

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD
AT 401 E. CAMP MCDONALD ROAD IN SAID DISTRICT
ON THE TWENTIETH DAY OF OCTOBER 2022 AT 7:00 P.M.**

- I. The President called the meeting to order at 7:00 p.m. and directed Carole Dohse, Accounting and Administrative Assistant to call the roll. Upon the roll being called, the following Commissioners answered present: Jennifer Rezek, Nancy Parra, Edward Rechner, Robert Hoban III, and Leah Lussem. Also present were Director Bret Fahnstrom, Superintendent of Parks Mike Hanley, Superintendent of Finance David Oswald, Superintendent of Recreation Patti Mitchel, Manager of Programs and Aquatics Katelynn Putkonen, and Supervisor of Youth Programs Josh Mulholland.
- II. Visitors Present: None
- III. The Agenda for October 20, 2022 was submitted for approval. Commissioner Lussem moved to approve said agenda as presented. The motion was seconded by Commissioner Parra and approved by common consent.
- IV. Approval of Minutes for the Regular Meeting of September 15, 2022. Commissioner Rechner moved to approve the Minutes as presented. The motion was seconded by Commissioner Lussem and approved by common consent.
- V. Approval of Treasurer's Report for August 2022. Following the report presentation by Superintendent Oswald and subsequent discussion, Commissioner Lussem moved to approve the Treasurer's Report for August 2022 as presented. The motion was seconded by Commissioner Parra and approved by common consent.
- VI. Approval of Voucher List of Bills for September 13 – October 14, 2022. Commissioner Rechner moved to approve the Voucher List of Bills for September 13 – October 14, 2022 as presented. The motion was seconded by Commissioner Parra. Upon the roll being called, the Commissioners voted as follows:

 AYE: Nancy Parra, Jennifer Rezek, Ed Rechner, Robert Hoban III, Leah Lussem
 NAY: None
 ABSENT: None
- VII. Communications
 - a. Director's Report. Director Fahnstrom highlighted the upcoming Monsters Bash event on October 21st and the NWSRA Gala on November 3rd at Chevy Chase. The Zone façade repair project should be finished the week of October 24th. The pool repair investigation is in progress.
 - b. Staff Report – Parks. Superintendent Hanley said the Zone façade repair and painting project should be complete the week of October 24th. There have been 29 dead/diseased trees in the parks removed and 23 new trees have been planted. The Rob Roy Golf Course greens has received positive feedback in the quality of the grounds.
 - c. PDRMA Health Plan 2023. Superintendent Oswald reported to the Board that the 2023 Healthcare Premium increase will be 4.15% which is below the nationwide increase of 5.6%. PDRMA continues to provide value and quality services to the River Trails Park District and there is a significant value to being a part of an insurance risk pool. There are no structural changes to the 2023 Health and Life Insurance offerings.

- d. Annual Summer Camp Report. Recreation Supervisor Josh Mulholland said that Summer Camp 2022 was a strong return to full camp program offerings. Registration and gross revenues had substantial increases; salaries and contractual expense also saw considerable rises from the prior year. Field trips returned for many of the camps this summer. Camp Mini saw the largest decrease in enrollment due to many campers/parents preferring a full day camp. Specialized camps were very popular including the Pathfinder Camp and the Thrive Girls Camp. The hope is that competitive salaries will lead to a higher staff ratio for the summer of 2023, which will result in minimization of campers on the waitlist.
- e. Miscellaneous Communications NWSRA Gala. Director Fahnstrom talked about the upcoming NWSRA Gala on November 4th held at Chevy Chase at 6:30 p.m.

VIII. Old Business

- a. None

IX. New Business

- a. 2022 Draft Levy Ordinance and Truth in Taxation Resolution. Superintendent Oswald walked the Board through the 2022 Draft Levy Ordinance. Highlights included a 9.0% Levy increase over 2021. He exhibited the total Levy breakout for each Park District Fund. After the Truth in Taxation resolution is acted upon at the November 3rd Board Meeting, the ordinance will be made available for 20 days' prior the Public Hearing on this Levy. The Levy Ordinance will be acted upon at the Board meeting on December 1st. A Public Hearing for the Levy Ordinance will be held prior to the December 1st Board Meeting.
- b. 2022 Personnel Policy Manual Review Section 1. Director Fahnstrom circulated Section 1 changes to the Personnel Policy Manual. All changes were highlighted and reviewed/recommended by legal counsel. Official approval of each section will be upon the second viewing.
- c. Approval of 2022 NRPA Expense Reports. Per the River Trails Park District Ordinance No. 17-07-20, travel, meal and lodging expenses incurred at the 2022 NRPA Conference in Phoenix, AZ need to be approved by the Board. The approved 2022 NRPA Conference budget was \$4,000 and total expenses incurred were \$3,048.93. Commissioner Hoban III moved to approve expense reports for Director Fahnstrom, Commissioner Rezek and Commissioner Lussem for their attendance at the 2022 NRPA Conference in Phoenix, AZ. The motion was seconded by Commissioner Parra. Upon the roll being called, the Commissioners voted as follows:

AYE: Nancy Parra, Ed Rechner, Robert Hoban III

NAY: None

ABSTAIN: Jennifer Rezek, Leah Lassen

- d. IAPD Credentials Certificate. Director Fahnstrom requested the Board to identify and approve the delegate and alternate for the IAPD annual business meeting on January 26-28, 2023. Bret Fahnstrom was designated the Delegate, and 1st Alternate is Robert Hoban III. Commissioner Lussem made a motion to approve the delegate and alternate as presented. The motion was seconded by Commissioner Rechner and approved by common consent.

X. Commissioner Comments

- a. Commissioner Lussem commented on the gorgeous fall colors in the Parks. She inquired about the locked Port-a-Potties at Burning Bush Park. Superintendent Hanley said they will be open and maintained in 2023.
- b. Commissioner Rezek asked about the timing of the nightly lights on the tennis courts at Sycamore Trails Park. Superintendent Hanley to confirm the time.
- c. Commissioner Parra relayed many resident compliments regarding Aspen Trails Park. One comment was that there is not enough playground equipment for bigger kids.

XI. Executive Session. None

XII. Action as a Result of the Executive Session. None

XIII. Adjournment. There being no further business to discuss, Commissioner Parra made a motion to adjourn the meeting at 8:44 p.m. The motion was seconded by Commissioner Lussem and approved by common consent.

President

Secretary