

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF COMMISSIONERS OF THE  
RIVER TRAILS PARK DISTRICT,  
COOK COUNTY, ILLINOIS, HELD  
AT 401 E. CAMP MCDONALD ROAD IN SAID DISTRICT  
ON THE TWENTY FIRST DAY OF APRIL 2022 AT 7:00 P.M.**

- I. The President called the meeting to order at 7:00 p.m. and directed Carole Dohse, Accounting and Administrative Assistant to call the roll. Upon the roll being called, the following Commissioners answered present: Jennifer Rezek, Edward Rechner, Nancy Parra. Leah Lussem, and Robert Hoban III. Also present were Director Bret Fahnstrom, Superintendent of Finance Steve Cummins, and Superintendent of Parks Mike Hanley.
- II. Visitors Present:       None
- III. The Agenda for April 21, 2022 was submitted for approval. Commissioner Parra moved to approve said agenda as presented. The motion was seconded by Commissioner Lussem and approved by common consent.
- IV. Approval of Minutes for the Regular Meeting of March 17, 2022. Commissioner Lussem moved to approve the Minutes as presented. The motion was seconded by Commissioner Rechner and approved by common consent.
- V. Approval of Voucher List of Bills for March 11 – April 14, 2022. Commissioner Lussem moved to approve the Voucher List of Bills as presented. The motion was seconded by Commissioner Hoban III. Upon the roll being called, the Commissioners voted as follows:  
  
          AYE:           Ed Rechner, Nancy Parra, Jennifer Rezek, Leah Lussem, Robert Hoban III  
          NAY:           None  
          ABSENT:       None
- VI. Approval of Treasurer's Report for February 2022. Commissioner Rechner moved to approve the Treasurer's Report for February 2022 as presented. The motion was seconded by Commissioner Parra. Upon the roll being called, the Commissioners voted as follows:  
  
          AYE:           Ed Rechner, Nancy Parra, Jennifer Rezek, Leah Lussem, Robert Hoban III  
          NAY:           None  
          ABSENT:       None
- VII. Communications
  - a. Director's Report. Director Fahnstrom noted upcoming happenings including the Earth Day event on April 23<sup>rd</sup>, the Tamarack Trails Park Master Plan Meeting on May 17<sup>th</sup> at Prairie Trails School, and the Closest to the Pin Foundation event on June 3<sup>rd</sup>. Superintendent of Finance Steve Cummins' last day celebration will be April 28<sup>th</sup>. Pool renovations are on target to be completed by May 15<sup>th</sup>.
  - b. Staff Report – Parks. Superintendent Hanley stated the Zone roofing project has started and the pool renovations are on target to be completed by May 15<sup>th</sup>. The office space remodel project is finished at the Weiss center for additional office and work spaces. The Driving Range building has been updated and repaired and now offers indoor space for camps and parties. Spring clean ups are underway in all of the Parks including controlled burns. All of the trees that have been removed will be replaced one for one. Golf course bunker improvements on holes 1 and 2 are underway.

- c. 2021 Rob Roy FYE Golf Operations Report. Director Fahnstrom reported that there were 25,573 total rounds played and 7,646 bucket sold. There were 53 banquet events from May – December 2021. Final net income was \$30,575.98 in which the RTPD received \$21,115.20 for the year. 2022 Status Update: the course opened on April 1, 2022 along with the driving range. Open Kitchens is set to start operations and offer a limited menu starting the last week of April. Open Kitchens will assume the already scheduled banquet events, and have added 2 additional ovens.
- d. IAPD Legislative Updates. Report. Director Fahnstrom provided IAPD updates to the Board for their information.
- e. Miscellaneous Communications.
  - i. What's Happening this Spring. Director Fahnstrom circulated a schedule of upcoming Park District dates for Board Meetings, Special Events, and Recreation Programs for Spring 2022.
  - ii. Tamarack Community Meeting. Director Fahnstrom exhibited the Community Meeting flyer for the Tamarack Trails Park Master Plan. The meeting is open to the public on May 17, 2022 at the Prairie Trails School at 6:00 p.m.
  - iii. OSLAD Updates. Director Fahnstrom updated the Board on the timing of the OSLAD Grant submitted for the Willow Trails Park project. He noted 2022-2023 OSLAD submittals will take place in the fall.

**VIII.** Old Business                None

**IX.** New Business

- a. Review of the General Administration Policy Manual. Director Fahnstrom summarized clerical changes made to the Policy Manual. Following the discussion of Board approval of the sale of Personal Property and Equipment, the Policy Manual will be further reviewed and approved at a future Board Meeting.
- b. Resolution No. 22-04-21 Approving amended and restated General Administration Policy Manual. The Resolution will be voted upon at a future Board Meeting.
- c. Call for a Special Meeting. A tour of the Parks will be held during a Special Meeting once potential dates are identified by the Board Members and provided to Director Fahnstrom.

**X.** Commissioner Comments

- a. Commissioner Hoban III mentioned an outdoor park that incorporated Parkour type equipment for outdoor enjoyment to consider.
- b. Commissioner Parra passed a long a compliment received on how nice Burning Bush Park is and she talked about the pickle ball paddle holder at the Weiss Center.

**XI.** Executive Session.        None

**XII.** Action as a Result of the Executive Session.                None

**XIII.** Adjournment. There being no further business to discuss, Commissioner Hoban III made a motion to adjourn the meeting at 9:11 p.m. The motion was seconded by Commissioner Parra and approved by common consent.

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President

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Secretary