaccine Mandate. Director Fahnstrom talked about the Cook County Department of Public Health issued Mitigation Order 2021-11 and the 2 emails sent out to the community which includes circumstances requiring/not requiring vaccinations. Following discussion, Director Fahnstrom will reach out to legal counsel for guidance and review of the mandate, as well as clarifying certain requirement circumstances before sending out the next communication to the community.
- d. Call for a Public Hearing February 17, 2022 – 2022 Budget and Appropriations. The Public Hearing will take place at the February 17, 2021 Board Meeting. The 2022 Budget will have been on display and available for 30 days as required. Following discussion, Commissioner Lussem moved to approve the Public Hearing on February 17, 2022. The motion was seconded by Commissioner Rechner and approved by common consent.

IX. Commissioner Comments

- a. Commissioner Rezek inquired about Kid Squad District and Out of District pricing – Superintendent Mitchell said there is no increased Out of District pricing for this program.

X. Executive Session. None

XI. Action as a Result of the Executive Session. None

XII. Adjournment. There being no further business to discuss, the meeting was adjourned at 10:19 p.m.

President

Secretary