

# Summer Camp Registration Guidelines

- Please register early or by session deadline! There will be a 48-hour deferment period after any late registration.
   You will be notified within two business days if we will be able to accommodate you. No friendship requests will be granted with late registration.
- Transfers and withdrawals must be made 48 hours prior to each camp session starting date. Once a program starts, refunds will be prorated and credits will be applied to your account.
- There will be no fee adjustments for any time your child does not attend a session.
- Don't have an account? Go to <a href="www.rtpd.org">www.rtpd.org</a> to start one today.
- There are two options to register for Camps and Before/After Care (once you choose an option, it CAN NOT be changed).
- Summer camp tuition must be paid in full upon Registration.
- Enroll in AUTOMATIC BILLING: You must SAVE a CREDIT CARD into the PAYMENT METHODS
  of your online account. AUTOMATIC BILLING is found under MY ACCOUNT\PAYMENT
  METHODS.
- You will be charged a 25% deposit at the initial Registration. Approximately 7-10 days before each camp session start date, your card will be charged automatically for the balance of the upcoming session.
- Tag On payment is due at the time of Registration.
- Registering for Tag-Ons: Log in to your account. Click on the browse button, then select the "RTPD Brochure Programs" box. On the left side under "Program Groups", select Camps. Select Tag-Ons from the extended list. The available courses should appear on your right.
- Late Registration is not guaranteed. Late Registration is defined as two weeks before each session. After the deadline, we will notify you within two business days if we can place your child. No friendship requests will be granted with late Registration.
- Withdrawals must be made two business days before the Camp Session starting date.
- Transfers must be made by mid-week. Request can only be accepted if there is room in the session you are requesting. The child must complete the full week of camp before transferring into the requested program.
- Refunds: Once a program starts, refunds will be prorated, and credits will be applied to your account.

# **LOCATION**

Camp days will begin and end at Woodland Trails Park, 1500 E. Euclid Ave., Mt. Prospect.

# **TIMES**

8:30 am - 3:00 pm

Camp options: {M, W, F} or {M - F}

Day selection must stay the same throughout the session.

Campers in Before Care\* and/or Swim Lessons\* will be walked over after the conclusion of each activity by a Champs Counselor or Supervisor to Camp Champs location. Campers in After Care\* and/or Tag On\* programs will be walked back after the conclusion of Camp Champs each day by a Champs Counselor or Supervisor to the Weiss Center and placed in the correct After Camp activity.

\*Additional fees apply. Please register for these separately.

#### **DROP OFF/PICK UP**

Drop off time is 8:30 am. Please drive your camper to the designated drop off/pick up location where a supervisor will be attending to sign them in. Pick up is at 3:00 pm. To pick your child up, please drive to the designated drop off/pick up location where a supervisor will be waiting to sign your camper out. Your camper must be signed out by an adult authorized to pick them up. If your camper is not picked up by 3:30 pm, staff will take your child to After Camp and you will be charged \$1.00 per minute after 3:15 pm that your child is in After Camp.

# **ACTIVITIES**

The camp staff will plan a variety of sport-related activities consisting of sport skills and techniques, along with cooperative games, swimming and more. The staff will learn what the campers like to do and try to offer some of their favorite activities. It is our goal to have a safe, fun and festive day camp program that your camper looks forward to coming to each day!

#### COMMUNICATION

Newsletters and field trip information will be made available in the camp section of our webpage inside the Virtual backpack at <a href="https://www.rtpd.org">www.rtpd.org</a> and distributed before each session.



#### **HOT LUNCH OPTION**

You may choose to order a hot lunch for your camper one day or everyday. Lunches are made in the pool concession stand and delivered to the campers at lunch time. Orders are due one week before the desired lunch dates needed.

Forms will be available at the Weiss Community Center or online.

#### **LOST AND FOUND**

A lost and found box will be kept at the campsite. Items not claimed by the end of the session will be donated. Please do not wear or bring anything to camp that is valuable (including jewelry, DS's, iPads, tablets, cell phones, etc.). Please put your child's name on everything coming to camp. The River Trails Park District is not responsible for any lost, stolen or damaged items.

#### **ATTENDANCE**

If your camper will arrive late, leave early or anything different from the normal schedule, please send a note with your camper to give to their counselor. If your camper leaves early, staff will bring your camper to the Weiss Center office to meet you. If your camper arrives late, please bring your camper to the Weiss Center office and staff will take them to their group. You will need to sign your camper in or out at the Weiss Center front desk when dropping or picking them up late.

# **BICYCLES**

Campers that ride bikes must lock them up at the outdoor bike rack in front of the Weiss Center. All bikes must be locked with the camper's own lock. The River Trails Park District is not responsible for any lost, stolen or damaged bicycles. Please give us a note giving your permission to have your child walk/ride their bike from camp each day.

#### **FIELD TRIPS**

There will be one field trip per session for M-F campers. Campers attending less then 5 days may not get a field trip every session depending on the days they attend and the day of the trip. Trips will be on a variety of days. For safety reasons, children must wear their camp T-shirts on trips, which will be handed out during the Ist week of camp. Only one T-shirt will be provided to a camper throughout the entire summer. An additional T-shirt can be purchased for \$5. A newsletter sent home the first week of each session will list date of field trip and other information.

On occasion, the campers will be allowed to walk to local places (i.e. Dunkin Donuts, Burning Bush Trails Park, Randhurst, etc). They may want to bring money to purchase ice cream, donuts or drinks from these places. We will communicate these side trips ahead of time.

#### **COOKOUTS**

We will have a cookout for lunch every Friday. This day may vary depending on field trips, so we will let your campers know on the Monday of each week. The park district will provide a hot dog or hamburger for lunch which includes all the fixings of ketchup, mustard, and chips. We ask campers to bring their own drink. If your child does not like hot dogs/hamburgers, they are welcome to bring their own lunch that day or use the hot lunch option.

#### **OPEN SWIM**

Campers will swim on **Monday & Thursday afternoons**. Bring swimwear and a towel on these days. Please teach your camper to apply his/her own sunscreen lotion or to wear a clean white T-shirt while swimming to avoid sunburn.

# **SUNSCREEN**

Camp staff is not allowed to apply sunscreen lotion onto campers. We suggest that parents use/send spray on sunscreen and teach your camper to use it. Staff can help with spray if needed.

#### **FAMILY NIGHT**

During Session I of the summer, there will be a Family Night for all summer campers and their families. Family Night is an opportunity for parents to meet the counselors, enjoy dinner, and participate in fun activities. You will receive more details in the camp newsletter sent home prior to the first week of the session.

# **CELL PHONES**

Campers are not allowed to bring a cell phone to camp. If a camper is found using their phone, we will hold it and return it to your camper at the end of day. Staff will also speak to their parent at pick up time. If your camper needs to contact you, they may ask their counselor or the Site Supervisor. If you need to contact your camper, please leave a message with the Weiss Center office.

# TAX DEDUCTION INFORMATION

Parents are asked to keep a tally of their camp payments for tax deduction information. The park district tax ID number can be obtained by calling the Weiss Center at 847.255.1200. You can get this online if you have set up an account.

Please inquire at the Weiss Center.

# **SAVE THE EARTH**

We ask each camper to bring a lunch in a reusable container and a water bottle every day. Eliminating paper cups can save hundreds of trees! Please write your camper's name on the water bottle & lunch container with a permanent marker.

# **VENDING MACHINE**

Campers may use the outside vending machines at designated break times. Please send your camper with correct change or dollar bills as the pool and Weiss Center are unable to give change.

# WHAT TO BRING TO CAMP

Your child should bring a **backpack** to camp each day with the following items:

Lunch/drink
Water Bottle
Snack
Spray Sunscreen
Swimwear & a towel on water days
& a Positive Attitude!

# Additional Program Options Information Sheet

# Before/After Camp - Camp Swim - Golf Lessons - Tag-Ons - Rob Roy Jr. Golf Camp Leagues

#### LOCATION

All additional program options will begin and end at Woodland Trails Park, 1500 E. Euclid Ave., Mt. Prospect.

#### **TIMES**

7:00 – 8:30 am Before Camp (M, W, F or M-F)

8:00 – 8:45 am Camp Swim Lessons (M, W, F) or (M-F)

3:00 – 6:00 pm After Camp (M, W, F or M-F)
3:00 – Time Varies Camp Tag-Ons (M, W, F or T/TH)
10:00 – 1:00pm Rob Roy Jr. Golf Camp Leagues (M)

Please register for these programs separately. Additional fee applies.

#### **BEFORE CAMP**

❖ Drop off time is 7:00 am. Please drive your camper to the designated drop off/pick up location where a supervisor will be attending to sign them in. At 8:30 am, a counselor will walk your camper over to their camp meeting location.

If your camper is enrolled in both Before Camp and Camp Swim Lessons, a counselor will take your camper over to the pool by 8:00 am. They will then meet your camper after swim lessons and bring them to their camp meeting location at 8:45am.

# Activities

Before Camp will offer choices of quiet activities including low organized games, coloring, board games, puzzles, etc. Some TV time and PG videos may be included.

#### Lost and Found

A lost and found box will be kept at the campsite. Items not claimed by the end of the session will be donated. Please do not wear or bring anything to camp that is valuable (including jewelry, DS's, tablets, IPods, cell phones, etc.). Please put your child's name on everything coming to camp. The River Trails Park District is not responsible for lost, stolen or damaged items.

# **CAMPER SWIM LESSONS**

- Our swim lesson program is designed around flexibility that allows each child to progress at their own pace rather than conforming to the peer group. Lessons are taught by qualified instructors who love to teach. We provide students with a safe, interactive, and fun environment.
- ❖ Day Camp swim lessons will be available from 8:00–8:45 am, Monday–Friday or MWF. If your camper is not enrolled in Before Camp, it will be your responsibility to get them to the pool for their 8:00 am lesson. When lessons are over, counselors will meet campers and walk them to their camp meeting location. Parents are invited to watch their camper from outside the pool fence. All campers will be tested on the first day of camp and placed in a swim level that accommodates their ability. (Non-Swimmer, Beginner, Intermediate or Advanced).

#### **CAMPER GOLF LESSONS**

Golf lessons will be held at the driving range from 3:00-4:00 pm Monday & Wednesday. Lessons will be structured towards the individual skill level of each participant. Our golf instructor will teach stance, grip, driving, putting, etiquette, pace of play & rules. Ample time for individual attention. Clubs will be supplied. Camp staff will walk campers to lesson & back.

#### **CAMP TAG-ONS**

❖ Camp Tag-Ons will be held at various River Trails Park District locations from starting at 3pm. Days and end times will vary depending on the Tag-On you have chosen. If a Tag-On is held off site, Camp Staff will provide transportation to/from the Weiss Center.

# **ROB ROY JR. CAMP GOLF LEAGUE**

A fun and friendly recreational league where we stress learning and developing golf skills while playing with friends in a relaxed and fun atmosphere on the golf course. The Ist day will include a clinic on skills and course etiquette. We will drive your child to and from the golf course. The league plays Mondays 10am- Ipm. Lunch and greens fees included.

#### **AFTER CAMP**

At camp dismissal time, After Camp counselors will walk your camper to the shelter area north of the Weiss Center. After attendance is recorded, snack & drink will be provided and then the campers will have a choice of activities.

# ❖ Pick up

Look for the colored sign out along the parking lot to help you identify where your camper's pick up location will be. **Campers must be signed out by an adult authorized to pick them up**.

#### Activities

Staff will offer choices of activities including sports, cooperative games, crafts, board games, etc. Some TV time and PG videos may be included on hot or rainy days.

# Swimming

After Camp will go swimming on **Wednesday** afternoons until 5:00 pm. Sometimes camp may not be able to swim due to Home swim meets. Please look for the colored signs along the parking lot to identify where to pick up your child.

#### Rainy Days

If it rains, activities will take place inside at the Weiss Community Center or The Zone.

#### Snacks

A snack is provided in our After Camp program only. Each camper is asked to bring a water bottle to camp with their name on it. A drinking fountain is available to campers. Please help us refrain from using paper cups. If you wish, you may send a snack with your child. Please no snacks containing nuts, due to others with food allergies.

#### Lost and Found

A lost and found box will be kept at the campsite. Items not claimed by the end of the session will be donated. Please do not wear or bring anything to camp that is valuable (including jewelry, iPods, D.S.'s, tablets, cell phones, etc.). The River Trails Park District is not responsible for lost or stolen items. Please put your child's name on everything coming to camp.

#### **Late Pick up Fees**

There will be a charge of \$1.00 per minute for each minute after 6:00 pm that a child is picked up late. If a parent is late, a counselor will stay with the child until 6:15 pm. Any camper not picked up by 6:15 pm will be taken into the Weiss Center and left under the care of Park District personnel. The number of late pick-ups will be closely monitored. If they become excessive, there is a possibility that your camper could be removed from the program.

The River Trails Park District wel successful inclusion in the progran		es into programs. Please describ	be any accommodations needed for
For Future Payments Due I authorize the River Trails Park District to charge the listed credit card for remaining payments/balance(s) due for camp program(s).		dit \$20 N	erCard or Discover Card MINIMUM CHARGE
YES	NO	Name Cardholder	e
Signature	Date	Authorized Signature	Amt. Charged \$
Tax Deduction Information Parents are responsible for keepir be obtained from the Weiss Com			he park district tax ID number can
	WAIVER	& RELEASE	
The River Trails Park District continually s	d to conducting its recreation program trives to reduce such risks and insists on the sand parents/guardians of minors re in recreational activities/programs. Yo s contemplated by this agreement. It is	that all participants follow safety rules an gistering for the listed programs/activitie u are solely responsible for determining always advisable, especially if the particip	
preparation, instruction, medical advice, co Understandably, not all hazards and dange due to inclement weather, slipping, falling,	led to challenge and engage the physica onditioning and equipment, there is still is can be foreseen. Depending on the p poor skill level or conditioning, careles tion or officiating, and all other circum	a risk of serious injury when participation particular activity, participants must under sness, horseplay, unsportsmanlike condu stances inherent to indoor and outdoor	ch participant. Despite careful and proper ng in any recreational activity/program. erstand that certain risks, dangers and injuries uct, premises defects, inadequate or defective recreational activities/programs exist. In this
that there are certain risks of physical inju damages or loss, regardless of severity, tha my minor child/ward may have (or accrue its officials, agents, volunteers and employ Trails Park District from any and all claims	re that in signing up and participating in for injuries, damages or loss which you ith this program/activity (including trancy to participants in the listed program at my minor child/ward or I may sustain to me or my child/ward) as a result of ees (hereinafter collectively referred as for injuries, damages, or loss that my my way associated with the listed progrof all claims. If registering on-line or visite to the supplies that the supplies of all claims.	u or your minor child/ward might sustain sportation services/vehicle operation, w s/activities, and I voluntarily agree to assin as a result of said participation. I furthe participating in this program/activity agai "River Trails Park District").I do hereby minor child/ward or I may have or which ams/activities. I have read and fully under	be expressly assuming the risk and legal in as a result of participating in any and all when provided). I recognize and acknowledge ume the full risk of any and all injuries, are agree to waive and relinquish all claims I or inst the River Trails Park District, including a fully release and forever discharge the River in may accrue to me or my minor child/ward rstand the above important, warning of risk,
	ALL PARTICIP	ANTS MUST SIGN	
		rs old, parent must sign for them:	
SIGNATURE	PRINTED NAME	D	DATE

847-255-1200 www.rtpd.org

# **CAMPER EMERGENCY FORM**

Please print clearly Camper's Last Name		First			_ Dat	e of B	irth:	_//_			
Parent's Last Name (if different):		Male _	· · · · · · · · · · · · · · · · · · ·	Female							
Address	City				P	hone (	)				
School	Grade e	entering in f	all	_	Age _						
Mother's First Name	Work: ()		Ce	ell: () _							
Father's First Name	Work: ()		c	ell: () _					<del></del>		
Emergency Contact: NOT PAF	RENT (local friend/ne	eighbor who	o can pick	up child)							
Name:	Phone:	· · · · · · · · · · · · · · · · · · ·	Cell:			Relati	onship:				
Does your child have any allergies? (		•	,								
Any health problems that would limi										_	
Does your child have special needs t No Yes Please explain: Please list any conditions/behaviors v	·										_
– Child's swim skills: Non-swimi				_							
After camp my child willWalk h											
Attend a RTPD program other the	nan a tag on. Progra	am Name: _				Dates			-		
One (1) Friendship Request: (san Please note this is a request, not a g	ne age/camp session) uarantee. You may re	quest one f	riend and	they mus	t requ	est yo	 u too.	Must be	made by	/ June 1	
After Camp Participants only: Please print the person (s) names the	at will be picking up y	our child fr	om After	Camp:							
	Sess: CF CC C	CFin CA	BC AC	CM \	<b>NLO</b>	Swim	Golf	Tag On	Tag On	PW	
											F
	III										+

Office Use only: write # days under camp

1500 E. Euclid Avenue Mt. Prospect, IL 60056

# **EMERGENCY TREATMENT RELEASE**

My Minor Child is:			
Last name:	First name:	Date of Birth:	
emergency medical service be containmediate care and needs to be tra	acted. If, as determined by the locansported to an emergency care ce ysician at the emergency care cent	egarding my minor child, that the local al emergency medical service, my child need nter, I authorize treatment and transportati er that further treatment is necessary, I	
		authorize emergency medical treatment for self and/or if needed, the alternate emerge	
decision to sign was not based on o	r influenced by any declarations or	n this agreement and I further declare that in representations of the <u>River Trails Park</u> at I will be responsible for payment for any a	•
Date:			
Signature of Parent/Guardian:			
Please print name:			
EMERGENCY CONTACTS:			
Name:			
Name:	Phone (H):	(W):	

Name: \_\_\_\_\_\_ Phone (H): \_\_\_\_\_ (W): \_\_\_\_\_

# BEHAVIORAL STANDARDS CONTRACT

The following standards have been adopted by the River Trails Park District to be used uniformly as a guideline for disciplining any child enrolled in our Day Camp programs

# **GENERAL INAPPROPRIATE/UNACCEPTABLE BEHAVIORS:**

- Abusive language
- 2. Disrespectful behavior towards staff and/or fellow participants.
- 3. Continuous disruptive behavior
- 4. Any aggressive behavior (slapping, punching, kicking, biting, etc.), whether it is initiated or in retaliation.

#### **FIRST WARNING:**

The first time any inappropriate/unacceptable behavior occurs, the parent will be notified by phone (or written letter if parent is not reachable). Documentation of this behavior will be kept on file at the park district. If that behavior occurs again within the same day, the parents will be called to come and remove the child from the program for the remainder of the day. \*\*

#### **SECOND WARNING:**

If a child continues to display inappropriate/unacceptable behavior after a first warning has been given, the child will receive a written letter of second warning. This letter will state the child's inappropriate/unacceptable behavior and notify the parent(s) that one more incident of such behavior could lead to the child's last warning and possible removal from the program. This letter must be signed by a parent and returned. One copy will remain at the park district and one copy will be given to the parent. \*\*\*

#### **REMOVAL FROM THE PROGRAM**

After the first and second warnings have been issued and an inappropriate behavior is displayed, a parent will be contacted by phone and a written notice that the child will be removed from the program for a certain period of time or permanently. (Depending on the severity of the behavior). \*\*

\*\*In an extreme case of unacceptable behavior that is threatening to other participants or staff, the first two warnings can be omitted and the child will be removed from the program immediately with the final warning. \*\*

Please Print								
Child's Last Name:	_ First Name: _							
Camp:	Session:	I	2	3	4			
I have read, understand, and accept the above Be also go over these Behavioral Standards with my		s Co	ntra	ict a	ınd p	rocedu	ıres. I	will
Parent/Guardian Signature	Da	ate	-	-		-		

# RIVER TRAILS PARK DISTRICT & SUPERHERO'S ACADEMY OF MOTION ARTS WAIVER AND RELEASE OF ALL CLAIMS, ASSUMPTION OF RISK, AND INDEMNIFICATION AND HOLD HARMLESS AGREEMENT

In consideration for participation in parkour activities conducted by Superhero's Academy of Motion Arts, I hereby agree to waive, release, and discharge Superhero's Academy of Motion Arts (SAOMA) and the River Trails Park District (RTPD), including their respective officials, employees, agents, and contractors (collectively, "the Parties") from any and all liability, claims, damages, or losses that I (or my minor child/ward) may sustain arising out of or in any way connected with participation in this program/activity.

#### WARNING OF RISK & IMPORTANT INFORMATION

SAOMA and RTPD are committed to conducting recreation programs and activities in a safe manner and hold the safety of participants in high regard. SA continually strives to reduce such risks and insists that all participants follow safety rules and instructions that are designed to protect the participants' safety. However, participants and parents/guardians of minors registering for this program must recognize that there is an inherent risk of injury when choosing to participate in parkour activities.

Parkour activities are intended to challenge the physical, mental, and emotional resources of each participant. However, despite careful and proper preparation, instruction, medical advice, conditioning and equipment, there is still a risk of serious injury including death. Understandably, not all hazards and dangers can be foreseen. The very nature of parkour is hazardous and risky, **The risks include, but are not limited to:** serious physical injury arising out of slips and falls; falling from equipment; rope burns; pinches, scrapes, twists and jolts that could result in scratches, bruises, sprains, lacerations, fractures, concussions, or even more severe life threatening injuries; muscular soreness, tears, strains, sprains, dislocations, fractures and broken bones; paralysis, cuts, bruises, and muscle soreness; wrist, arm and shoulder injuries; musculoskeletal injuries including head, neck, and back; injuries to internal organs; inadequate or negligent instruction or supervision, horseplay, defective equipment, the negligence of other participants; lack of physical conditioning or skills; and premises defects. In this regard, it must be recognized that it is impossible for the SAOMA or RTPD to guarantee absolute safety.

You are solely responsible for determining if you or your minor child/ward are physically fit and/or adequately skilled for the activities contemplated by this agreement. It is always advisable, especially if the participant is pregnant, disabled in any way or recently suffered an illness, injury or impairment, to consult a physician before undertaking any physical activity.

#### PLEASE CAREFULLY READ THE TERMS AND CONDITIONS BELOW

- 1. I expressly agree and promise to accept and assume all of the risks existing in this activity for myself (or my minor child/ward). My participation (or that of my child/ward) in this activity is purely voluntary, and I (or my child/ward) elect to participate in spite of the risks.
- 2. I represent that I understand the nature of parkour activities, that these are physical in nature, and that I (or my child/ward) am qualified, in good health, and in the proper physical condition to participate in such activities. I further agree and warrant that if at any time I (or my child/ward) believe conditions to be unsafe or activities to be beyond my skill level, I (or my child/ward) will immediately discontinue further participation in the activity.
- 3. I hereby voluntarily release, forever discharge, and agree to indemnify and hold harmless RTPD & SAOMA from any and all liabilities, losses, claims, demands, or causes of action, which are in any way connected with my participation (or my minor child/ward) in this activity or my use of RTPD & SA's equipment or facilities, including any such claims which allege negligent acts or omissions of RTPD & SAOMA.
- Should RTPD & SAOMA or anyone acting on their behalf, be required to incur attorney's fees and costs to enforce this agreement, I
  agree to indemnify and hold them harmless for all such fees and costs.
- 5. I certify that I have adequate insurance to cover any injury or damage I (or my minor child/ward) may cause or suffer while participating, or else I agree to bear the costs of such injury or damage myself or my child/ward. I further certify that I am willing to assume the risk of any medical or physical condition I (or my child/ward) may have.
- 6. I have read and fully understand the above language, important information and warning of risk, indemnification, assumption of risk and waiver and release of all claims. If registering on-line or via fax, your on-line or facsimile signature shall substitute for and have the same legal effect as an original form signature. I agree that if any portion of this agreement is found to be void or unenforceable, the remaining document shall remain in full force and effect.

By signing this document, I acknowledge that if anyone is hurt or property is damaged during my (or my child/ward's) participation in this activity, I may be found by a court of law to have waived my right (and that of my minor child/ward) to maintain a lawsuit against RTPD & SAOMA on the basis of any claim from which I have released them herein.

Print Name: \_\_\_\_\_\_ Date: \_\_\_\_\_

4/16