

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF COMMISSIONERS OF THE
RIVER TRAILS PARK DISTRICT,
COOK COUNTY, ILLINOIS, HELD
AT 401 E. CAMP MCDONALD ROAD IN SAID DISTRICT
ON THE FIRST DAY OF DECEMBER 2022 AT 7:00 P.M.**

- I. The President called the meeting to order at 7:00 p.m. and directed Carole Dohse, Accounting and Administrative Assistant to call the roll. Upon the roll being called, the following Commissioners answered present: Jennifer Rezek, Nancy Parra, Leah Lussem, Edward Rechner and Robert Hoban III. Also present were Director Bret Fahnstrom, Superintendent of Parks Mike Hanley, Superintendent of Recreation Patti Mitchell, and Superintendent of Finance David Oswald.
- II. Visitors Present: Bob Nicioli and Stephanie Nicioli
- III. Proclamation Bob Nicioli Commissioner Rezek read the Proclamation to honor Bob Nicioli's 28 years of service with the River Trails Park District. Bob truly was an asset to the Park's team and set the precedent for pool maintenance in the surrounding areas. Bob expressed his gratitude for working at the Park District and reflected fondly on his career. Bob was truly appreciated and will be missed by all.
- IV. The Agenda for December 1, 2022 was submitted for approval. Commissioner Hoban III moved to approve said agenda as amended. The motion was seconded by Commissioner Parra and approved by common consent.
- V. Approval of Minutes for the Regular Meeting of November 17, 2022. Commissioner Parra moved to approve the Minutes as presented. The motion was seconded by Commissioner Lussem and approved by common consent. Commissioner Hoban III abstained.
- VI. Approval of Treasurer's Report for October 2022. Following the report presentation by Superintendent Oswald and subsequent discussion, Commissioner Hoban III moved to approve the Treasurer's Report for October 2022 as presented. The motion was seconded by Commissioner Lussem and approved by common consent.
- VII. Communications
 - a. Director's Report. Director Fahnstrom highlighted upcoming events including the RTPD Holiday Party on December 2nd, Stocking Deliveries on December 3rd, Breakfast with Santa on December 10th and 17th, and the Polar Express on December 19th, 20th and 21st. Significant projects include repaired or vacated 3 more golf bunkers on holes #3 and #4, the Willow Trails renewal project, and conversations held with the City of Prospect Heights concerning the Willow Trails park property.
 - b. Miscellaneous Communications. None
- VIII. Old Business
 - a. Tax Levy 2022. Director Fahnstrom spoke with the Board about the 2022 Tax Levy and Truth in Taxation Hearing at the request of Commissioner Hoban III who inquired about the 2022 Levy increase.

IX. New Business

- a. Resolution 12-12-01 Resolution Approving the Amended and Restated Personnel Policy. Following discussion Commissioner Parra made a motion to adopt Resolution 22-12-01 approving the Amended and Restated Personnel Policy Manual as submitted. The motion was seconded by Commissioner Rechner, and upon the roll being called, the Commissioners voted as follows:

AYE: Nancy Parra, Ed Rechner, Jennifer Rezek, Leah Lussem, Robert Hoban III
NAY: None
ABSENT: None

- b. Custodial Bids for 2023, 2024 & 2025. Superintendent Hanley walked the Board through the Bid process and results for custodial services at the Weiss Community Center, Burning Bush Community Center, Rob Roy Club House, The Zone, and Woodland Trails Pool Bathhouse. Following discussion Commissioner Lussem made a motion to approve the award of the River Trail Custodial Bid to Chi-Town Cleaning Services for \$194,620.00 for 2023, 2024, and 2025. The motion was seconded by Commissioner Parra, and upon the roll being called, the Commissioners voted as follows:

AYE: Nancy Parra, Ed Rechner, Jennifer Rezek, Leah Lussem, Robert Hoban III
NAY: None
ABSENT: None

- c. Draft Budget Funds 21-26. Director Fahnstrom circulated the 2023 Draft Budget for Funds 21-26 for review. Superintendent Oswald highlighted significant changes from the prior year 2022 budget which included the Bond & Interest Fund and the Handicapped Fund. The purchase of a bus was postponed until 2023 along with a Willow Park surfacing improvement project. A final budget will be passed in Q1 2023.

- d. 2023 Full Time Pay Grade Scale Chart. Director Fahnstrom circulated updated 2023 staff salary recommendations which allows for future longevity in a particular wage scale as well as an annual boost to scale midpoints. Following discussion Commissioner Lussem made a motion to approve the adjusted 2023 Wage Scales as submitted. The motion was seconded by Commissioner Parra, and upon the roll being called, the Commissioners voted as follows:

AYE: Nancy Parra, Ed Rechner, Jennifer Rezek, Leah Lussem, Robert Hoban III
NAY: None
ABSENT: None

X. Commissioner Comments

- a. Commissioner Parra noticed trash by the skate park.
b. Commissioner Lussem said the Zone updated façade looks fabulous.
c. Commissioner Rechner said foxes have been seen on the Rob Roy Golf Course.

XI. Executive Session.

- a. At 8:49 p.m., Commissioner Hoban III made a motion to go into Executive Session to consider the information regarding appointment, employment, compensation, discipline, performance, or dismissal of an officer, an employee or employees pursuant to Sections 2(c)(1) and 2(c)(2) of the Open Meetings Act and it was seconded by Commissioner Rechner.

XII. Action as a Result of the Executive Session.

- a. Commissioner Lussem moved to approve the 2022 bonuses from full time and IMRF part time staff as discussed in the Executive Session; Seconded by Commissioner Parra

AYE: Nancy Parra, Ed Rechner, Jennifer Rezek, Leah Lussem, Robert Hoban III

NAY: None

ABSENT: None

- XIII.** Adjournment. There being no further business to discuss, Commissioner Parra made a motion to adjourn the meeting at 8:59 p.m. The motion was seconded by Commissioner Lussem and approved by common consent.

President

Secretary