

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF COMMISSIONERS OF THE  
RIVER TRAILS PARK DISTRICT,  
COOK COUNTY, ILLINOIS, HELD  
AT 401 E. CAMP MCDONALD ROAD IN SAID DISTRICT  
ON THE SECOND DAY OF MARCH 2023 AT 7:00 P.M.**

- I. The Vice President called the meeting to order at 7:03 p.m. and directed the roll to be called. Upon the roll being called, the following Commissioners answered present: Edward Rechner, Leah Lussem, Nancy Parra, and Robert Hoban III. Commissioner Jennifer Rezek was absent. Also present were Director Bret Fahnstrom, Superintendent of Parks Mike Hanley, Superintendent of Recreation Patti Mitchell, Superintendent of Finance David Oswald, and Louis Eckenbrecht, Golf General Manager.
- II. Visitors Present: Melissa Ackerman, Prospective Board member.
- III. The Agenda for March 2, 2023 was submitted for approval. Commissioner Parra moved to approve said agenda as presented. The motion was seconded by Commissioner Hoban III and approved by common consent.
- IV. Approval of Minutes for the Regular Meeting of February 2, 2023. Commissioner Rechner moved to approve the Minutes as presented. The motion was seconded by Commissioner Hoban III and approved by common consent. Commissioner Parra abstained from voting.
- V. Approval of Voucher List of Bills for January 14, 2023 – February 24, 2023. Commissioner Parra moved to approve the Voucher List of Bills for January 14, 2023 – February 24, 2023 as presented. The motion was seconded by Commissioner Rechner. Upon the roll being called, the Commissioners voted as follows:

AYE:	Nancy Parra, Ed Rechner, Leah Lussem, Robert Hoban III
NAY:	None
ABSENT:	Jennifer Rezek
- VI. Approval of Treasurer's Report for January 2023. Following the report presentation by Superintendent Oswald and subsequent discussion, Commissioner Hoban III moved to approve the Treasurer's Report for January 2023 as presented. The motion was seconded by Commissioner Parra and approved by common consent.
- VII. Communications
  - a. Annual Rob Roy Golf Course Report. Golf General Manager Louis Eckenbrecht reported that 2022 was a near perfect year for golf with minimal weather impact. Total rounds of golf were 22,751, and the Pro Shop net revenue exceeded budget by \$86,000. Overall Rob Roy gross profit for 2022 was \$208,607.
  - b. Willow Trails Park Update. Director Fahnstrom updated the Board that the construction project is moving forward with JSD working on 50% construction documents. There are discussions with the City of Prospect Heights for the transfer of the cul-de-sac to the River Trails Park District and the acquisition of an additional parcel for added parking lot spaces.

c. Miscellaneous Communications

- i. Dog Park petitions. Director Fahnstrom said a resident reached out to him regarding a Dog Park. He conveyed to her that a petition would be desired to show the community interest. She was able to submit approximately 140 signatures. A site location is currently not determined. Staff will look to create a community committee to do more investigation.
- ii. Open Meetings Act Annual training. Director Fahnstrom reminded the group of the annual training for 2023.

**VIII.** Old Business

- a. None

**IX.** New Business

- a. Bid Approval – Pool Repairs Project. Superintendent Hanley reminded the Board that this project is to repair the leaks in the main pool water supply line discovered during the 2022 pool season. Following discussion, Commissioner Hoban III moved to approve the award of the Pool Renovation project to Stuckey Construction for \$257,000 as recommended. The motion was seconded by Commissioner Rechner and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, Robert Hoban III, Leah Lussem  
NAY: None  
ABSENT: Jennifer Rezek

- b. 2023 ADA Accessibility and Transition Plan. Superintendent Hanley spoke about the ADA projects to accomplish in 2023 including Priority 1 issues and the Willow Trails Park project. Following discussion, Commissioner Parra moved to approve the 2023 ADA Accessibility and Transition Plan as submitted. The motion was seconded by Commissioner Rechner and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, Robert Hoban III, Leah Lussem  
NAY: None  
ABSENT: Jennifer Rezek

- c. Ordinance No 23-03-02A 2023 Budget and Appropriations. Director Fahnstrom stated there have been no significant changes to the tentative budget previously presented. There are four additional changes since the last draft version was viewed by the Board. These changes were additions to pool capitals, Zone programming, staff bonuses and miscellaneous expenses. Following discussion, Commissioner Parra moved to adopt the Budget and Appropriations Ordinance 23-03-02A as presented. The motion was seconded by Commissioner Rechner and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, Robert Hoban III, Leah Lussem  
NAY: None  
ABSENT: Jennifer Rezek

- d. Ordinance No 23-03-02B Disposal of Unneeded Property. Following discussion, Commissioner Hoban III moved to adopt Ordinance 23-03-02B as presented to dispose of 2 riding mowers, a truck, push mower and top dresser. The motion was seconded by Commissioner Parra and upon the roll being called, the Commissioners voted as follows:

AYE: Ed Rechner, Nancy Parra, Robert Hoban III, Leah Lussem  
NAY: None  
ABSENT: Jennifer Rezek

- X.** Annual Year in Review. Director Fahnstrom presented the Park District Year in Review. Highlights included Board actions, staffing changes, Professional, Community and Organizational involvement, Programming achievements, Capital Projects completed, Park and Facility Improvements, and technology upgrades. Looking forward, Fahnstrom walked through 2023 goals for the Staff, Parks and Facilities, Programming and Marketing. Overall a solid year for the Park District.
- XI.** Commissioner Comments
- a. Commissioner Hoban III mentioned park photos and videos he forwarded to Director Fahnstrom.
  - b. Commissioner Parra spoke about the IPRA Conference.
- XII.** Executive Session     None
- XIII.** Action as a Result of the Executive Session             None
- XIV.** Adjournment. There being no further business to discuss, the meeting was adjourned at 8:55 p.m.

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President

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Secretary