

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF COMMISSIONERS OF THE  
RIVER TRAILS PARK DISTRICT,  
COOK COUNTY, ILLINOIS, HELD  
AT 505 E. CAMP MCDONALD ROAD IN SAID DISTRICT  
ON THE SEVENTEENTH DAY OF MARCH 2022 AT 7:00 P.M.**

- I. The Vice President called the meeting to order at 7:01 p.m. and directed Carole Dohse, Accounting and Administrative Assistant to call the roll. Upon the roll being called, the following Commissioners answered present: Jennifer Rezek, Edward Rechner, Nancy Parra. Leah Lussem, and Robert Hoban III. Also present were Director Bret Fahnstrom, Superintendent of Finance Steve Cummins, Superintendent of Parks Mike Hanley, and Recreation Manager Vance Violante.
- II. Visitors Present:       None
- III. NorthWest Special Recreation Association (NWSRA) presentation. Executive Director of NWSRA Tracey Crawford spoke to the Board about the Association which provides recreation opportunities for children and adults with disabilities. Tracey presented the Mission, Vision, and Values of NWSRA which comprises of 17 Park Districts including the River Trails Park District. She highlighted programs and services, as well as 2022 goals and strategic plans. She also spoke about the Special Leisure Services Foundation (SLSF) which is a non-profit Foundation for NWSRA fund raising.
- IV. The Agenda for March 17, 2022 was submitted for approval. Commissioner Parra moved to approve said agenda as presented. The motion was seconded by Commissioner Lussem and approved by common consent.
- V. Approval of Minutes for the Regular Meeting of March 3, 2022. Commissioner Hoban III moved to approve the Minutes as presented. The motion was seconded by Commissioner Rezek and approved by common consent.
- VI. Approval of Voucher List of Bills for February 11 – March 10, 2022. Commissioner Lussem moved to approve the Voucher List of Bills as presented. The motion was seconded by Commissioner Parra. Upon the roll being called, the Commissioners voted as follows:  
  
          AYE:           Ed Rechner, Nancy Parra, Jennifer Rezek, Leah Lussem, Robert Hoban III  
          NAY:           None  
          ABSENT:       None
- VII. Communications
  - a. Staff Report - Recreation. Recreation Manager Violante stated that Parkour Winter I and II sessions experienced all time high enrollment. Parkour Party rentals have been numerous with very few openings. Preparations are underway for spring soccer and the district is looking to hire lifeguards and camp counselors for the summer. Special events coming up are Earth Day and the Dance Recital.

- b. 2021 FYE Facilities and Fitness Report. Recreation Manager Violante said Athletic Field Permit Revenue was above average due to expenses being lower. There is a new interest in baseball/softball at Burning Bush which will be a positive trend. Facility Room Rental revenue was at a new high with rentals at Weiss gym being very robust. Fitness Club had a net profit of \$11,855 which was the highest since 2016 due to shorter hours of operation and staffing adjustments made.
- c. 2021 FYE Zone Report. Recreation Manager Violante stated that Zone program participation was up substantially (64%) over the prior year. The Zone hosted 155 parties in 2021 and there were 20 field trips hosted. Overall a strong year for programs and facility usage. 2022 looks to be very promising for Parkour participation and Zone parties.
- d. 2021 FYE Foundation Report. Director Fahnstrom presented the Annual Foundation Report noting the Send a Kid to Camp campaign collected over \$2,500, Glow in the Hole raised over \$1,400, Closest to the Pin event raised over \$700, Trusty the Turtle race made over \$1,200 on Labor Day, and the OCR event raised an additional \$250. Total for the year: \$12,300 in revenue and \$6,000 in expenses. This leaves a strong balance for future scholarships
- e. 2022-2025 Rob Roy Concessionaire. Director Fahnstrom was pleased to present to the Board that Open Kitchens was selected and will be managing the Food & Beverage services at Rob Roy Golf Course which includes the grill and banquets.
- f. Miscellaneous Communications.
  - i. Willow Trails OSLAD submittal status. Director Fahnstrom updated the Board on the timing of the OSLAD Grant submitted for the Willow Trails Park project. There will be no in person field visits, additional photos and project descriptions will be sent to The Illinois Department of Natural Resources. Grant award announcements will be made late summer/fall 2022.

**VIII.** Old Business                None

**IX.** New Business                None

**X.** Commissioner Comments

- a. Commissioner Rechner mentioned an IAPD communication acknowledging Buffalo Grove Park District Commissioner Steve Cummins who has reached the level of "Distinctive Board Member" in the IAPD Board Member Development Program.
- b. Commissioner Hoban III complimented the basketball program and noted his daughter enjoyed the season.
- c. Commissioner Rezek praised Recreation Supervisor Justin Slade for helping her with Parkour programs.

**XI.** Executive Session.        None

**XII.** Action as a Result of the Executive Session.                None

**XIII.** Adjournment. There being no further business to discuss, the meeting was adjourned at 9:23 p.m.

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President

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Secretary