

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD
AT 401 E. CAMP MCDONALD ROAD IN SAID DISTRICT
ON THE FIFTH DAY OF MAY 2022 AT 7:00 P.M.**

- I. The President called the meeting to order at 7:00 p.m. and directed Carole Dohse, Accounting and Administrative Assistant to call the roll. Upon the roll being called, the following Commissioners answered present: Jennifer Rezek, Nancy Parra, and Robert Hoban III. Edward Rechner and Leah Lussem were absent. Also present were Director Bret Fahnstrom, Superintendent of Recreation Patti Mitchell, and Superintendent of Parks Mike Hanley.
- II. Visitors Present: None
- III. The Agenda for May 5, 2022 was submitted for approval. Commissioner Parra moved to approve said agenda as amended. The motion was seconded by Commissioner Hoban III and approved by common consent.
- IV. Approval of Minutes for the Regular Meeting of April 21, 2022. Commissioner Hoban III moved to approve the Minutes as presented. The motion was seconded by Commissioner Parra and approved by common consent.
- V. Approval of Treasurer's Report for March 2022. Commissioner Parra moved to approve the Treasurer's Report for March 2022 as presented. The motion was seconded by Commissioner Hoban III. Upon the roll being called, the Commissioners voted as follows:

 AYE: Nancy Parra, Jennifer Rezek, and Robert Hoban III
 NAY: None
 ABSENT: Ed Rechner and Leah Lussem
- VI. Communications
 - a. Cook County Property Tax delays. Director Fahnstrom provided an update to the Board regarding Cook County Property Tax payments being delayed due to complications in their new IT system. Tax Payments could be received as late as December 2022/January 2023. Staff will be investigating potential impact and direction options in case the Board needs to pursue temporary financial relief.
 - b. 2022 Pool. Director Fahnstrom stated that hiring is still underway for lifeguards. He noted alternate pool scheduling is being evaluated and considered based upon final staff hiring to safely operate the pool.
 - c. Miscellaneous Communications. Superintendent Mike Hanley gave an update on Capital Projects. Weiss and Sycamore Trails Park will undergo asphalt repaving. The Zone roof project is on schedule to be completed on May 9th. The pool liner and gutter work is complete and water will be filled in the pool the week of May 9th. Lifeguard training will take place starting on May 19th. The Golf course bunkers will be finished once the ground is not so wet. The courts at Aspen Park are being surface coated. Updating of the Zone façade and windows will commence late this summer.

VII. Old Business

- a. Review of the General Administration Policy Manual. Director Fahnstrom presented changes made to the General Administration Manual. Following discussion, Commissioner Hoban III made a motion to accept the recommended and discussed changes as amended. The motion was seconded by Commissioner Parra. Upon the roll being called, the Commissioners voted as follows:

AYE: Nancy Parra, Jennifer Rezek, and Robert Hoban III
NAY: None
ABSENT: Ed Rechner and Leah Lussem

VIII. New Business

- a. Juneteenth. Director Fahnstrom proposed the Holiday Juneteenth be added to the list of recognized holidays for full time staff. Juneteenth would be added into the Holiday section of the Personnel Policy Manual. Following discussion, the topic will be discussed at a future board meeting.
- b. Call for a Special Meeting. The Annual meeting will be held after the May 19th Board Meeting. Commissioner Parra moved to approve the Special Meeting. The motion was seconded by Commissioner Hoban III and approved by common consent.

IX. Commissioner Comments None

X. Executive Session. None

XI. Action as a Result of the Executive Session. None

XII. Adjournment. There being no further business to discuss, Commissioner Parra made a motion to adjourn the meeting at 8:29 p.m. The motion was seconded by Commissioner Hoban III and approved by common consent.

President

Secretary