

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF COMMISSIONERS OF THE  
RIVER TRAILS PARK DISTRICT,  
COOK COUNTY, ILLINOIS, HELD  
AT 401 E. CAMP MCDONALD ROAD IN SAID DISTRICT  
ON THE NINETEENTH DAY OF MAY 2022 AT 7:00 P.M.**

- I. The President called the meeting to order at 7:00 p.m. and directed Carole Dohse, Accounting and Administrative Assistant to call the roll. Upon the roll being called, the following Commissioners answered present: Jennifer Rezek, Edward Rechner, Nancy Parra, and Leah Lussem. Commissioner Robert Hoban III was absent. Also present were Director Bret Fahnstrom, Superintendent of Recreation Patti Mitchell, Superintendent of Parks Mike Hanley, and Golf General Manager Louis Eckenbrecht.
- II. Visitors Present:       None
- III. The Agenda for May 19, 2022 was submitted for approval. Commissioner Rechner moved to approve said agenda as amended. The motion was seconded by Commissioner Lussem and approved by common consent.
- IV. Approval of Minutes for the Regular Meeting of May 5, 2022. Commissioner Parra moved to approve the Minutes as presented. The motion was seconded by Commissioner Lussem and approved by common consent.
- V. Approval of Voucher List of Bills for April 15 – May 12, 2022. Commissioner Lussem moved to approve the Voucher List of Bills as presented. The motion was seconded by Commissioner Rechner. Upon the roll being called, the Commissioners voted as follows:  
  
          AYE:               Ed Rechner, Nancy Parra, Jennifer Rezek, Leah Lussem  
          NAY:             None  
          ABSENT:       Robert Hoban III
- VI. Communications
  - a. Director's Report. Director Fahnstrom talked about the Tamarack Trails Park Master Plan Meeting held on May 17<sup>th</sup> which had a good turnout. Due to inclement weather, the Movie in the Park has been moved to June 24<sup>th</sup>. The pool opens on June 3<sup>rd</sup> as well as the Closest to the Pin Foundation event. Pool renovations are finishing up; the pool is being filled with water and staff training is set to begin. Rob Roy bunkers are nearing completion and the Aspen Trails sports courts will be finished in the beginning of June. The Zone roof replacement is complete.
  - b. Staff Report – Recreation. Superintendent Mitchell stated that revenue for 2022 exceeds each of the prior 3 years' revenue for Winter and Spring classes. Key pool staff are returning and lifeguard hiring is underway. Currently hiring for camp and pool concession training is scheduled. Superintendent Mitchell commended the full time staff for all of their hard work and especially for working on the weekends.
  - c. Rob Roy Golf Report Q1. Golf General Manager Louis Eckenbrecht noted that Wheeling Park District was in charge for Q1 so there was no revenue and only salary and utility expenses incurred. Food and Beverages will be operated by Open Kitchens who will run banquets and the 10<sup>th</sup> Hole Grill. Golf Course services/reservations will be handled via GolfNow. The driving range is open and the driving range building can now host parties and campers.

- d. Pool Updates Report. Director Fahnstrom noted that there will be a staff meeting on May 20<sup>th</sup> to discuss the status of the pool and staff availability. Scheduling adjustments may be made once more information has been gathered and analyzed. A community communication will go out once details are finalized.
- e. Miscellaneous Communications.
  - i. Chicago Dogs Outing. Director Fahnstrom circulated an invitation to the Chicago Dogs Baseball game on Friday, June 17<sup>th</sup>.
  - ii. Closest to the Pin Event Fundraiser. Director Fahnstrom presented the flyer for the Closest to the Pin Event on Friday, June 3 from 5:30 – 8:00 p.m.

**VII. Old Business**

- a. DEI Floating Holiday. Director Fahnstrom talked about implementing a floating holiday for full time staff to allow them to choose a day off that is meaningful to them. This allows the Park District to maintain competitiveness and fits nicely with the District's Social Equity Organizational Value. Commissioner Lussem made a motion to approve the updated Personnel Policy 3-1 Holidays as presented by staff. Commissioner Parra seconded the motion. Upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, Jennifer Rezek, Leah Lussem  
NAY: None  
ABSENT: Robert Hoban III

- b. Annual Park Tour (June 14 or 16) Call for a Special Meeting. Following discussion, Commissioner Parra made a motion to Call for A Special Meeting on June 14<sup>th</sup> at 6:00 for the Annual Park Tour. The motion was seconded by Commissioner Lussem and approved by common consent.

**VIII. New Business**                      None

**IX. Commissioner Comments**        None

**X. Executive Session.**                None

**XI. Action as a Result of the Executive Session.**                      None

**XII. Adjournment.** There being no further business to discuss, the meeting was adjourned at 7:39 p.m.

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President

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Secretary