

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD
AT 401 E. CAMP MCDONALD ROAD IN SAID DISTRICT
ON THE TWENTY FIRST DAY OF JULY 2022 AT 7:00 P.M.**

- I. The President called the meeting to order at 7:00 p.m. and directed Patti Mitchell, Superintendent of Recreation to call the roll. Upon the roll being called, the following Commissioners answered present: Jennifer Rezek, Nancy Parra, Edward Rechner and Leah Lussem. Commissioner Robert Hoban III was absent. Also present were Director Bret Fahnstrom, and Superintendent of Parks Mike Hanley.
- II. Visitors Present: Laura Babula, Sikich, Steve Cummins, and David Oswald.
- III. The Agenda for July 21, 2022 was submitted for approval. Commissioner Rechner moved to approve said agenda as amended. The motion was seconded by Commissioner Parra and approved by common consent.
- IV. Approval of Minutes for the Regular Meeting of June 2, 2022. Commissioner Rechner moved to approve the Minutes as presented. The motion was seconded by Commissioner Parra and approved by common consent.
- V. Approval of Minutes for the Special Meeting of June 14, 2022. Commissioner Rechner moved to approve the Minutes as presented. The motion was seconded by Commissioner Parra and approved by common consent.
- VI. Approval of Voucher List of Bills for May 13 – July 12, 2022. Commissioner Lussem moved to approve the Voucher List of Bills for May 13 – July 12, 2022 as presented. The motion was seconded by Commissioner Rechner. Upon the roll being called, the Commissioners voted as follows:

AYE: Nancy Parra, Jennifer Rezek, Ed Rechner, Leah Lussem
NAY: None
ABSENT: Robert Hoban III
- VII. Approval of Treasurer's Report for May 2022. Commissioner Parra moved to approve the Treasurer's Report for May 2022 as presented. The motion was seconded by Commissioner Lussem. Upon the roll being called, the Commissioners voted as follows:

AYE: Nancy Parra, Jennifer Rezek, Ed Rechner, Leah Lussem
NAY: None
ABSENT: Robert Hoban III
- VIII. 2021 Draft Financial Audit. Laura Babula, Sikich, talked through the 2021 Audit of the River Trails Park District which received The Government Finance Officers Association of the United States and Canada (GFOA) Certificate of Achievement for Excellence in Financial Reporting for the fiscal year ended December 31, 2020. Laura also stated that the Independent Auditor's Opinion expressed on the financial statements was the best one that can be achieved which is unqualified or no material misstatements noted.

IX. Communications

- a. IAPD Legislative Updates. Director Fahnstrom noted SB 3050 Legislative Update which increases the bid limit under the Park District Code from \$25,000 to \$30,000 as of May 27, 2022. SB 3789 Public Act establishes the Decennial Committee and requires local governments to form a committee to study local efficiencies by June 10 2023.
- b. Staff Report – Parks. Superintendent Hanley talked about HVAC preventive maintenance at all facilities and on-going playground equipment repairs. The foam blocks at the Zone were cleaned over a span of two days.
- c. Staff Report – Recreation. Superintendent Mitchell mentioned modified pool hours for the month of August. Kid Squad will be held at Weiss and program rates were established. The Fall brochure is up and running. Upcoming events include Glow in the Hole and Labor Day festivities.
- d. Miscellaneous Communications
 - i. GFOA Award. The GFOA Letter was circulated indicating a qualification for the GFOA Certificate of Achievement for Excellence in Financial Reporting.
 - ii. Willow Trails Park OSLAD Award notice. The Illinois Department of Natural Resources Letter received was presented indicating the approved OSLAD Grant for Willow Trails Park for \$400,000. The bid process will start this year with construction most likely commencing in 2023 if not sooner.
 - iii. What's Happening. The Summer 2022 What's Happening calendar of events from July 7 – September 5 was presented.
 - iv. Upcoming Personnel Policy manual review. Director Fahnstrom inquired how the Board would like to go through the manual. Commissioner Lussem suggested sending the Board a PDF of the Policy manual to go through section by section with the changes. Questions can be addressed prior to the Board Meeting.

X. Old Business

- a. Resolution 22-07-21 A Amended and Restated General Administration Policy Manual. Following discussion of the following sections: Naming of Park Sites, Sale of Personal property and Equipment, and Land Dedication Ordinances, Commissioner Parra moved to adopt Resolution 22-07-21 A; An Amended and restated General Administration Policy Manual as presented. The motion was seconded by Commissioner Lussem. Upon the roll being called, the Commissioners voted as follows:

AYE: Nancy Parra, Jennifer Rezek, Ed Rechner, Leah Lussem
NAY: None
ABSENT: Robert Hoban III

XI. New Business

- a. Zone Building Façade Capital Recommendation. Superintendent Hanley said the Zone facility façade is in need of repair and bids were received for the scope of repair work. Following Discussion, Commissioner Lussem moved to approve the award of the Zone project to the Garland/DBS Company for not to exceed \$96,500 in case there are some additional expenses. The motion was seconded by Commissioner Rechner. Upon the roll being called, the Commissioners voted as follows:

AYE: Nancy Parra, Jennifer Rezek, Ed Rechner, Leah Lussem
NAY: None
ABSENT: Robert Hoban III

b. 2021 Annual Treasurer's Report. Director Fahnstrom presented the Annual Treasurer's Report. The report will be submitted to the State of Illinois for compliance with II statute. Commissioner Lussem moved to approve the 2021 Annual treasurers Report. The motion was seconded by Commissioner Rechner. Upon the roll being called, the Commissioners voted as follows:

AYE: Nancy Parra, Jennifer Rezek, Ed Rechner, Leah Lussem
NAY: None
ABSENT: Robert Hoban III

XII. Commissioner Comments

- a. Commissioner Rechner said the Letter from the Auditor's was really nice and suggested it be posted to the website.
- b. Commissioner Parra mentioned for Aspen Trails it would be nice to have two tennis courts since parents utilize the second space to let the younger kids play.

XIII. Executive Session. At 8:56 p.m., Commissioner Parra made a motion to go into Executive Session and it was seconded by Commissioner Lussem.

XIV. Action as a Result of the Executive Session.

Commissioner Parra moved to adopt Resolution No 22-07-21B Resolution determining the confidentiality of Closed Session Minutes. The motion was seconded by commissioner Rechner.

AYE: Nancy Parra, Jennifer Rezek, Ed Rechner, Leah Lussem
NAY: None
ABSENT: Robert Hoban III

XV. Adjournment. There being no further business to discuss, Commissioner Lussem made a motion to adjourn the meeting at 9:00 p.m. The motion was seconded by Commissioner Rechner and approved by common consent.

President

Secretary